



Application for Crafters and Vendors

Date:			
Name:			
Business Name:			
Address:	City:	State:	Zip:
Phone:			
Email:			
Website or Facebook Page:			

Items to be sold:
Special requests:

Booths required (please circle one): 1 2 3 Max space is 3

- All applications will be reviewed and approved by the Attica Days Festival Committee. Once approved you will be notified, and your check/money order will be cashed.
- ~~Cost for indoor booth is \$40.~~ Cost for outdoor booth is \$25. Limited power available. Power requests are first come, first serve. Fee is non-refundable once approved and paid.
- ~~Indoor space is one 8-foot table and one chair.~~
- Outdoor space is 12x12 feet (no table supplied).
- No smoking or recreational drug use/products allowed. No live animals. No political items.

Set-up and tear down

Set up and tear down will need to be scheduled with Diana, Heather, or Michelle. We have limited space for parking and maneuvering. If you need a specific date/time, please let us know asap.

- Thursday July 11: 3:00pm – 7:00pm
- Friday July 12: 8:00am – 1:00pm
- Saturday July 13: 8:00am – 9:00 am

Show Hours

- Friday July 12: 2:00pm – 8:00pm
- Saturday July 13: 10:00am – 8:00pm

Any questions or concerns should be directed to

- Diana Weingartz – 810-417-1629 or diana.weingartz@choiceone.bank
- Heather Sweet – 810-429-1756 or heather.sweet@choiceone.bank
- Michelle Lenz – 248-762-0343 or michelle.lenz@choiceone.bank

Mail completed application and full payment (check or money order payable to **Attica Days Festival**)
to:

Attica Days Festival
c/o Attica Township
4350 Peppermill Rd
P.O. Box 86
Attica, MI 48412

Crafters and Vendors Conditions of Festival

- 1) Applications must be submitted with a detailed description of the items you intend to sell along with a photo, brochure, and your website/Facebook page. Photos and brochures will not be returned. This is not required for vendors who have exhibited at previous Attica Days Festivals unless your merchandise has changed. All exhibits/merchandise are to be in keeping with the overall family theme of the show.
- 2) Your application is a commitment to show, and once approved and paid for, no refunds will be given.
- 3) Vendors are responsible for collecting and paying their own Michigan sales tax, if applicable.
- 4) Vendors are responsible for their own displays. A standard 8-foot table will be supplied for each space rented indoors. Tables and chairs must be supplied by the vendor for outdoor spaces. There will be limited spaces that provide electricity. No water hookups.
- 5) Tents & Canopies: If the tent/canopy is free standing, you will need tie downs in case of bad weather or high winds. DO NOT tie ropes to surrounding trees, utility poles, etc. All tent stakes must be pre-approved. We have found that buckets with sand to secure ropes work well.
- 6) Vendors are responsible for keeping their area clean during show hours and for cleaning their area at the end of the show. All vendors must supply their own trash bags for the event. A dumpster will be available on site.
- 7) Tables must be covered and skirted on exposed sides.
- 8) Nothing can be nailed or stapled to the walls or floors of the township hall or on the township outbuildings.
- 9) Vendor's vehicles are to be moved, after unloading, to the parking area before the show opens. If the nature of your exhibit requires you to restock your supplies during show hours, please note this on your application under special requests. Every effort will be made to accommodate your needs.
- 10) There is NO SMOKING inside the township hall or any township buildings or on the festival grounds.
- 11) Vendor booth set up is encouraged Thursday July 11th from 3:00pm – 7:00pm or Friday July 12th starting at 8:00am. All set up MUST be completed by 1:00pm Friday. Any vendors attending Saturday only must set up between 8:00am and 9:00am.
- 12) The Attica Days Festival Committee and the Township of Attica, their designees and volunteers are not responsible for damage to, or the theft of, vendor's property prior to or during the show. Additionally, they are not liable for accidents or injuries that may occur on township property.
- 13) The Attica Days Festival Committee reserves the right to require the removal of merchandise, products or vendors deemed to be in violation of these conditions. The Committee also reserves the right to make final interpretation of all conditions.

Questions can be directed to Diana Weingart 810-417-1629, Heather Sweet 810-429-1756 or Michelle Lenz 248-762-0343 or email us at AtticaDays@gmail.com