



**Application for Food Vendors**

Business Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Please list the food items you plan to sell \_\_\_\_\_

**Rental Space:** \$75 (this rental fee covers both days)

Size of Food Truck or Tent: \_\_\_\_\_ Serving Window Side: \_\_\_\_\_ Passenger \_\_\_\_\_ Driver

Special Requests: \_\_\_\_\_

**Set-up**

Set up will need to be scheduled with Diana before showing up. We have limited space for parking and maneuvering. If you need a specific date/time, please let us know asap.

- Thursday July 11: 3:00pm – 7:00pm
- Friday July 12: 8:00am – 1:00pm
- Saturday July 13: 8:00am – 10:00am

**Show Hours**

- Friday July 12: 2:00pm – Close
- Saturday July 13: 11:00am – Close

**Contacts**

- Diana Weingartz: 810-417-1629 [diana.weingartz@choiceone.bank](mailto:diana.weingartz@choiceone.bank)
- Michelle Lenz: 248-762-0343 [michelle.lenz@choiceone.bank](mailto:michelle.lenz@choiceone.bank)

Mail completed application (page 1 & 2), full payment (check or money order payable to **Attica Days Festival**) & completed Indemnification Agreement (page 5) to:

Attica Days Festival  
c/o Attica Township  
4350 Peppermill Rd  
PO Box 86  
Attica, MI 48412

### Food Vendors Additional Information

You will be considered a food vendor if you sell any consumable items, pre-packaged or otherwise. This includes pop, water, juice or sports drinks.

Complete the following electrical equipment you will be using along with voltage and wattage/amperage requirements. List all equipment, as any equipment added during the festival will be an additional charge or not allowed. Indicate the total number of electrical drops needed.

EQUIPMENT	VOLTAGE	WATTAGE	AMPERAGE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL WATTS: \_\_\_\_\_ TOTAL AMPS: \_\_\_\_\_

It is agreed that the undersigned has read all of the guidelines and requirements and shall abide by them. It is further agreed that the undersigned shall hold the Attica Days Festival, its officers, volunteers or agents harmless for claims arising out of the undersigned's participation in this festival.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## Food Vendors Conditions

1. Applications must be submitted with a description of the food items you intend to sell. Sale of items not submitted is prohibited. Your approved application is a commitment to show and, as such, no refunds will be given after confirmation has been sent.
2. Exhibitors are responsible for collection and paying their own Michigan sales tax, if applicable.
3. Exhibitors are responsible for keeping their area clean during show hours and for cleaning their area at the end of the show. Nothing can be nailed or stapled on township outbuildings.
4. Exhibitor's vehicles are to be moved, after unloading, to the parking area before the show opens. If the nature of your exhibit requires you to restock your supply during show hours, please note this on your application under special requests. Every effort will be made to accommodate your request.
5. There is NO SMOKING inside the township hall, any township buildings or on the festival grounds.
6. **Vender booth set up MUST be completed on Friday July 11th between 8:00am-1:00pm. Saturday-only exhibitors must set up on Saturday July 12th between 8:00am-10:00am.**
7. The Attica Days Festival Committee and the Township of Attica, their designees and volunteers are not responsible for damage to or the theft of vendor's property prior to or during the show. Additionally, they are not liable for accidents or injuries that may occur on township property.
8. The Attica Days Festival Committee reserves the right to make final interpretation of all conditions.

### **Question can be directed to**

Diana Weingartz at 810-417-1629 [diana.weingartz@choiceone.bank](mailto:diana.weingartz@choiceone.bank)

Michelle Lenz at 248-762-0343 [michelle.lenz@choiceone.bank](mailto:michelle.lenz@choiceone.bank)

## **RULES, GUIDELINES & INFORMATION FOR ATTICA DAYS 2024**

**TENTS & CANOPIES:** If the tent/canopy is free standing, you will need tie downs in case of bad weather or high winds. DO NOT tie ropes to surrounding trees, utility poles, etc. All tent stakes must be pre-approved. We have found that buckets with sand to secure ropes work well.

**FOOD PREPARATION:** All food preparation must be within your booth area. Serving tables may be set up in front of or behind your booth. Picnic tables will be set up in the park.

**TRASH:** All vendors must supply their own trash bags for the event. A dumpster will be available on site. YOU are responsible for keeping your area neat & clean.

**ELECTRICAL:** Electricity is included with your booth fee. Please be sure to complete the equipment usage part of the application. You will be notified if there is a problem with your requirement request.

**BOOTHS:** We are limited to 12 food vendors and may decline your application or limit your menu simply to offer a variety of food options during the celebration. NO space will be reserved without approved application.

**PLEASE keep in mind that the entertainment will run past 8:00pm to at least midnight both Friday & Saturday. You are welcome to stay open until then.**

**HEALTH DEPARTMENT PERMIT/COMPLIANCE** with The Health Department Rules: ALL FOOD VENDORS of non-prepacked items MUST obtain a food permit from the Lapeer County Health Department **at least 30 days prior to the celebration.** Apply for a permit at the Lapeer County Health Department, 1800 Imlay City Road, Lapeer, MI 48446. Phone 810-667-0392 ext. 2. All vendors must adhere and comply to all health department rules. There is a fee to the Lapeer Health Department.

**Your Lapeer Health Department permit must be on display during the event.**

## Indemnification Agreement

The \_\_\_\_\_ (insert name or company name) agree(s) to defend, indemnify and hold harmless the Township of Attica, Michigan and the Attica Days Festival Committee, its officers, employees, volunteers and agents, from and against any claim, demand, suit, loss, cost or expense (including attorney's fees), or any damage, which may be asserted, claimed or recovered against or from the Township of Attica, Michigan and the Attica Days Festival Committee, its officers, employees, volunteers and agents, by reason of any damage to property, bodily injury or death arising out of or is incident to or in any way connected with or related to the special event.

**Event:** Attica Days Festival

**Event Dates:** July 12 & 13, 2024

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

This form must be signed and returned at the time of application.

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