**SWIFT WATER SUPPLY**

7077 E ST HWY 7

Nacogdoches, TX 75961

BOARD MEETING MINUTES

OCTOBER 28, 2024

6:30 PM

**OPENING**

President Paul Hughes called the meeting to order at 6:30 PM on October 28, 2024, at the Swift Water Supply board room.

**PRESENT**

Paul Hughes, Board President

Mike Rawson, Board Vice President

Craig Vose, Board Secretary/Treasurer

Tony Hill, Board Member

Teresa Weaver, Board Member

Matthew Barrett, General Manager/Operator

Danielle Cunningham, Secretary

Ricardo Guardado, Field Supervisor/Operator

**COMMENTS FROM THE PUBLIC**

There were no public comments.

**OPEN SESSION**

Paul Hughes read the minutes from the August 19, 2024 regular meeting. Mike Rawson made a motion to accept the minutes as read. Tony Hill seconded the motion. The motion passed unanimously.

George Barham has plans to build a subdivision off of Katy Drive upon approval of a service agreement between him & Swift Water Supply. The subdivision will consist of 7 meters. Barham will contract out to have the water line installed. We will tie into our existing line when his side is completed, then make 7 meter taps. Teresa Weaver made a motion to approve the subdivision service agreement between Barham & Swift Water Supply. Craig Vose seconded the motion. The motion passed unanimously.

**OPERATOR/FINANCE REPORT**

Ricardo Guardado gave the operator report.

The guys installed 5 new meters & repaired 8 leaks since August.

Plant 14 is tied into the main water line, but the valve is shut until the plant is ready to be put into operation.

Water loss for August 2024 was 11.40% & September 2024 was 9.00%.

Danielle Cunningham went over the current bank accounts & balances with the board & presented the options that Ampstun Software offers.

The Lead & Copper Rule Revision has been turned in to TCEQ as of October 15, 2024, but needs some adjustments.

**CLOSED SESSION**

The meeting went into closed session at 6:55 PM.

**OPEN SESSION**

The meeting came back into open session at 8:53 PM.

The board appointed Danielle Cunningham to Interim General Manager for a 3 month period (Exhibit A), Ricardo Guardado to Field Manager (Exhibit A), & Matt as an advisor (Exhibit A).

Paul Hughes made a motion to approve the new roles for employees of Swift Water Supply, as listed above, beginning November 1, 2024. Mike Rawson seconded the motion. The motion passed unanimously.

Matthew Barrett turned in his letter of resignation. Paul Hughes made a motion to accept Matt’s resignation. Tony Hill seconded the motion. The motion passed unanimously.

The board tabled the meeting at Plant 14, that was set to follow the regular meeting, to a later date.

Mike Rawson made a motion to adjourn. Craig Vose seconded the motion. The motion passed unanimously. Paul Hughes adjourned the meeting at 8:57 PM.

