

METAL TECH

APPLICATION FOR EMPLOYMENT

Pre-Employment Questionnaire Equal Opportunity Employer

Personal Information

Name		Today's Date
Mailing Address	City	State/Zip
Main Contact Phone #	Additional Phone #	

Employment Desired

Position	Date you can start	Salary desired
Are you Employed now?	If so may we inquire of your present employer?	
Ever applied/worked here before?	When?	
Referred By:		

Education

	Name	Did you graduate?
High School		
College, Trade or Business School		

Applicable Skills:

Former Employers: (List below last three employers, starting with LAST one first)

Date Month & Year	Name & Address of Employer	Salary	Position	Reason for leaving
From				
To				
From				
To				
From				
To				

Which of these jobs did you like Best? _____

What did you like most about this job? _____

(Over)

APPLICATION FOR EMPLOYMENT (CONT)

Results of the following questions do not exclude you from possible employment, but rather are used to evaluate your character and judgment abilities.

Have you ever been convicted of a felony? _____

Are you aware of any outstanding warrants against you? _____

Are you aware of any current garnishments, liens, or judgments against your pay? _____

Do you or have you ever had physical injuries that resulted in limitations that would prevent you from physically completing your job? YES _____ NO _____

If you answered yes to any question, please explain _____

Additional questions are used solely for future knowledge that scheduling may be conflicted at times, and to make accommodations for your requirements.

Are you presently in the National Guard or Reserves? _____

Are you a Veteran? _____

In case of emergency notify:

Name	Address	Phone
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"I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and without notice, at any time, at either my or the company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing."

Date _____ Signature _____

DO NOT WRITE BELOW THIS LINE

METAL TECH USE ONLY

Interviewed by _____ Date _____

Remarks:

Hired: Yes No Position _____

Salary/Wage _____ Date reporting to work _____