

LANDSCAPE DESIGN SERVICES AGREEMENT – 2D Flat Plans

This agreement outlines how we'll work together to create your custom landscape design. My goal is to make the process clear, collaborative, and enjoyable—while setting expectations so there are no surprises along the way.

1. SCOPE OF SERVICES

I will create a custom **2D (flat) landscape design**, drawn to scale, for the agreed-upon areas of your property.

These plans are **conceptual in nature** and are intended to guide installation and decision-making. They help you visualize layout, plant placement, and overall flow.

Included in the plan delivery are plants schedule and plant information with plants photos.

If selected, **3D screenshots** may be included for an additional fee.

Please note that design services do **not** include construction drawings, permits, surveys, engineering, or contractor-level specifications.

2. FEES & PAYMENTS

Site Visit & Measurements (if required) - Site visits are billed separately to allow adequate time to evaluate the property, document site conditions, and discuss project goals in detail. This ensures design decisions are based on accurate information rather than quick walk-through estimates.

- \$150 for the first hour
- \$75 per hour for each additional hour
- Payment is due at the conclusion of the site visit

Design Fees

- Design services are billed at **\$75 per hour**
 - Design fees are due upon delivery of the design, regardless of HOA approval status. Updates required by HOA are part of the review structure
-

3. GOOD-FAITH ESTIMATE & DESIGN DEVELOPMENT

Before starting on the design portion of the project, I can provide a **good-faith estimate** of anticipated design hours based on the information available at the time of consultation or site

visit. Because landscape design is a creative and evolving process, this estimate is not a guaranteed maximum.

As the design develops, new ideas, refinements, site constraints, or opportunities may naturally emerge. If additional design time beyond the original estimate becomes necessary due to expanded scope or additional requests, I will let you know and briefly explain the added work.

Any additional hours will be billed at the agreed hourly rate.

4. DESIGN REVIEW AND REVISIONS

Your design package includes:

- One (1) complimentary **20-minute design review**
- The review must take place within **seven (7) days** of plan delivery
- This time may be used for emails, calls, or texts related to design clarification and feedback

Additional review time or revisions beyond what's included:

- Billed at \$75 per hour
 - Billed in 30-minute increments
 - Invoiced after revisions and due prior to final plan delivery
-

5. LIMITATIONS OF SERVICES

I do not independently verify zoning requirements, HOA guidelines, easements, or municipal regulations. Confirming compliance with these requirements prior to installation is the responsibility of the Client.

6. UNDERGROUND CONDITIONS

Designs are based on visible site conditions and the information provided by the Client. I am not responsible for unknown or concealed underground elements such as utilities, irrigation lines, drainage systems, septic components, or buried debris.

If underground discoveries require design changes, those adjustments fall outside the original scope and may involve additional fees.

7. PROJECT PAUSES AND REACTIVATION

If I do not hear from you or receive required feedback for **30 consecutive days**, the project will be considered paused.

Paused projects can be reactivated with written confirmation. At that time, I may request payment of any outstanding balance and, if applicable, a reactivation or re-queueing fee before work resumes.

Work completed prior to a pause remains billable and due.

8. OWNERSHIP & USE OF DESIGNS

All plans and designs remain the intellectual property of **Landscape Designs by Hala** until all fees are paid in full.

Once all design fees are paid in full, you are welcome to share your plans with contractors for installation purposes. Plans may not be reused, resold, or modified without written consent.

9. GOVERNING LAW

This agreement is governed by the laws of the State of North Carolina.

10. ACCEPTANCE

By signing below, you agree to the scope, fees, and terms outlined above.

Client Name: _____

Project address: _____

Signature: _____

Date: _____

Designer: Landscape Designs by Hala

Signature: _____

Date: _____