



## Friends of Whitefish Dunes, Inc. Meeting

June 28, 2016 pm @ 5:30  
Sevastopol Town Hall @ Institute

### AGENDA

- Call meeting to order – The meeting was called to order by Lynn Zawojski at 5:30 PM. Those in attendance were Janyce Beyer, Lynn Zawojski, Chuck Birringer, John Rock, Susan Cubar, Rich Dirks, Don Gustafson, Carl Scholz, Brian Penchoff and John Swanson. Those absent from the meeting were Adele Douglass, Dale Goodner and Mary Goodner. Chuck Birringer filled in as secretary in Adele's Absence.
- Agenda – A motion to approve the agenda was made by Don Gustafson and 2<sup>nd</sup> by Brian Penchoff.
- Treasurer's report – For the month of May, Income was \$2261.07 and Expenses were \$269.18-. The ending May available balance was \$25,042.52 and the ending may reserved balance was \$14,828.24. A motion to approve the treasurer's report was made by Susan Cubar and 2<sup>nd</sup> by Janyce Beyer. The motion was unanimously approved.
- Add \$1000 to Book Budget – A motion to add \$1000 to the book budget from the contingency fund was mad by Chuck Birringer and 2<sup>nd</sup> by Don Gustafson. The motion was unanimously approved.
- Allocate Profit from 2015-2016 to the UTV Fund – This item was deferred until the July Board Meeting.
- Grasses's Grill Donation – A motion to apply the \$250 Donation from Grasses's Grill to the UTV Fund was made by Chuck Birringer and 2<sup>nd</sup> by Brian Penchoff
- Egg Harbor Wine Event – Lynn Zawojski gave a brief synopsis of the Egg Harbor Wine Tasting Event at which a few of the Friends worked. an amount of the donation to the Friends from this event was not yet available.

### OLD BUSINESS

- Raibrook update-action to take re: UTV – A motion to apply for a grant from Raibrook foundation for the purchase of a UTV was made by Janyce Beyer and 2<sup>nd</sup> by Brian Penchoff. The motion was unanimously approved.

### NEW BUSINESS

- Nominations – there were no nominations for Board positions at this time.
- Bylaws modification – A motion to modify the bylaws to allow us to conduct business through Electronic media as well as being present at a meeting was made by Chuck Birringer and 2<sup>nd</sup> by Janyce Beyer. The motion was unanimously approved.
- 2016-2017 Budget – The 2016-2017 budget was presented by the finance committee made up of Carl Scholz, Susan Cubar and Chuck Birringer. The budget has been changed to reflect a two year history. In addition all projects have been included as part of the budget. The committee has asked that backup information be submitted for all budget items. The request by the committee to have all expenditures be approved by the

- board was deferred at this time. A motion to approve the budget was made by Susan Cubar and 2<sup>nd</sup> by John Swanson. The motion was unanimously approved.
- Adjourn – A motion to adjourn the meeting was made by Janyce Beyer and 2<sup>nd</sup> by Brian Penchoff. The meeting adjourned at 7:00 PM.

**BELOW ARE THE NOTES FROM THE JUNE 17, 2016 MEETING AT THE NATURE CENTER. THESE NOTES WERE TAKEN BY SUSAN CUBAR.**

**Friends of Whitefish Dunes State Park  
Notes from the meeting of Thursday, June 16, 2016**

The meeting was called to order by President Lynn Zajwoski at 4:45 p.m. She explained that since we did not have a quorum present we could not vote on anything. Lynn asked that we discuss items on the agenda. Susan Cubar took the following notes.

Present: Lynn Zajwoski, Chuck Berringer, Janyce Beyer, Susan Cubar, Carl Scholz, John Swanson. Erin Brown, Potawotomi Park Superintendent (filling in for Fred Viste).

- Park Report: by Erin Brown on behalf of Fred Viste. Attendance figures. New signage ordered. Hazard tree cutting is being done. 50<sup>th</sup> anniversary of Park in 2017. Brachiopod boardwalk closed for the foreseeable future. Meet & greet with other DC Friends groups report. New naturalist on board: Allison Bender.
- **Master plan – go to the DNR website to review:**  
<http://dnr.wi.gov/topic/lands/masterplanning/>.
- Chuck distributed the proposed budget for FY 2016-17.
- News to Friends Members: Susan will plan on a July News, after Mary Goodner returns: featuring upcoming events & the new naturalist.
- Misc. BOD items: There is one opening on the Board. Susan assembling a packet for Board members. Membership cards for members, esp. life members. New Donor Plaque for Shelter: in progress. Fred has to approve final wording. Media tour of the Door County Parks. Lynn will assemble press packet (?). Volunteers for Wine Fest to receive info. soon.
- **Annual meeting, Saturday, July 30, 4:30-7:30 pm** – We need to form a committee to plan, etc. Invite Sevastopol Board members & Joel Kitchens. Important to have as many BOD members attend as possible.
- 50<sup>th</sup> Anniversary of the Park – We need to form a committee to plan. Susan suggested a BioBlitz as a possible activity for early next summer.
- **By-laws:** Need to revise to enable voting via e-mail. (Board Members Go to: <http://www.thefriendsofwhitefishdunes.org>. Review By-laws. Article IV, Section 2.)
- Lynn will contact BOD to find a meeting time/place to vote on Budget and other items before the end of June.
- **List of motions to be discussed and voted on at special meeting of the BOD.**
  - To use the difference between receipts & disbursement from 2015-16 for the UTV
  - To approve the May treasurer's report
  - To add \$1,000 to the book budget
  - To approve the 2016-17 Friends of WFDunes budget

- To approve the refiling (of the tractor grant) as a request for UTV with Railbrook Fnd.
- To nominate a new BOD member (name?)
- To modify by-laws to allow BOD to conduct business electronically)

**NEXT MEETING/ADJOURN-JULY 21, 2016**