



## **Ecorse Public Library**

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### **Ecorse Public Library**

**Ecorse Public Library Board of Trustees Regular Meeting**

**Monday, November 17, 2025 @ 6:00pm**

**Ecorse Public Library**

**4184 W Jefferson**

**Ecorse, MI 48229**

1. Call to order: 6:03p.m.

2. Roll call:

Kimberly Alexander	X
Drew Brooks	X
Pamela Holmes-Hill	X
Iris Morgan	X
Valerie Reddick	X
Suzu Shipman/Celeste Moutos	X

3. Approval of agenda:

A. Motion: Alexander/Support: Holmes-Hill

B. Yes : Alexander, Brooks, Holmes-Hill, Morgan, Reddick

C. No: None

4. Approval of minutes October 2025:

a. Motion to Approve September 2025: Alexander/Support: Holmes-Hill

b. Yes : Alexander, Brooks, Holmes-Hill, Morgan, Reddick

c. No: None

d. Motion to remove July 2025 Minutes revisions as original minutes were correct: Alexander/Support: Morgan

e. Yes: : Alexander, Brooks, Holmes-Hill, Morgan, Reddick

f. No: None

## 5. Financial Report

- a. Motion to table as no report received for month end of October 2025: Alexander/Support: Holmes-Hill
- b. Yes: Alexander, Brooks, Holmes-Hill, Morgan, Reddick
- c. No: None

## 6. Public comment - None

## 7. Director's report – See attached

- a. Suzanne Shipman Library Director submitted resignation and employment will end 12/1/2025.

- 1. Motion to accept resignation: Alexander/Support: Holmes-Hill
- 2. Yes: Yes : Alexander, Brooks, Holmes-Hill, Morgan, Reddick
- 3. No: None

## 8. Old business

- a. MLA Award – Shipman, Moutos, Jones attended ceremony
- b.** Exterior lighting refund – Pending payment arrival

## 9. New business

- a. Staffing – Kaila Graham and Nagat Harhara as new employees who will function as Library Clerk.
- b. Holiday lighting – Shipment expected 11/18/2025 and installation fee rate is \$30 per hour
- c. EPL office workspace updates scheduled to begin January 2026 work will be completed by contractor: Library Design Associates, Inc.
- d. Change of date for January meeting.
  - 1. Motion to change January 2026 EPLB meeting date to January 12, 2025: Alexander/Support: Holmes-Hill

- 2. Yes: Alexander, Brooks, Holmes-Hill, Morgan, Reddick
- 3. No: None

## 10. Adjournment: 7:00 p.m.

- a. Motion: Holmes-Hill/Reddick
- b. Yes: Alexander, Brooks, Holmes-Hill, Morgan, Reddick
- c. No: None

The next general meeting will be at 6:00 pm on Monday, November 10, 2025 at the Ecorse Public Library. Completed by: Kimberly Alexander 11/28/2025

## Library Statistics

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct
Total Circulation	33	226	259	182	368	500	482	881	762	911
Library of Things	0	10	4	12	9	15	11	24	70	61
Door Count	0	612	827	832	954	1560*	1230	1383	1252	1,431
Library Card Registrations	2	28	23	34	60	59	34	52	95	21
Library Card Totals	814	839	864	898	644	762	1049	792	907	331
Materials added	386	164	33	100	281	119	126	332	110	331
Collection Totals	18193	18337	17849	16819	17514	16319	16642	16848	16822	331
										331
<b>Programs</b>										331
Adult	0	2	14	11	20	10	6	11	18	331
Children	0	6	13	3	18	10	22	22	22	331
Outreach Programs	0	0	0	1	1	1	3	3	2	331
MAP checkouts	0	0	0	1	3	2	10	7	1	331
										331
Overdrive	179	131	145	121	160	163	204	197	192	331
OD Digital Magazines	13	14	18	21	14	19	23	24	28	331
										331
Public Computer Sessions	0	212	190	152	205	218	265	243	276	331

## Programs and Outreach

October was a busy month with Trunk or Treat, school visits, and programming. Our numbers continue to rise, we are seeing more and more people in the library, at programs, and out in our community!

## Library Operations

The library closed early on October 29 for the MLA Awards dinner. Staff was delighted to be able to attend, it was an uplifting evening for all!

## Staffing

Welcome to Nagat Harhara and Kaila Graham!