

Forgotten Financial LLC

Billing & Reporting Policy

Effective Date: June 5, 2025

1. Overview

Forgotten Financial LLC provides structured Net 30 and invoice-based payment terms to eligible clients. This policy outlines how client billing data is maintained and how it may be reported in the future upon bureau approval.

2. Billing Terms

- Clients approved for Net 30 terms are expected to pay all invoices within 30 days of the issue date.
 - Missed, late, or unpaid invoices may be documented internally and included in future reporting files.
 - Invoices include client name, amount, due date, and terms of service.
-

3. Data Management

- All client data is stored securely using internal access controls.
 - Payment history is retained for at least 24 months for compliance review.
 - Data formatting follows Metro 2 standards in preparation for reporting to credit bureaus.
-

4. Reporting Framework

- Forgotten Financial LLC is currently in the final phase of data furnisher approval.
 - Once approved, client payment histories may be reported monthly.
 - Only clients with signed agreements and clear terms will be included in furnishing activities.
-

5. Dispute Resolution

- Clients may dispute any information they believe is inaccurate by emailing: compliance@forgottenfinancial.com
 - Disputes will be reviewed within 30 days, and corrections will be made if appropriate.
-

6. Contact Information

Forgotten Financial LLC

326 E Court Ave Jeffersonville, IN 47130

Email: info@forgottenfinancial.com

Phone: (317) 932-7955