Summit Home School Academy

Board Meeting

September 23, 2022 at 10:30 a.m.

2607 Fifth St, Castle Rock CO 80104

Agenda

10:44 Call to Order

Attendance: Richelle Mckim – Director of SHA, Toni Smith: Treasurer, Present, Bill Cadman: President, Present

Approval of 7-30-22 Meeting Minutes – Motioned from Bill, Seconded by Bill, Unanimous and passed.

10:50 Introduction/Appointment of Parent (Olivia Haynie) and Teacher Rep (JanieBeth)

Bill – motioned Olivia Haynie as parent rep for Summit with voting rights. Toni seconded, uninamious and passed.

Olivia – motioned JaniBeth as a teacher rep for Summit with voting rights. Bill seconded. Unanimous and passed.

11:00 Staff Updates / Location Update / E&O Update

Staff: We hired Cassie Cini K-3 math, and Ciara Ehlers K-3 Reading 2 weeks prior to starting – best thing that could have happened to us! We didn’t have a M/W afternoon, so JanieBeth is offering an extended day for families from 11:30-1:00. We’ve learned that we have to cap it at 15 children due to space constraints. Each Tuesday afternoon I reach out to families that were not on the prior week’s extended day and first offer signups to them for the following week. Then it’s first-come first serve on at Wednesday pickups.

We love the church! We’re hoping they’ll let us stay next year. We may be able to condense the program into three days, thereby lowering our overall time usage and wear and tear on the space. I’ll begin conversation with the Deacons in December to give us plenty of time to plan should they prefer we not stay another year.

E&O – teachers have had to search for E&O, which has been difficult because they are subcontractors in a public school. One teacher was able to find underwriting from their home and auto insurer, all other teachers have found a teachers association National Tutoring Association (Forrest T Jones underwriter) and are in the process of receiving their certificates, pre-dated to August 22, 2022. After three years of operation, Summit will be able to add a supplemental policy for the contractors.

11:26 Enrollment / Budget Review

Enrollment – our original goal was 55 students. We currently have 43 students enrolled. We have 23 K-3 students, 13 4-6 students and 7 7th and 9th graders (no 8th graders). 1 student had to withdraw due to moving out of state for their parents amazing job offer. We had 1 child enroll as a tuition-based student a week after starting, and 2 more children enroll last week as state-funded students.

Budget – Our budget looks great! We are approx. $5,000 under the textbook budget, $130 over our Insurance budget because we opted for a $300 umbrella policy. We’ll be right on target with our rental budget of $20,000. I did purchase a new vaccum as the church’s kicked the bucket. We are significantly under budget for equipment – spending only $2,200 on tables and chairs. So, I’ll be able to buy a printer!!! My budget for a printer is $400. This will save us .12 cents/copy. Salaries – Teacher salaries haven’t changed, but I’ve decreased my salary from $60,000 to $40,000 so that we could balance our budget and end the year positive. The 3 new students have significantly increased my ability to sleep at night.

Budget approval: Bill motions to approve, Toni seconded motion, unanimous approval. Budget approved

11:42 Program changes: Curriculum

We learned that the Argument Builder is a third year logic curriculum and was way over the 9th and 7th graders heads. So, we have decided to pair the Writing and Rhetoric with novels. This change means that we need to purchase textbooks. For only 7 students at $7/book, this was a reasonable switch. I’ve also returned as much of the curriculum as I can to help the budget. We will still need to support the learning environment with printed study guides. We plan on teaching 3 books in total this year, and plan to spend an additional $350 in total on books and printing. Also, we experienced a loss from a missing package worth $680 through UPS to All About Learning Press. They didn’t receive 1 out of 4 boxes, and our claim will only reimburse $180 apprx. (shipping + $100).

Approval to change the curriculum for 7/9th grade from Argument Builder to classical novels, using Liberty Commons Curriculum map for resources and book choices.

Motioned – Oliva, Seconded – Bill, approved unanimously.

11:15 KPI’s Goals this year / Enrollment Goals for next year

1. Goals – Stay within or under budget
2. Do not go in the negative
3. Provide Professional Development in classical education for teachers and parents.
4. Have happy well-supported families (survey for beginning of year)
5. Foster community

Enrollment Goals for next year – filling up 4th – 10th grade, 75 students would be amazing!

12:22 Adjourn

Motion to adjourn -Toni, JanieBeth seconded, unanimous approved.

Next meeting, February 10th 2023 to review budget and determine 23-24 program schedule and visit any changes to the curriculum for approval by BOCES

Books recommended for homeschool moms – how to do it. The call of the wild and free

Weekly family highlight – how do you use Summit for your homeschool program?