



Kaizen Diagnostic Test

(Version 3)

Instruction:

This basic pre-workshop test is used to analyse the training needs of prospective participants in a seminar on “Kaizen Blitz.” Think clearly before answering. Do it right the first time. There is no need for the respondent to write his/her name here.

	Q U E S T I O N S	T	F
1	As one success factor of kaizen, hands-on modelling by top management can be delegated to its frontline supervisors and workers at the <i>gemba</i> (workplace)		
2	The next process (or the next person receiving your work) is regarded as the customer. Each process has its supplier as well as its customer.		
3	Kaizen involves everyone in the organization regardless of rank and even extends to suppliers, subcontractors, contractual workers and other stakeholders.		
4	The suggestion system is an integral part of Kaizen that encourages the workers to provide ideas, as long as they contribute to cost-cutting and efficiency.		
5	An effective Kaizen strategy includes small group activities that are informal and voluntary which may include Quality Circles and other related programs.		
6	The meaning of QCD is quality, competitiveness, and delivery. This is the basic essence of Kaizen that must be pursued by all managers and their workers.		
7	The best place where people can add value to their products or services are in the board room where everyone is comfortable in solving problems.		
8	Standards are an integral part of <i>gemba kaizen</i> (continuous improvement in the workplace) and provide the basis for daily improvement.		
9	The implementation of 5S good housekeeping must show the visual indication of inefficiency, wasteful resources, and lack of self-discipline, among others.		
10	The implications of the word <i>muda</i> (waste in Japanese) include anything or any activity that does not add value everywhere, anytime, and by anyone.		
	TOTAL NUMBER OF CORRECT ANSWERS		

Note to Training Coordinator:

Please tabulate the answers of all prospective participants in this form. Send the summary to Mr. Rey Elbo at founder@kairos.com.ph or call tel. (632) 846-8952 or mobile 0919-808-702 for details or questions.