

ELGON INTERNATIONAL SOLUTIONS INC.'S

**Annual Global Youth Business Forum & Expo 2020
Toronto, Ontario, Canada**

Connect to the Business World and Grow.

VENDOR INFORMATION KIT 2020



Annual Global Youth Business Forum & Expo 2020

Where?	DCI BANQUET HALL, 2256 SHEPPARD AVENUE WEST, TORONTO, M9M 1L7, ON, CANADA
When?	October 30 – 31, 2020 09:00 AM to 4:30 PM Daily
Contact?	Wilson Naluswa ELGON INTERNATIONAL SOLUTIONS INC. 55 Shandon Dr. Scarborough, ON, M1R 4M4, Canada Phone: +1 (647) 570-4899 email: info@elgoninternationalsolutions.ca
Important Dates	Application Deadline: March 20, 2020 Payment Deadline: March 20, 2020

ELGON INTERNATIONAL SOLUTIONS INC. is accepting applications for retail vendors interested in participating at the Annual Global Youth Business Forum & Expo. We need dynamic, professional, both local & international vendors with unique products and services. Please read and complete all sections of this application.

Specifically, the ELGON INTERNATIONAL SOLUTIONS INC. is looking for vendors who can provide any of the following:

- Innovative products
- Technology
- Art and Design
- Toys, Games, Books
- Health & Beauty
- Banking
- Fashion Accessories



Vendor Information

<p>Vendor~ Table Space</p>	<p>Choice of one of the following table display* options:</p> <ul style="list-style-type: none"> • 4 ft Display Table (1/2 of an 8 ft table) • 6 ft Display Table • 8 ft Display Table <p>*Limited number of tables are available in each size. First come first reservation of table. Approx. 40 tables available ~Vendors are required to provide their own table covering, signage and display table decorations.</p>	
<p>Event Promotion & Advertising</p>	<p>The Annual Global Youth Business Forum & Expo 2020 will experience visitors from a wide socio-demographic and geographic area as follows:</p> <ul style="list-style-type: none"> • Invitations will be sent to clients of both the local businesses, Youth, Youth startups, International delegates. • Advertisements in newsletters, membership boards, social media platforms, TV and Radio commercials, publications and calendar listings. • Poster & Postcard Program distributes posters and post cards to vendors and other affiliated business and organizations to be displayed in store fronts or on information boards. 	
<p>Application Process</p>	<p>To apply for a vendor exhibit space, each vendor must complete or provide the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed application form (see attached) <input type="checkbox"/> Photos* representing products to be sold at the GYBF EXPO 2020 <input type="checkbox"/> Biography* of vendor – tell us about yourself and your business, what is unique about your products or services? <input type="checkbox"/> Product description – list of products, with a description and listed price, of what you will be selling at GYBF EXPO 2020 <input type="checkbox"/> Reserve your Display Table of choice as soon as possible. <p>*Photos and Biography should be submitted electronically as separate attachments with your signed Application Form to events@elgoninternationalsolutions.ca</p>	
<p>Exhibition Fee</p>	<p>Display Table</p>	<ul style="list-style-type: none"> • 4 ft Display Table (1/2 size of a 8 ft display table): \$250 • 6 ft Display Table: \$450 • 8 ft Display Table: \$600
<p>Sponsorship</p>	<p>Increase your business' presence at the GYBF EXPO 2020 by taking advantage of a sponsorship opportunity:</p> <ul style="list-style-type: none"> • Exclusive Sponsor: \$2500 • Registration Bags: \$950 • Breakfast \$1300 • Coffee Break \$1200 • Pens and note books \$1100 • Lanyard \$850 • Wi-Fi – \$500 <p>A sponsorship form is included in this package.</p>	



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Payment

Payments can be made at www.elgoninternationalsolutions.ca or direct bank deposit, Credit/Visa/Mastercard, Money order, Cheque. All payments must be received no later than the application deadline of March 20th, 2020 at 5:00 PM.

Signature

By signature, the Vendor agrees to abide by all terms and conditions set forth in the Exhibition Rules and Regulations.

Authorized Signature _____

Date _____

Name (please print) _____

Title _____



Exhibition Rules and Regulations

LIABILITY: Upon approval of this contract by an authorized Annual Global Youth Business Forum & Expo 2020 Representative, it is expressly understood that the Vendor has read and agreed to abide by ELGON INTERNATIONAL SOLUTIONS INC. liability policies outlined below:

ELGON INTERNATIONAL SOLUTIONS INC., hereinafter referred to as ELGON, and all Corporation and individuals who are employed by or associated with it, in connection with the **Annual Global Youth Business Forum & Expo 2020**, will not assume responsibility and shall be held harmless by all vendors for damage or loss resulting from fire, theft, or any other cause whatsoever, including accident or injury to Exhibitor, their employees and agents, the public, or others. The Vendor agrees to pay promptly for any and all damages to the exhibition building/venue or its equipment incurred through carelessness or otherwise, of Vendor or its employees or agents.

LOCATION: ELGON reserves the right to determine final placement of the Vendor within the designated facility.

TRANSPORTATION/SETUP: All transportation costs, and any other costs related to exhibit setup not explicitly offered above by ELGON, are to be paid by the Vendor.

LOSSES: ELGON will not take responsibility for damage to Vendor's property or lost shipments either coming in or going out, nor for moving costs. Damage to inadequately packed property is Vendor's own responsibility. If exhibit fails to arrive, Vendor is nevertheless responsible for the exhibit space reserved as per this contract. ELGON cannot be held responsible for loss or damage to any Vendor's property. Vendors are advised to insure against these risks.

CANCELLATION/NO-SHOW: Any cancellation, no show or requests for changes of this contract must be made in writing and forwarded to ELGON via email to info@elgoninternationalsolutions.ca. Payments made to reserve the Display Table and Exhibit Space will not be returned under any circumstances.

EXHIBITION SPACE SPECIFICATIONS: Open-space tables vary in size depending on space reserved through your donation, or the equivalent floor space. Maximum height of display from table surface is 4', and depth of display cannot exceed 5'. Utilities are not included. Exhibitor to provide all signage.

INSTALLATION AND DISMANTLING:

Setup time will begin promptly at 9:00 AM on Friday October 30, 2020. Tear down will begin promptly at 5:00 PM on Saturday October 31, 2020.

ELECTRICITY: There are no guarantees of electrical outlets or facilities available to Vendors. Electricity is available in other parts of the vicinity and Vendors may, through prior arrangement, charge cell phones or laptop batteries, at their own convenience. Vendors are responsible for the safety of their property should they choose to utilize electricity services in other parts of the vicinity.

DISPLAY TABLE DECOR: The Vendor is encouraged to decorate their table in a manner that is appropriate and professional and in keeping with the Holiday theme of the Annual Global Youth Business Forum & Expo 2020. Merchandise must be displayed in a clean and uncluttered fashion.



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Annual Global Youth Business Forum & Expo 2020

ELGON invites you to show your support of local Entrepreneurs, Youth Startups, by becoming a sponsor of Annual Global Youth Business Forum & Expo 2020.

Check one or more of the sponsorship opportunities listed below in which your company is interested and return this contract to info@elgoninternationalsolutions.ca. All sponsorships must be paid in full at time of signing this contract to ELGON INTERNATIONAL SOLUTIONS INC.

All sponsors are acknowledged and will be included in the **Annual Global Youth Business Forum & Expo 2020 Event Program** and **website**.

Company Information (please print the company name as you would prefer it to appear in acknowledgements, etc.)

Business Name:	
Contact Name:	
Address:	
City/Province/Postal Code:	
Telephone Number:	
Email:	
Website and/or Media Links:	

Signature _____ Date _____

Make checks payable to “ELGON INTERNATIONAL SOLUTIONS INC.”.

Please return this contract with payment to the address below:

Attn: Annual Global Youth Business Forum & Expo 2020 Coordinator
ELGON INTERNATIONAL SOLUTIONS INC. 55
Shandon Drive,
Scarborough, Ontario M1R 4M4, Canada



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Sponsorship Opportunities

Tabletop Package..... \$2500

- 8'x30" Tabletop (Includes skirted table & 2 chairs)
- 1 complimentary GYBF Registration
- Logo listed on the GYBF website
- Recognition in relevant pre business forum marketing, the business forum program, and at the opening session
- Post-business forum registration list with contact information (excluding e-mails)

Breakfast Sponsor (Limit two companies/one per day) \$1300

- Start the day with a continental breakfast and be the first thing on attendees minds
- Company logo displayed on all breakfast napkins (Company provides napkins) and signage at breakfast.
- Recognition in relevant pre workshop marketing and the Business Forum program

Coffee Break Sponsor (limit two companies/one per day Friday & Saturday) \$1200

- Long days at the business forum require Coffee. Have your company logo in everyone's hand throughout the day with custom disposable coffee cup sleeves (Company provides logo for one color printing). Recognition in relevant pre business forum marketing, and the business forum program

Business Forum Bag Sponsor (Exclusive) \$950

- Attendees will carry your logo the whole time they are on site
- Company logo with GYBF 2020 logo on the official business forum bag (Company provides logo for one color printing) Recognition in relevant pre business forum marketing and the forum program

Lanyard Sponsor (Exclusive)..... \$850

- Have each attendee wearing your company's logo throughout the business forum by sponsoring the lanyard (Company to provide lanyards)
- Logo on business forum Program, placeholder slides & signage on site

Notebook Sponsor (Exclusive) \$550

- Each attendee will take their notes in your company's notebook (Company to provide notebooks)
- Logo on business forum Program, placeholder slides & signage on site

Pen Sponsor (Exclusive)..... \$550

- Have each attendee taking notes during the business forum using your pens. (Company to provide pens)
- Logo on all pre-event marketing material, conference Program, placeholder slides & signage on site



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Name: _____ Title: _____

Company: _____

Address: _____ City: _____

Province/Territory: _____ Zip Code: _____

Phone: _____ E-mail: _____

Sponsorship Choice: _____

Please Charge: Visa _____ Mastercard _____

Card number _____ Amount: _____

Exp. Date: _____ Signature: _____

Print Name: _____

For sponsorship inquiries, please contact: Nasrullah Amiri
ELGON INTERNATIONAL SOLUTIONS INC. Co - Founder and Executive Vice President
Direct: (647) 707-2476
E-mail: events@elgoninternationalsolutions.ca