**Financial Statements** 

October 31, 2024

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## **Independent Auditor's Report**

To: The Members of

Mariner's Co-operative Homes (Leamington) Inc.

#### **Opinion**

In our opinion, these financial statements present fairly, in all material respects, the financial position of Mariner's Co-operative Homes (Learnington) Inc. (the Cooperative) as at October 31, 2024, and its results of operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

#### **Basis of Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Corporation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Report on the Financial Statements

We have audited the accompanying financial statements of Mariner's Co-operative Homes (Leamington) Inc., which comprise the statement of financial position as at October 31, 2024, the statements of general fund operations and fund balance, reserve fund operations and fund balance and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information. The financial statements have been prepared by the management of the Cooperative, the purpose of providing information to the the City.

### **Emphasis of Matter - Going Concern**

Without qualifying our opinion, we draw attention to Note 1 of the financial statements, which describes a material uncertainty as to the ability of the Co-operative to continue as a going concern.

#### Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to Note 2 to the financial statements, which describes the basis of accounting. The financial statements of the Co-operative are prepared for the purpose of providing information to the Corporation of the City of Windsor Housing and Children's Services Unit (the City). As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the Co-operative and the City and should not be distributed to or used by other parties other than the City.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance

with Canadian Accounting Standards for Not-for-Profit Organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Co-Operative's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Co-Operative or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

#### Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness
  of the Co-Operative's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related events or conditions that may cast significant doubt on the Co-Operative's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures are inadequate, to modify our opinion. Our conclusions are based on audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the Co-Operative to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal that we identify during our audit.

Licensed Public Accountants Chartered Professional Accountants Windsor, Ontario Canada February 11, 2025

Melo LLP

## **Statement of Financial Position**

## October 31, 2024

Assets         2024         2023           Current         S         149,709         \$ 115,984           Accounts receivable         928         282	
Current         \$ 149,709         \$ 115,984           Accounts receivable         928         282	}
Cash and investments - operating\$ 149,709\$ 115,984Accounts receivable928282	
Accounts receivable 928 282	
Accounts receivable 928 282	
Subsidy receivable 18,169 16,715	
HST rebate receivable (Note 2) 36,332 32,722	
Prepaid expense	
212,121171,212	à
Bostoistad arrital reserve Alata 2)	
Restricted capital reserve (Note 3)  Cash and investments  225,425  167,921	
Capital (Note 4)	
Land, building and equipment 4,292,725 4,292,725	
Less accumulated amortization 3,637,991 3,437,643	
<u>654,734</u> <u>855,082</u>	
Other assets	
Sector support         44,825         44,825           Less: Accumulated amortization         36,808         34,784	
Less: Accumulated amortization       36,808       34,784         8,017       10,041	
\$1,100,297	

	2024	2023
Liabilities		
Current Accounts payable and accrued liabilities Members' deposits Current portion of mortgage payable (Note 6)	\$ 14,430 32,754 	\$ 17,077 35,872 202,371 255,320
Long-term Mortgage payable (Note 6)	<u>462,906</u> <u>720,061</u>	672,87 <u>8</u> 928,198
Contingent liability		
Members' equity Contributed surplus General fund deficit Reserve fund	3,877 (20,867) 397,226 380.236	3,857 (60,891) 333,092 276,058
	\$ 1,100,297	\$1,204,256

Going concern (Note 1)

Approved on behalf of the Board of Directors of: Mariner's Co-operative Homes (Learnington) Inc.:

Director Director Director

See accompanying Notes to the Financial Statements

# Statement of General Fund Operations and Fund Balance

# For the year ended October 31, 2024

	2024 Budget (unaudited)	2024 Actual	2023 Actual
Revenue (Schedule 1)	\$ <u>591,932</u>	\$593,189	\$570,495
Expenditures - shelter Administrative overhead (Schedule 2) Mortgage interest Property taxes Amortization Materials and services (Schedule 3) Insurance Capital reserve contribution Utilities (Schedule 4) HST not recoverable Bad debts	54,427 28,150 64,124 200,711 72,525 38,490 42,481 68,940 2,398 1,200 573,446	49,860 28,141 64,524 200,348 65,064 33,374 42,481 69,323 4,026	55,801 33,872 62,229 194,683 65,928 30,038 39,415 65,567 6,318 39
Excess of revenue over expenses - shelter costs	18,486	36,048	16,605
Other items Sector support levy Amortization of sector support levy  Excess of revenue over expenses for the year	6,000 (2,419) 3,581 \$	6,000 (2,024) 3,976 40,024	5,986 (1,967) 4,019 20,624
Fund balance deficit, beginning of year		(60,891)	<u>(81,515</u> )
Fund balance deficit, end of year		\$(20,867)	\$(60,891)

# Statement of Reserve Fund Operations and Fund Balance

# For the year ended October 31, 2024

		2024		2023
Revenue				
Allocation from operating	\$	42,481	\$	39,415
City of Windsor, Housing and Children's		,		,
Services - Ontario Renovates -Social Housing				
Repair Program (OR-SHRP) (Note 5)		30,000		136,398
Gain on investments	1	57.504	·	5.555
	8	129.985	5	181.368
Expenses				
Carpet and flooring		917		2,634
Stoves/refrigerators		10,994		10,876
Plumbing fixtures		445		9,583
Tree removal		3,576		13,362
Roof repair		30,000		•
Unit repairs		7 <del>-</del> 2		16,945
Patio doors		6,483		-
Security & fire safety		3. <del>5</del> 5		6,458
Heating & lighting		8,277		13,823
Curbs		3:€1		5,963
Landscaping				2,545
Playground equipment/fencing Waste bin		5,159		-
		-		1,145
Sidewalk and patio repair (Note 5)		CE 051		136,398
		65,851	5-100	219,732
Excess (deficiency) of revenue over				
expenses for the year		64,134		(38,364)
Balance, beginning of year		333.092		371,456
Balance, end of year	\$	397,226	\$	333,092
Fund balance, consists of:				
Cash and investments	\$	225,425	\$	167,921
Due from operating fund	2	171.801		165,171
	\$	397,226	\$	333,092

## **Statement of Cash Flows**

## For the year ended October 31, 2024

	2024	2023
Cash flows from operating activities  Excess of revenue over		
expenses for the year	\$ 40,024	\$ 20,624
Other revenue - reserve fund	87,504	141,953
Expenditures from reserve fund	(65,851)	(219,732)
Items not affecting cash	,	,
Amortization of capital assets	200,348	194,683
Amortization of sector support	2,024	1,967
Contribution to reserve fund	42,481	39,415
	306,530	178,910
Change in non-cash operating items	(12,950)	(34,655)
Cash provided from operations	293,580	144,255
Cash flows from financing activities		
Principal payment on mortgage	(202,371)	(196,650)
Members' fees received	20	20
	(202,351)	(196,630)
Increase in cash and cash equivalents	91,229	(52,375)
Cash and cash equivalents, beginning of year	283,905	336,280
Cash and cash equivalents, end of year	\$375,134	\$ 283,905
Represented by: Cash Investments	\$ 149,709 225,425 \$ 375,134	\$ 115,984 167,921 \$283,905

## Notes to the Financial Statements

#### October 31, 2024

## 1. Purpose of the organization and Going Concern

The Co-operative was incorporated under a Certificate of Incorporation of the Province of Ontario on November 6, 1990 under the Co-operative Corporations Act 1973 as a co-operative corporation without share capital.

The purpose of the Co-operative is to provide residential accommodation to its members of the 50 unit townhouse complex located on Sherk Street in Leamington, Ontario.

The Co-operative is a non-profit entity and is exempt from income taxes under the Income Tax Act.

As at October 31, 2024, the operating fund of the Co-operative reported a cumulative deficit of \$20,867, which is funded by borrowings totaling \$171,802 from the replacement reserve fund. The Co-operative faces continuing economic pressure, and is unlikely to be able to generate a sufficient surplus within the operating fund to finance repayment of this borrowing in the foreseeable future.

The Co-operative remains dependent on the ongoing financial support of the City, to maintain its operations. Given the history of such support, the Co-operative has prepared these financial statements on the going concern basis. They do not reflect any adjustments that may be necessary should the Co-operative be unable to continue its operations as a going concern, in which case it may realize its assets and settle its liabilities in a manner different from the normal course of business, and at amounts different from those recorded in the financial statements

## 2. Summary of significant accounting policies

The financial statements are prepared in accordance with the accounting requirements of the City. Except as described below, the accounting and reporting requirements of the City and Canadian Mortgage and Housing Corporation (CMHC) are consistent with the requirements of Canadian Accounting Standards for Not-for-Profit Organizations.

Significant accounting policies followed in the preparation of these financial statements are described below:

### Fund accounting

The Co-operative maintains separate funds to allow it to monitor and report separately different aspects of its operations, or to segregate certain categories of net assets which must be separately maintained as required by the Co-operative's funders. The funds maintained by the Co-operative, and their purposes, are as follows:

#### Notes to the Financial Statements

#### October 31, 2024

## 2. Summary of significant accounting policies (continued)

## Fund accounting (continued)

General fund - reports the income from members and government subsidies. It also reports expenses related to the operations and administration of the building, including minor repairs and maintenance. The unaudited budget for the general fund has been approved by the City.

Capital reserve fund - reports major repairs and replacements of the fixtures and equipment, and funds restricted for that purpose.

Contributed surplus - represents members' fees paid to date.

#### Revenue recognition

The Co-operative has three continuing significant revenue streams; market rental revenue, geared-to-income rental revenue and government subsidy. The Co-operative has a target of 18 market housing units with market housing charges being charged based on an indexed market charge approved by the City. The Co-operative has a target of 32 rent geared to income units with housing charges being charged based on the members' income. The government subsidy is provided based on an annual budget approved by the City.

The Co-operative accounts for contributions (which comprise subsidies and other non-reciprocal assistance received by the Co-operative) using the restricted fund method. Under this method, contributions which fund current operating activities are recognized as income of the general fund under the accrual basis. Contributions which fund expenses of the reserve fund are recognized as revenue of the capital reserve fund. Contributions which fund future activities are deferred and recognized as income of the relevant fund in the year when the relevant activities take place.

Housing charges and other income are recognized on the accrual basis as earned.

#### **HST** rebates

HST rebates are being claimed by the Co-operative at the rate of 50% on the market share and 100% on geared-to-income share on the federal portion and 78% of the market share and 82% on the geared-to-income share on the provincial portion.

### Economic dependence

For reasons described above the Corporation is economically dependent on continued support from the City.

### Notes to the Financial Statements

### October 31, 2024

## 2. Summary of significant accounting policies (continued)

### Capital assets

Capital assets are recorded at cost and constitute land and buildings used in the provision of services. Land is not amortized.

As required by the accounting requirements of the City, amortization is charged on buildings in an amount equal to the annual principal reduction of the mortgage secured on those properties rather than reflecting the useful life of the assets as required by Canadian Accounting Standards for Not-for-Profit Organizations.

Each year the Co-operative allocates funding for the replacement of capital assets. Under the accounting requirements of the City this allocation is reported as an expense of the general fund and revenue of the replacement reserve fund. Amounts spent on fixtures and equipment are not capitalized, but are recorded as an expense of the capital reserve fund.

#### Sector support

Sector support is recorded at original cost and represents an amount paid by the Co-operative to the Co-operative Housing Federation of Canada. Amortization of sector support is charged to operations at an amount equal to its portion of the principal repayment of the mortgage amortized over 35 years.

Sector support levy represents the amount charged to members to offset mortgage interest and amortization. These amounts are accounted for separately and are not included in operating expenditures. Capital assets purchased from the replacement reserve are charged against that account.

## Measurement uncertainty

The preparation of financial statements requires the Co-operative's management to make estimates and assumptions that affect the reported value of assets and liabilities as at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual amounts could differ from those estimates.

#### Financial Instruments Classification

The Co-operative recognizes all financial instruments at fair value when they are acquired or become an obligation of the Co-operative. Subsequent to that date, they are measured at amortized cost.

#### **Contributed Services**

A number of volunteers contribute their time and other resources each year. There is significant measurement uncertainty associated with determining the fair value of the time and other resources, therefore contributed services/resources are not recognized in these financial statements. There was no remuneration paid to Directors or Officers during the year.

## Notes to the Financial Statements

#### October 31, 2024

### 3. Capital reserve fund

Under the terms of the Social Housing Act, the Capital Reserve account funds along with accumulated interest, must be held in a separate bank account and/or invested only in accounts or instruments insured by the Canada Deposit Insurance Corporation or as may otherwise be approved by the City from time to time. The funds in the account may only be used to replace ranges, refrigerators, mechanical laundry equipment, roofs, plumbing, heating equipment and/or other items of a capital nature. This reserve shall not be used for ordinary maintenance and minor repairs to the building and grounds. During 2024 the Co-operative was required to transfer \$42,481 (2023 - \$39,415) into the capital reserve fund.

## 4. Capital assets

		Cost		2024 Accumulated amortization		Net book value		2023 Net book value
Land Building Equipment and	\$	378,777 3,873,632	\$	3,577,657	\$	378,777 295,975	\$	378,777 493,085
Furnishings Capital GST rebate		68,678		60,334		8,344		11,582
adjustment	<b>\$</b>	(28,362) 4,292,725	\$_	3,637,991	<b>s</b> _	(28,362) 654,734	\$_	(28,362) 855,082

### 5. Government assistance

The Co-operative receives annual funding from the City for its operations as assistance to reduce charges paid by certain of its members. Any excess or deficiency of funding for the year will be repayable to or receivable from the City, calculated pursuant to a certain formula.

The City had allocated 5 rent supplement units which reduce the basic housing charge paid by members by means of an agreed scale, however this program ended in fiscal year 2023. The amount received of \$-(2023 - \$9,645) has been included in income.

The following amounts are receivable/(repayable) at the end of the year.

		2024		2023
Housing charge supplement - October	\$	22,607	\$	20,050
Rent supplement receivable		22		238
Subsidy reconciliation - October 31, 2023		(3,390)		(3,573)
Subsidy reconciliation - October 31, 2024	· ·	(1.070)	4	
-	\$	18,169	\$	16,715

#### Notes to the Financial Statements

## October 31, 2024

### 5. Government assistance (continued)

In the year ended October 31, 2024 the Cooperative received funding of \$30,000 from the City of Windsor, Housing and Children's Services - Ontario Renovates - Social Housing Repair Program (OR - SHRP) for the purpose of roof repairs. Work was completed and has been fully expensed on the statement of reserve fund operations and fund balances.

## 6. Mortgage payable

CMHC holds the mortgage, secured by a general security agreement on the land and buildings located at 282 Sherk Street in Learnington, Ontario. The mortgage bears interest at 3.70%, with principal and interest payable in monthly installments of \$19,262 and matures November 1, 2027.

A reconciliation of movement in the outstanding mortgage balance is as follows:

		2024		2023
Balance, beginning of year	S	875,249	\$	1,071,899
Principal repaid				
Shelter		200,348		194,683
Sector support	-	2,024	-	1.967
		672,877		875,249
Less: Current portion		209,971	-	202,371
Mortgage balance, end of the year	\$	462,906	\$_	672,878

The mortgage payment requirements over the next three years are as follows:

	Principal	Interest	Total
2025	\$ 209,971	\$ 21,179	\$ 231,150
2026	217,794	13,356	231,150
2027	245.112	 5,282	 250,394
	\$ 672,877	\$ 39,817	\$ 712.694

### 7. Commitments

#### Management agreement

The Co-operative renewed the management agreement with the Homestarts Incorporated effective January 1, 2023 for a three year term at the monthly rate of \$2,910 plus HST for the year January 1, 2023 to December 3,1 2023, \$3,000 plus HST for the year January 1, 2024 to December 31, 2024 and \$3,095 plus HST for the year January 1, 2025 to December 31, 2025. Total management fees paid for the year ended October 31, 2024 were \$35,820 (2023 - \$34,750).

#### Notes to the Financial Statements

### October 31, 2024

## 7. Commitments (continued)

#### Water heater rentals

The Co-operative entered into an on going water heater rental agreement with Reliance Home Comfort on April 24, 2018 to rent approximately 48 power vented 40 gallon water heaters at the rate of \$27 plus HST per month and 2 conventional vented 40 gallon water heaters at the rate of \$17 plus HST per month.

## 8. Insurance coverage

The Co-operative has entered into a policy with the The Co-operators for the following coverage:

Property	\$ 15,255,600
Liability	2,000,000
Directors and officers liability	1,000,000
Crime	50,000
Accident	2,000,000
Housing charges - general commercial liability	675,000

#### 9. Financial instruments

The Co-operative's financial instruments consist of cash, investments, accounts receivable and accounts payable and accrued liabilities.

#### Interest rate risk

Interest rate risk is the risk of potential loss caused by fluctuations in fair value of future cash flow of financial instruments due to changes in market interest rates. The Cooperative is exposed to this risk through its interest bearing investments. The Cooperative manages this risk by investing in fixed-rate securities and plans to hold the securities to maturity.

#### Credit risk

Credit risk is the potential for financial loss should a counter-party in a transaction fail to meet its obligations. The Cooperative places its operating and reserve cash and investments with high quality institutions and believes its exposure is not significant. The Cooperative's credit risk from accounts receivable is also not significant given the ability of the Cooperative to place a lien on a unit for outstanding fees.

### Liquidity risk

Liquidity risk is the risk that the Cooperative will not be able to meet its obligations as they become due. The Cooperative manages this risk by establishing budgets and funding plans and by levying sufficient housing charges from the members to fund its operating expenses and necessary contributions to the reserve and any other funds.

## Schedule of Revenue

# For the year ended October 31, 2024

Occupancy charges		2024 Budget (unaudited)		2024 Actual		2023 Actual
Market occupants	\$	197,640	\$	177,975	\$	171,831
Allowance for vacancies		(1,854)		: <u>-</u> :		(858)
Geared-to-income occupants	_	108,890		129,166	-	138,652
	-	304,676	-	307,141	-	309,625
Government subsidies						
Geared-to-income occupants (Note 5)		271,286		270,182		237,204
Rent supplement program (Note 5)				•	-	9,645
	-	271,286		270,182	_	246,849
Non-occupancy charges						
Parking		3,420		3,265		3,066
Miscellaneous		12,550	_	12,601		10,955
	-	15,970	-	15.866	=	14,021
	\$_	591,932	\$_	593,189	\$	570,495

## Schedule 1

## Schedule of Administrative Overhead

## For the year ended October 31, 2024

		2024 Budget (unaudited)	2024 Actual		2023 Actual
Memberships and dues	\$	4,985	\$ 4,505	\$	4,360
Transportation and communication		2,000	1,738		1,968
Materials and services		1,050	872		1,036
Supplies		3,152	2,130		7,544
Management fees (Note 7)		36,845	35,820		34,750
Audit and legal fees	-	6,395	 4,795	-	6,143
	\$	54,427	\$ 49,860	\$	55,801

Schedule 2

## Schedule of Materials and Services

## For the year ended October 31, 2024

	2024 Budget (unaudited)			2024 Actual	2023 Actual	
Building and equipment	\$	14,350	\$	13,960	\$	14,047
Waste removal		9,000		8,687		8,495
Electrical systems		6,900		14,806		5,207
Equipment		1,000		937		1,081
Grounds		14,640		11,820		10,074
Heating and plumbing		20,635		11,059		21,180
Painting		2,000		730		2,996
Pest control		1,500		1,607		1,447
Security	) <u></u>	2,500		1,458		1,401
21	\$	72,525	\$	65,064	\$	65,928

Schedule 3

## Schedule of Utilities

## For the year ended October 31, 2024

	2024 Budget (unaudited)		2024 Actual		2023 Actual
Electricity Natural gas/water tank rental	\$ 3,665 20,115	\$	2,580 20,673	\$	3,125 19,350
Water	\$ 45,160 68,940	<u>\$</u>	46,070 69,323	<b>s</b>	43.092 65,567

Schedule 4