



Ecorse Public Library

4189 W. Jefferson Ave., Ecorse, MI 48229

Phone: (313) 389-2030

Fax: (313) 389-2032

TTY/TTD: (313) 389-2030

Ecorse Public Library

Ecorse Public Library Board of Trustees Regular Meeting

Monday, February 10, 2025 @ 6:00pm

Ecorse Public Library

4184 W Jefferson

Ecorse, MI 48229

Agenda

1. Call to order – 6:01p.m.
2. Roll call – K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick, and S. Shipman for EPL
3. Approval of agenda
 - a. Motion: Alexander/Support: Holmes-Hill
 - b. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - c. No: None
4. Approval of minutes—Revised Jan minutes and Feb minutes need approval
 - a. Motion to table January minutes submission until March 2025 meeting: Alexander/support: Holmes-Hill
 - b. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - c. No: None
5. Financial report
 - a. Motion to pay January 2025 expenditures totaling \$9,415.00 Holmes-Hill/Support:
 - b.
 - c. Morgan
 - d. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - e. No: None
6. Public comment - None
7. Director's report – See attached
8. Old business
 - a. Penal fine payment was due January 31, 2025 of \$26,700
 - b. Phase two construction discussed – elevator samples submitted to engineer
9. New business
 - a. EPL Website discussion on making ADA compliant
 - b. Fire extinguishers due to expire March 2025 expense due March 2025
 - c. Electrical work update to be inquired on by EPL Director
 - d. New Flag to be requested for library

- e. EPL Director will investigate possible new library card design
- 10. Adjournment 7:10p.m.
 - a. Motion: K. Alexander/Support: D. Brooks
 - b. Yes: K. Alexander, D. Brooks, P. Holmes-Hill, I. Morgan, V. Reddick
 - c. No: None

The next general meeting will be at 6:00pm on Monday, March 10, 2025 at the Ecorse Public Library.

Director's Report: February 2025

Staffing

New staff member Bradley Winter has been trained and is an asset to the library. Children's and programming librarian Theodora Rudolph has separated from the library, we wish her the best.

We look forward to having two new librarians join us soon.

Programs and Outreach

Candy guessing jar winner was Kendall Hampton, she picked up her prize of 64 pieces of candy on 2/6.

"What do you love?" heart display has had several participants.

2/7/25 Computer Class was cancelled by the instructor, next class will be held 2/20/25.

Title	Date	Number of attendees
Candy Guessing Jar	10/24-2/25	6
Computer Class	2/6/25	0

Statistics

Download Destination had 179 interactions.

Michigan Activity Pass had 0 users.

EPL circulated 33 items.

350 items were sent out through TLN delivery to other libraries.

5 New library cards were issued the week of 2/4/25

Facebook interactions have declined 61% since December, we have been working on creating content and engaging with users.

Library Operations

The building reopened 2/3/25 to great enthusiasm from the community.

DPW has devoted many hours to cleaning and organizing our basement space.

Fire Chief Wright visited the library on 2/7/25 to conduct an inspection. Several items were cited as issues including emergency lighting, exit signs, and areas where smoke could spread through the building in case of fire. DPW has made notes and called in the electricians to remedy issues.

DTE conducted an energy audit for the building on 2/3/25. New programmable thermostats were installed, as well as, new LED lightbulbs in the basement. This audit and the upgrades were all provided free of charge to the library from DTE. Report attached.

Website was updated to include all board meeting agendas and minutes in compliance with OMA.

Meetings, Workshops, Trainings, etc.

Bradley Winter obtained his level 3 certification from the Library of Michigan.

Suzy Shipman completed the New Director training through Library of Michigan.

All staff is currently certified with LM.

In March, Suzy will begin to attend the new directors workshop through the Library of Michigan.



Small and Medium Business Assessment Report

Prepared For:

CITY OF ECORSE
4184 W JEFFERSON AVE, ECORSE, MI 48229
3133892030

Prepared By:

Ezra Dreffs
ezra.dreffs@franklinenergy.com
855.748.2525
2/3/2025

To assist in your energy-saving journey, the attached assessment report includes:

- Energy saving products that were direct installed at no cost to you.
- Recommendations on additional opportunities to save energy.
- Overview of the [DTE Small Business Program](#).

Thank you for participating in the DTE Small Business Program. We appreciate the opportunity to assist your business with opportunities to become more energy efficient

Value of Products Direct Installed Today:	Estimated Direct Installed kWh Savings :	Total Potential Rebate:
\$406	1,158.10 kWh	\$50

ENERGY-SAVINGS TIPS

- ✓ Power down office equipment at night. Office equipment continues to use power even when in sleep mode.
- ✓ Turn off lights when not in use. Adding sensors can help keep lights on when needed and off when they are not.
- ✓ Control the temperature. For every one degree lower in the winter and one degree higher in the summer it can reduce the power your HVAC system uses by up to 10 percent.

Energy Efficient Upgrades Received Today

The energy efficient items listed below were installed during energy assessment and can help you to start saving energy.

	Qty.	Energy Efficient Products	Estimated Retail Value	Estimated kWh Savings *	Estimated Therm Savings
	3	DI - A-lamp replacing Incandescent	\$6	272.1	-
	2	DI-Smart Thermostat - Combo	\$400	886	192
	5	Total	\$406	1158.1	192

* kWh savings will vary depending on customer usage and are using averages
** Therm savings will vary depending on customer usage and are using averages.

Budget