

DEFEND THE CONSTITUTION

Through community action

RECORDING AND SUBMITTING

- Smartphones
- Tablets
- Laptops
- Digital Voice Recorder

Helpful Additional Tools:

Audio to Text methods to transcribe hearing recordings.

- [Fathom](#)
- Otter.AI
- Canva
- Voice Memo (Iphone)
- Keyboard: Typewriter, desktop or laptop
- Pen or Pencil with paper

If possible, video the proceedings for Social Media Content.

Witness statements: Submissions must be in digital format to be stored electronically. If witnesses use conventional methods like pencil or typewriter, organizers should transcribe the statements – quilting bee style–into a digital format before submitting them.

Submission steps:

This guide is part of a nationwide [Impact Project](#), which maps the impacts of Executive Branch actions. Once you have a digital copy of witness testimony statements, please open this [link](#).

Video of proceedings: While we cannot accept video at this time, we want you to preserve what you have created! Please go to the [Internet Archive](#) (<https://archive.org/>) and create an account.

Submission steps:

- Upload your files. Label with the following:
- Civil Society Field Hearings, Congressional District and Date.

Note: Data Collection and Lawmaking

Modern data collection methods in lawmaking have accelerated because of institutional adaptations in the House of Representatives, including remote teleconferencing and electronic document submission. In the future, Congress will have a more searchable record. Structured input and machine-readable data will increasingly be the operational norm. Civil Society Field Hearings will create information that can be metabolized into Congress's data systems, thereby creating conditions for community-informed decision-making as a norm.

