

Established October 30th 1963

Hope Rod and Gun Club, Inc.

By-Laws

Version: January 6, 2018

Article 1

NAME

Section 1.0

Section 1.1 The Office of Secretary of State for the State of Wisconsin and the Register of Deeds for the County of Dane, registered officially on October 30th 1963, as described in the Articles of Incorporation shall be legally known as Hope Rod and Gun Club Inc.

- A. Otherwise known as Hope Rod and Gun Club.
- B. Otherwise known as accepted abbreviation HR&GC.

Article 2

Mission Statement

Section 1.0

Section 1.1 Our purpose is to bring together clay target shooters, rifle and pistol shooters, and archers in a safe and suitable facility. We promote safety and education to the community by sponsoring Wisconsin Hunter Safety Education, Scholastic Clay Target Program, Youth Shotgun Camp, Boy Scouts of America Outdoors/Conservation activities, and Educational Scholarships to local schools. In addition, we conduct Environmental Stewardship to ensure the sustainability and availability of the land.

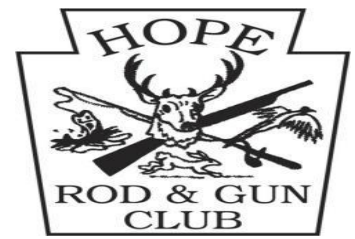
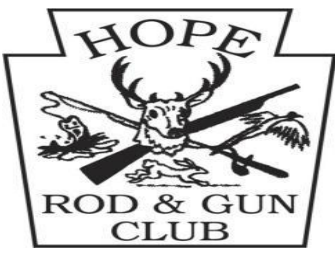
Article 3

Offices

Section 1.0

Section 1.1 The registered office for Hope Rod and Gun Club Inc., shall be located in the Village of McFarland, in the County of Dane, in the State of Wisconsin.

Section 1.2 The physical address for Hope Rod and Gun Club is 3435 Siggelkow Road, McFarland WI, 53558.



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Section 1.3 The mailing address for the Hope Rod and Gun Club is P.O. Box 142, McFarland WI, 53558.

Article 4

Membership

Section 1.0

Section 1.1 Regular membership to Hope Rod and Gun Club is open to any citizen of the United States of America, who is at least 18 years of age, who possess qualities conducive to fine sportsmanship, honesty and integrity.

Section 1.2 Individuals meeting the membership requirements may complete an application for membership, including sponsor signature of a current Club Member and submit application to the Membership Director.

Section 1.3 Applicants must attend a (one) regular meeting as scheduled by the Membership Director. Acceptance is approved by a two-thirds majority vote of members present. If membership is approved, the new member will be entitled to full membership participation, rights and benefits. New members must immediately pay initiation fee, dues and any applicable shooting fees.

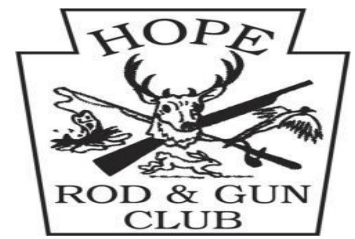
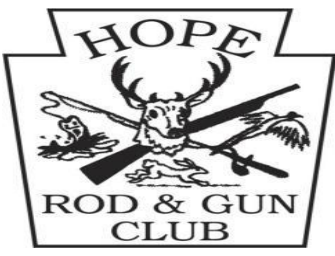
- A. If applicant is unable to attend a regular meeting for approval, they must inform either their sponsor, the Membership Director or Club Officer, of a legitimate reason they cannot attend.

Suspension or Termination of Membership

Section 2.0

Section 2.1 Any member of the Hope Rod and Gun Club whose actions are contrary to the Bylaws, Policies or Rules and Regulations of the club may be subject to having their membership terminated.

- A. Member(s) will forward a written complaint about a member's violation, to the board of directors for review and investigation.
- B. The Board of Directors will determine to reprimand, suspend or recommend for termination depending on the incident or infraction.
- C. Members recommended for termination by the Board of Directors will have a confirmation vote at the next business meeting by club members.
 - 1. The Board of Directors will explain the findings for their decision to membership present.
 - 2. With a motion and second for termination motion coming from the Board of Directors.
 - 3. The motion will require two-thirds majority vote of member's present.



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4. This vote will be conducted as a ballot vote.

Membership Classes

Section 3.0

Section 3.1 Regular Membership is any member meeting the membership requirements, maintaining an annual payment of dues.

- A. Regular Membership is extended to include immediate family members:
 1. Includes spouse, significant other or domestic partner.
 2. Includes minor children and step-children.
 3. Includes grand-children and step grand-children.
- B. In the event of a Regular Member's death, membership privileges continue for the immediate family members until the next renewal period.

Section 3.2 Life Membership maybe bestowed upon any Regular Member in good standing at the recommendation of the Board of Directors.

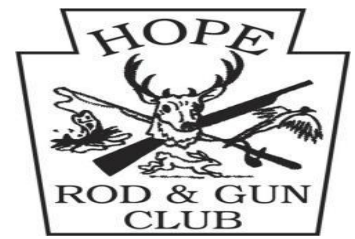
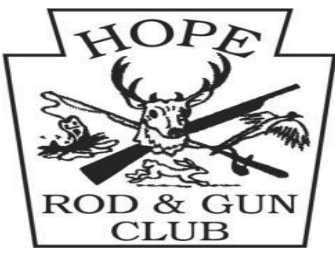
- A. Any member may request Life Membership status of another member to the Membership Director. The Membership Director if deemed appropriate will forward the request to the Board of Directors for confirmation and recommendation for a vote at the next meeting of the Regular Membership.
- B. All Club Presidents will automatically bestowed Life Membership status at the completion of their first term of office.
- C. Life Members are exempt from paying Club dues.
 1. Life Members are not exempt from paying shooting fees.
- D. Life Members receive all other privileges and requirements of a Regular Member.
 1. Except (Article 4, Section 3.2, Sub-Section D.1.)
- E. Any Member who has turned, or will turn, 80 years of age and who has been a paying member for a minimum of 10 years prior will be changed to a Life Member on January 1st of the year they turn 80. It is the member's responsibility to notify the club of their age. No retroactive change to Life Member will be made. *(November 5, 2018 Amendment)*

Section 3.3 Charter Membership is bestowed upon any Member that was an active member prior to September 1, 1963.

- A. Charter Members receive Life Membership status.

Section 3.4 Honorary Membership may be bestowed upon an individual who has made an outstanding or distinctive contribution to club deemed by the Board of Directors.

- A. Honorary Members will be acknowledged by a plaque and or certificate of status.
- B. Honorary Members are not eligible to hold a position of Club Officer.



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C. Honorary Members are not eligible to vote.

Section 3.5 Limitation of Membership is ~~300~~ 350 Regular Members. *(June 4, 2018 Amendment)*

Membership Dues

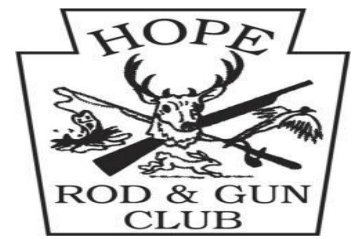
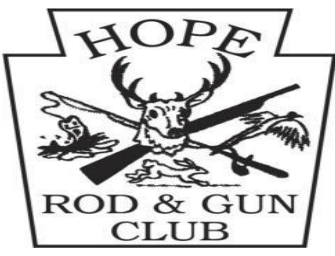
Section 4.0

Section 4.1 All Regular Members will pay dues to the Membership Director on time to maintain membership in good standing.

- A. Annual Dues at the approved amount are due January 1 through the ~~last day of~~ February monthly meeting. *(November 5, 2018 Amendment)*
- B. An additional \$10.00 will be assessed for annual dues paid from ~~March 1 to the last day~~ in April the day after the February monthly meeting to the March monthly meeting. *(November 5, 2018 Amendment)*
- C. After ~~May 1~~ the March monthly meeting, the Membership Director will forward to the Board of Directors unpaid members subject to termination. *(November 5, 2018 Amendment)*
 1. Members who are temporarily unable to pay dues by ~~May 1~~ the March monthly meeting shall submit to the Membership Director a written explanation of temporary hardship, which will be forwarded to the Board of Directors for consideration. *(November 5, 2018 Amendment)*
- D. The Board of Directors shall have the authority to assess initial membership fee and the annual dues with the approval of the simple majority of the members present at a regular monthly meeting.

Section 4.2 Members that move out of the area or are not going to renew their membership shall notify the Membership Director as soon as ones status is known.

- A. The initial membership fee or the regular annual membership dues will not be refunded when a member terminates their membership, if the reason for termination of membership is other than by their own accord.
- B. If the reason for termination of membership is other than by their own choice, the Board of Directors will determine if the member will be granted a full or partial refund of the membership fees.
- C. Members who were past members in good standing must reapply for membership if they would like to rejoin the club.
 1. They must repay the initial membership fee.
 2. Complete the application process as any other applicant.
 3. If the club is at membership capacity and there's a waiting list established the past member will get preferential placement at the top of the waiting list, unless



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the Club passes a motion to place Trap Shooters that are paid prior to the current trap season start.

- a. If there is more than one past member reapplying for membership with a waiting list, seniority will be given by length of previous membership.

Article 5

Club Officers

Section 1.0

Section 1.2 The officers of the Hope Rod and Gun Club shall be the President, First Vice President, Second Vice President, Secretary and Treasurer.

- A. Election of the best-qualified members as officers will help advance club goals and service to the community. Club officers should address themselves to the growth of membership, building the enthusiasm and support of the community for the club's programs and activities, and above all, service to the needs of the members. The officers should be leaders who will pursue projects and activities that produce the maximum benefits to the club.

Section 1.3 Elections of Club Officers will be held at the January Business Meeting ~~of the even-numbered years,~~ with terms being 2 years. The positions of President, 1st Vice President, and Secretary will be elected on even years and the positions of 2nd Vice President and Treasurer will be elected on odd years. The 2020 elections will result in the positions of the 2nd Vice President and Treasurer being re-elected in 2021. *(January 6, 2020 Amendment)*

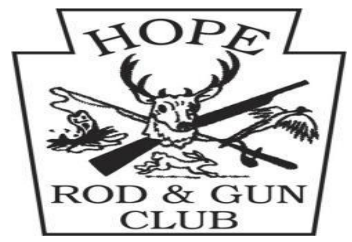
- A. Removal of any club officer may be made in the judgement of the Board of Directors when it is in the best interest of the club.
- B. A vacancy in club officer position may be appointed by the Board of Directors to fulfill the remainder of the term.

Section 1.4 The president should be an individual who has prestige in the community, holds the respect of club members, and can properly conduct club meetings. He or she presides over all club meetings, including meetings of the Board of Directors and other governing bodies. The president is an ex-officio member of all committees, and performs such duties as formulating and carrying out programs, organizing support for programs that offer the best potential for increasing the strength and vitality of the club, and other duties that usually pertain to this office.

Section 1.5 The first vice president should be qualified to succeed to the presidency, and perform the duties of the president in case of their absence or at their request.



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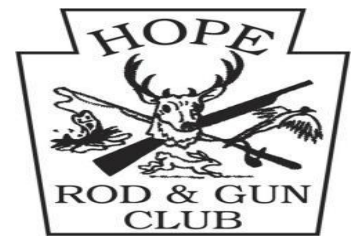
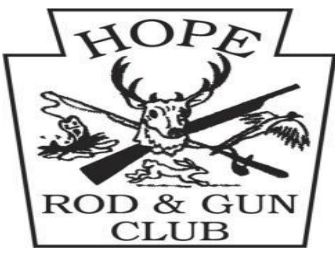
Section 1.6 The second vice president should also be qualified to succeed to the presidency, and perform the duties of the president or first vice president in case of their absence or at their request.

Section 1.7 The secretary should be a member who takes a keen interest in getting things done and who keeps records in an orderly manner. The secretary is custodian of the club charter, articles of incorporation, bylaws, and documents that pertain to the original organizing activity. It is customary to print extra copies of bylaws (including amendments) for distribution to all members so that they will be acquainted with the objectives, purposes, and policies of the club.

- A. The secretary takes minutes of all meetings of the members and the Board of Directors. In recording minutes, special attention should be given to all formal motions made and their disposition. Subjects discussed in depth that result in a consensus without a formal vote should also be noted. A file of all committee reports is maintained by the club secretary to be used as a reference and as a record of business transacted.
- B. Other records maintained by a club secretary are files of newsletters and bulletins, a club correspondence file, the Club Officers' Guide, and the club library. The nucleus of a club library can be a complete set of NRA handbooks, reprints, and manuals.

Section 1.8 The club treasurer has charge and custody of, and responsibility for, all funds and securities of the corporation. Specific duties include but are not limited to:

- A. Prepare periodic statements of the club's financial condition and statements of income and expense. A simplified bookkeeping system can be used to furnish this information.
- B. Deposit all funds in the name of the corporation in such banks or other depositories as selected by the Board of Directors.
- C. Disburse, or cause to be disbursed, the funds of the corporation as necessary and in the Corporation's best interest.
- D. Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements and club investments.
- E. Exhibit at all reasonable times the books of account and financial records to any Board Director, on request thereof.
- F. Render to the President and directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the corporation.
- G. Prepare and certify a monthly and annual financial statement to be presented at the regular Club meetings.
- H. Maintain at the principal place of business of the corporation, copies of the tax returns of the corporation and copies of all documents filed with the State of Wisconsin.



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Article 6

Board of Directors

Section 1.0

Section 1.1 The Board of Directors for Hope Rod and Gun Club will consist of the club officers and past presidents.

- A. They will meet annually a minimum of 4 times a year.
- B. There must be a minimum of three past presidents as active members.
 - 1. The Board of Directors may appoint a senior club member to fulfill the requirement of Section 1.1-B.

Section 1.2 The Board of Directors is authorized to appropriate funds in the amount of and not to exceed \$1000.00 to provide payment for operating supplies or special expenses.

- A. Except in genuine emergencies by approval of the Board of Directors.

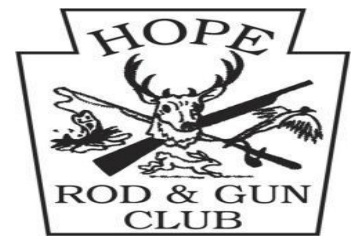
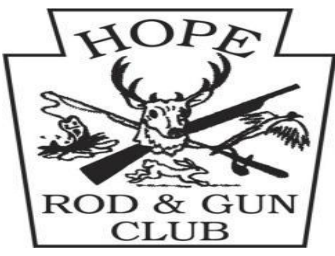
Article 7

Meetings

Section 1.0

Section 1.1 The primary purpose of a regular monthly club meeting is to transact club business. Such business may include holding elections, amending bylaws, establishing club functions, or acting on committee reports. The success of a meeting depends on how well it is planned. Club meetings should be organized to allow members to express their views and to help determine club programs. By listening to these views, club officers can estimate the success potential of a scheduled event or activity.

- A. All items of business will require a motion, a second and a majority vote of members present before becoming effective.
- B. The President or any member may call for a secret ballot vote if they feel an item is serious enough.
 - 1. Or there is considerable difference of opinion concerning the item of business.
- C. Regular monthly meetings will be held on the first Monday of the Month.
 - 1. Cancelling due to weather or other emergency, or date conflict for a club function, will be done by the President or Vice Presidents in their absence.
 - 2. Members will be notified of the change as soon as possible via announcement from the President (includes minutes) and or electronic communication via email and or website.



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Section 1.2 The Rules of Order for Parliamentary Procedure will be the current edition of Robert's Rules of Order.

Section 1.3 A special meeting may be called by the club president for extreme special circumstances, a minimum of 3 day's notification to members is required.

Section 1.3 A quorum of 15 members must be present to conduct a club meeting.

Section 1.4 No alcoholic beverages will be sold while the club meeting is in session.

Article 8

Non-Member Participation

Section 1.0

Section 1.1 All non-members will be considered guest and will pay guest prices as determined by the Board of Directors.

Section 1.2 All guest will comply with all policies and by-laws of Hope Rod and Gun Club.

Article 9

Committees

Section 1.0

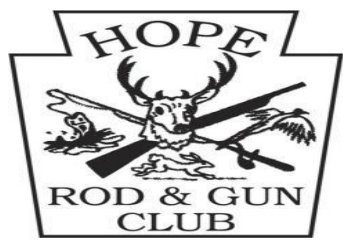
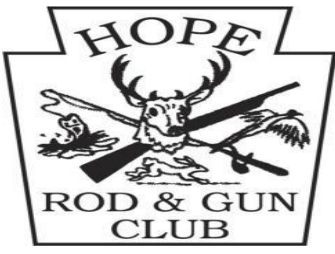
Section 1.1 Committees for Hope Rod and Gun Club shall be established in Standing and Special Committees. The President or Board of Directors can establish and assign committees for the club to achieve annual efficiencies and long-term goals of the club.

A. Standing Committees-

1. Building and Grounds
2. Hunting and Fishing
3. Range and Range Safety Officers / Shooting
4. Annual Dinner
5. Hunter Safety Education
6. Trap League
7. Skeet

B. Special Committees- can be:

1. Scholarship
2. Mark Mark Chicken Shoot



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- 3. Holiday Party
- 4. Club Picnic

Section 1.2 All committees will select a chair and or co-chair.

- A. All committees will submit a meeting report to the club Secretary in a timely fashion to facilitate disbursement of information to Board of Director, President and or members.
 - 1. Information may be requested to be placed on the website

Article 10

Information Technology

Section 1.0

Section 1.1 The Hope Rod and Gun Club will have a webmaster who is appointed by the President.

Section 1.2 Saved for Future use.

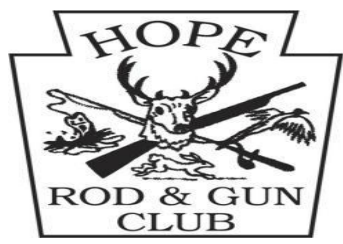
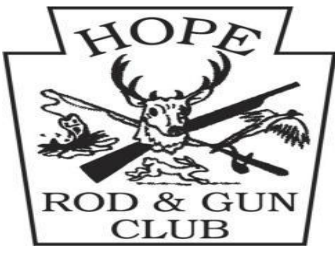
Article 11

Amendment or Addition to By-laws

Section 1.0

Section 1.1 The requirement for amending the by-laws in effect or an addition to the by-laws, shall require members of the Hope Rod and Gun Club to receive written notification of the proposed changes via electronic format or mailing, with a minimum of 10 days prior to the next meeting. A majority vote of two-thirds is needed of the members present at a regular monthly meeting for a change or addition to be approved.

- A. Members may cast an absentee ballot on or before the next meeting to the club Secretary.
 - 1. That ballot may be cast in written fashion or electronically.



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Article 12

Administrative

Section 1.0

Section 1.1 Dissolution of the Hope Rod and Gun Club will require that all assets be distributed in accordance of the State of Wisconsin State Statues.

Section 1.2 The Board of Directors or President may appoint individuals to task with a specific role to conduct the club business and day to day operations in an efficient manner.

- A. Examples of these:
 1. Membership Director
 2. Lead Bartender
 3. Range Safety Officer Director
 4. Public Shooting Director

Section 1.3 The development of Policies and Procedures for the Hope Rod and Gun Club to promote safety, safe handling and general rules for the safe and legal operation of said club will provide a more detailed explanation than this document.

These By-laws were approved by the Membership on January 8th. 2018, at the 334th Regular Clubs Business Meeting.

Attesting

President Tom Downs

Vice President Mark Hansen

Secretary Scott Miller

Treasure Mark Birrenkott

Sgt. Of Arms Jeremiah Dollar