



Ecorse Public Library

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Ecorse Public Library

Ecorse Public Library Board of Trustees Regular Meeting

Monday, March 11, 2025 @ 6:00pm

Ecorse Public Library

4184 W Jefferson

Ecorse, MI 48229

1. Call to order
2. Roll call: Alexander____ Brooks____ Holmes-Hill____ Morgan _____ Reddick _____
3. Approval of agenda
4. Approval of minutes February 10, 2025
5. Consent Agenda
6. Financial Report
7. Public comment
8. Director's report
9. Old business
 - a. Electrical work update
 - b. Elevator
 - c. New flag
 - d. Fire Extinguishers
10. New business
 - a. Library card design
 - b. Website update
11. Announcement or comments from Board Members.
12. Adjournment

The next general meeting will be at 6:00 pm on Monday, April 9, 2025 at the Ecorse Public Library.



Ecorse Public Library

Ecorse Public Library Board of Trustees Regular Meeting

Monday, February 10, 2025 @ 6:00pm

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4184 W Jefferson

Ecorse, MI 48229

Agenda

1. Call to order – 6:01p.m.
2. Roll call – K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick, and S. Shipman for EPL
3. Approval of agenda
 - a. Motion: Alexander/Support: Holmes-Hill
 - b. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - c. No: None
4. Approval of minutes—Revised Jan minutes and Feb minutes need approval
 - a. Motion to table January minutes submission until March 2025 meeting: Alexander/support: Holmes-Hill
 - b. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - c. No: None
5. Financial report
 - a. Motion to pay January 2025 expenditures totaling \$9,415.00 Holmes-Hill/Support:
 - b.
 - c. Morgan
 - d. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - e. No: None
6. Public comment - None
7. Director's report – See attached
8. Old business
 - a. Penal fine payment was due January 31, 2025 of \$26,700
 - b. Phase two construction discussed – elevator samples submitted to engineer
9. New business
 - a. EPL Website discussion on making ADA compliant
 - b. Fire extinguishers due to expire March 2025 expense due March 2025
 - c. Electrical work update to be inquired on by EPL Director
 - d. New Flag to be requested for library

- e. EPL Director will investigate possible new library card design
- 10. Adjournment 7:10p.m.
 - a. Motion: K. Alexander/Support: D. Brooks
 - b. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - c. No: None

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GL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	END BALANCE 02/28/2025	AVAILABLE BALANCE	% BDGT USED
Fund 271 - LIBRARY						
Assets						
Dept 000						
271-000-001.000	GENERAL CASH			655,487.06		
271-000-001.116	CASH - FRIENDS OF ECORSE PUBLIC LIBRARY			13,285.18		
271-000-001.700	CASH ON HAND @ U.S. BANK			102.17		
Total Dept 000				668,874.41		
TOTAL ASSETS						
				668,874.41		
Liabilities						
Dept 000						
271-000-202.000	ACCOUNTS PAYABLE			1,443.59		
271-000-229.000	EMPLOYER FICA			(1,006.08)		
271-000-229.001	FEDERAL TAX WH			(473.15)		
271-000-231.026	EQUIVEST AXA EQUITABLE 457B			(979.72)		
Total Dept 000				(1,015.36)		
TOTAL LIABILITIES						
				(1,015.36)		
Fund Equity						
Dept 000						
271-000-390.000	FUND BALANCE			723,916.56		
Total Dept 000				723,916.56		
TOTAL FUND EQUITY						
				723,916.56		
Revenues						
Dept 000						
271-000-402.000	CURRENT REAL PROPERTY TAXES	125,145.00	125,145.00	100,272.84	24,872.16	80.13
271-000-410.000	CURRENT PERSONAL PROPERTY TAXES	19,901.00	19,901.00	18,953.17	947.83	95.24
271-000-415.000	ALLOWANCE FOR CHARGEBACKS	0.00	0.00	1,644.08	(1,644.08)	100.00
271-000-437.000	INDUSTRIAL FACILITY TAX	437.00	437.00	432.06	4.94	98.87
271-000-445.000	PENALTIES AND INTEREST ON TAXES	229.00	274.00	358.57	(84.57)	130.86
271-000-540.000	LIBRARY STATE AID	9,289.00	9,289.00	4,811.48	4,477.52	51.80
271-000-541.000	PENAL FINES	22,000.00	22,000.00	8,281.45	13,718.55	37.64
271-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	106,533.00	97,118.00	97,117.26	0.74	100.00
271-000-573.100	LOCAL COMMUNITY STABILIZATION SHARE OVPT	174,238.00	174,238.00	0.00	174,238.00	0.00
271-000-629.000	SERVICES RENDERED	0.00	0.00	416.99	(416.99)	100.00
271-000-665.000	INTEREST INCOME	40,500.00	40,500.00	23,077.88	17,422.12	56.98
Total Dept 000		498,272.00	488,902.00	255,365.78	233,536.22	52.23
TOTAL REVENUES						
		498,272.00	488,902.00	255,365.78	233,536.22	52.23

Library Statistics

	January	February
Total Circulation	33	226
Life Kit	0	0
Family Fun Kit	0	0
Mobile Hotspots	0	0
Library of Things	0	10
Door Count	0	1223
Library Card Registrations	2	28
Library Card Totals	814	839
Materials added	386	164
Collection Totals	18193	18337
Programs		
Adult	0	2
Children	0	6
Outreach Programs	0	0
MAP checkouts	0	0
Overdrive	179	131
OD Digital Magazines	13	14
Gannet Media	0	0
Public Computer Sessions	0	212

Staffing

Jacob Zilinski joined the staff on March 6, he is learning quickly and happy to help his coworkers and patrons!

Programs and Outreach

Grandport Academy contacted the library about offering English class students a library card.

Planning is in session for the Car Cruise and Fireworks this summer. The library will be at both events doing outreach.

Crazy Craig is scheduled to perform on 3/25 during the school break.

Henry Ford Hospice is planning to present two sessions on Advance Care Planning and End of Life Planning on 4/30 and 5/28.

Library Operations

Electrical work is underway and making great progress. The electricians are running into issues due to building maintenance problems and are working around.

Basement organization project is well under way.