

Resurrection Endowment Fund Scholarship Awards Guidelines

Awards:

Tuition reimbursement scholarship awards may be made by the Board of the RELC Endowment Fund to qualified students to the extent that funds are available.

Criteria For Approval of Awards:

An Applicant for an award must:

- Be a confirmed/communing member of Resurrection Evangelical Lutheran Church.
- Have a High School Diploma and be accepted for admission by the educational institution for full time undergraduate study. The student must earn credits leading towards a degree, associate degree, license, or other recognized certificate indicating satisfactory completion.
- Have made proper and timely application to the Board. Application due dates are indicated below.

Condition Of Awards:

The award may be paid to the applicant upon presentation of a receipt or other evidence showing the hours being taken and the charges thereof. Successive applications must also include a current transcript to demonstrate that the student is making satisfactory progress toward graduation or completion of the course or study. Satisfactory progress is defined as completing at least 12 credit hours during each Spring or Fall quarter or semester and at least 6 credit hours during the summer.

To evaluate all scholarship applicants on a consistent credit hour basis, applicants attending colleges and universities with non-traditional credit hours need to include a conversion chart with their application. For example, some institutions assign a course one credit hour instead of the standard three. Another example would be a community college course representing 4.5 hours that will transfer in as a standard 3 credit hour course. Institutions accepting transfer credit hours or those on non-standard credit hour system should all have conversion charts available.

The Endowment Board will consider application for less than 12 credit hours during each Spring and Fall quarter or semester and less than 6 credit hours during the summer at the next scheduled meeting after the application, presentation of a receipt, or other evidence showing the hours being taken and the charges thereof are received. An explanation as to why the hours are less than what would normally be considered satisfactory progress should be provided for the Boards' consideration in making a decision.

Amount of Award:

The Board will determine the amounts to be awarded based upon the number of applications received and the funds available. Awards will not exceed actual tuition amounts.

Seminary Attendance:

Special consideration may be given to any student attending a Lutheran Seminary.

Suspense Dates:

Applications and Presentation of Receipts will be due as follows:

<u>Sessions</u>	<u>Starting</u>	<u>Application Date</u>	<u>Presentation of Receipt</u>
Fall	August-September	August 15	October 15
Spring	January-February	January 15	March 1
Summer	June-July	May 15	August 1

Applications or Receipts received after the published deadlines will not be honored unless any extenuating circumstances are presented in writing to the Endowment Board for consideration at the next scheduled meeting.

Guidelines Changes:

These guidelines may be amended by a vote of the Board at any regular or special meeting.