

LAKE LIVINGSTON VILLAGE IMPROVEMENT ASSOCIATION, INC.
ARCHITECTURAL CONTROL COMMITTEE
APPLICATION TO INSTALL IMPROVEMENTS

ARCHITECTURAL CONTROL AUTHORITY: The Declaration of Covenants, Conditions and Restrictions ("CC&R") for each Section of Lake Livingston Village require that all owners obtain approval from the Architectural Control Committee ("ACC") of the Lake Livingston Village Improvement Association prior to placing, constructing, or installing any improvements on any Lake Livingston Village lot. This includes the construction of permanent structures; placement of mobile homes, travel trailers, portable campers, or RVs; and installation of sheds, fences, and pools. Owners who commence improvements on any lot prior to obtaining ACC approval or who install improvements inconsistent with approved plans face fines, removal of the unapproved improvements, and/or legal action.

REQUIREMENTS: (1) All improvements in Lake Livingston Village must comply with the applicable CC&Rs. (2) Applicants must not be delinquent on their Association assessments. (3) Applicants must have a "911" street address assigned by Polk County. (4) Lot plans must be provided on a survey. (5) All applications must be accompanied by a \$50.00 application fee.

PROOF OF OWNERSHIP: Applications must include proof of ownership of the lot on which improvements are sought, such as a Property ID from the Polk County Central Appraisal District, or a legible photocopy of a record-stamped deed on file with the Polk County Court.

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SECTION _____ LOT(S) _____ POLK CO PERMIT NUMBER _____

POLK COUNTY CAD PROPERTY NUMBER _____

(Search for your property ID <https://propaccess.trueautomation.com/clientdb/?cid=93>)

911/STREET ADDRESS _____

PROPERTY OWNER(s) _____

MAILING ADDRESS _____

PHONE (PRIMARY) _____ PHONE (OTHER) _____

EMAIL _____

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A. Travel Trailer | RV | Motor Home | Manufactured Home | Mobile Home:

- Manufacturer _____ Model _____
- Year _____ Dimensions _____
- HUD number (mobile/manufactured home) _____
- Describe proposed skirting and attach a photograph: _____

- Attach a survey showing – to scale – the location of the existing and proposed location of any trailer, driveway, and other existing and proposed improvements on the lot such as sheds, carports, and fences. The survey must reflect all set-back lines and easements.
- Attach current photographs of all sides of the home.
- Summary of additional improvements or proposed alterations to home:

All mobile or manufactured homes must be professionally tied-down within 60 days of delivery.

B. Permanent Structures

- Submit two (2) copies of building plans including a survey reflecting all setback lines and easements and the location on the lot of all existing and proposed driveways, structures, and other improvements, such as sheds, carports, and fences. Plans should include all elevations and drawings of the proposed structure on all sides.
- Describe all exterior materials, including roof materials, by brand and colors, and the exterior color scheme, including by brand and name of the paint color(s). Provide samples of any materials and/or colors not readily viewable online.

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- Summarize the construction techniques to be used and additional improvements or proposed alterations to home not reflected on the building plans: _____

- Estimated Start Date: _____
- Estimated number of weeks from commencement until dry-in : _____
- Estimated number of weeks until move-in ready: _____

C. Sheds | Carports | Fence | Swimming Pools | Other Structures

- Attach a survey showing – to scale – the location of the existing structures and improvements on the lot and proposed location of the shed, carport, fence, pool, or other proposed structure(s). The survey must reflect all set-back lines and easements.
- Attach photographs of and describe the proposed improvement(s) and materials to be used, including by brand and name of exterior materials and paint colors. Provide samples of any materials and/or colors not readily viewable online.

- Summarize the construction techniques to be used and additional improvements or proposed alterations to home not reflected on the building plans: _____

D. Drainage

All improvements that have the potential to impact water movement and/or drainage must include a drainage plan. Describe the plan including by stating the brand and dimensions of proposed culverts. Drainage ditches and culverts should be reflected on your site plan.

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E. General Contractor Information:

- Name: _____
- Address: _____
- Phone: _____
- Email: _____

All contractors working in Lake Livingston Village must have General Liability insurance acceptable to the Association. *Attach the Declarations page for your general contractor and for any company that intends to deliver and/or install/tie-down a mobile home, manufactured home, travel trailer, RV, or similar structure.*

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As the property owner, I agree to abide by all restrictions in the CC&R and to construct all improvements in accordance with the plans approved by the ACC. I understand that the ACC has 30 days to conduct its initial review of this application, that final review may be delayed if the application is incomplete, and that I may not commence work until my application is approved.

***All owners must sign this application.*

SIGNATURE

DATE

SIGNATURE

DATE

Please submit your application, attachments, and fee to:

**Lake Livingston Village Improvement Association, Inc.
Architectural Control Committee
1903 Vermont Street
Houston, Texas 77019
info@shannonlanglaw.com**

FOR OFFICE USE ONLY

RECEIVED BY: _____ DATE: _____

FEE RECEIVED: _____

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The Architectural Control Committee is responsible for enforcing the recorded Deed Restrictions (CC&Rs) of Lake Livingston Village. Your application was carefully reviewed and is accepted, conditionally accepted, or denied for the reasons set forth below.

Signature

Date