



Ecorse Public Library

4189 W. Jefferson Ave., Ecorse, MI 48229

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Ecorse Public Library

Ecorse Public Library Board of Trustees Regular Meeting

Monday, April 14, 2025 @ 6:00pm

Ecorse Public Library

4184 W Jefferson

Ecorse, MI 48229

1. Call to order
2. Roll call: Alexander____ Brooks____ Holmes-Hill____ Morgan____ Reddick____
3. Approval of agenda
4. Approval of minutes March 10, 2025
5. Consent Agenda
6. Financial Report
7. Public comment
8. Director's report
9. Old business
 - a. Electrical work update
 - b. New tables
 - c. Library card design
 - d. Website update
10. New business
 - a. Photography policy
 - b. Meeting room bid
11. Announcement or comments from Board Members.
12. Adjournment

The next general meeting will be at 6:00 pm on Monday, May 12, 2025 at the Ecorse Public Library.



Nile Construction LLC
 2356 S Schaefer Hwy
 Detroit, MI 48217 US
 +17346373087
 Nileconstructioncompany@gmail.com

Estimate



ADDRESS

City of Ecorse Public Library
 4184 W. Jefferson Ave
 Ecorse, MI 48229
 313 389-2030

ESTIMATE #	DATE
2815	03/22/2025

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	Metal stud partition	Construct Partition Walls in North-East Corner to Create New Room: (please attached drawing for layout) Construct metal stud partition including sound barrier insulation, 5/8" drywall, & drywall finishing. approx. 26' of wall.	208	26.50	5,512.00
	Misc	Install 12 light 36" interior French style door, including lockset. paint grade	1	1,175.00	1,175.00
	20 Millwork & Trim	Install matching baseboards.	50	17.50	875.00
	Primer, 2 coat paint	Primer & paint (2 coats)	285	5.25	1,496.25
	16 Electrical & Lighting	Install circuit outlet.	3	258.00	774.00
SUBTOTAL					9,832.25
TAX					0.00
TOTAL					\$9,832.25

Accepted By

Accepted Date

04/04/2025 04:23 PM
User: TSADOWSKI
DB: Ecorse

TRIAL BALANCE REPORT FOR CITY OF ECORSE
PERIOD ENDING 03/31/2025

Page: 2/2

		2024-25		2024-25		END BALANCE		AVAILABLE		% BDT	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	AMENDED BUDGET	03/31/2025	BALANCE	BALANCE	USED			
Fund 271 - LIBRARY											
Expenditures											
Dept 790 - LIBRARY OPERATIONS											
271-790-702.000	WAGES - FULL TIME EMPLOYEES	114,480.00	114,480.00	70,989.04	43,490.96	62.01					
271-790-704.000	PART TIME SALARIES	75,500.00	75,500.00	18,281.16	57,218.84	24.21					
271-790-705.000	VACATION PAY	11,124.00	11,124.00	6,211.99	4,912.01	55.84					
271-790-706.000	HOLIDAY PAY	7,119.00	7,119.00	3,635.68	3,483.32	51.07					
271-790-709.000	FICA	13,000.00	13,000.00	6,623.66	6,376.34	50.95					
271-790-711.000	MEDICARE	3,100.00	3,100.00	1,549.07	1,550.93	49.97					
271-790-712.000	CASH IN LIEU OF BENEFITS	2,700.00	2,700.00	2,500.00	200.00	92.59					
271-790-713.000	OVERTIME SALARIES	5,562.00	5,562.00	1,971.84	3,590.16	35.45					
271-790-714.000	LONGEVITY PAY	281.00	300.00	300.00	0.00	100.00					
271-790-716.000	DEFINED CONTRIBUTION PENSION PLAN	12,690.00	12,690.00	8,063.25	4,626.75	63.54					
271-790-718.000	HEALTH INSURANCE	22,410.00	22,410.00	20,599.72	1,810.28	91.92					
271-790-721.000	CLOTHING ALLOWANCE	864.00	2,000.00	2,000.00	0.00	100.00					
271-790-727.000	LIFE INSURANCE	267.00	267.00	115.20	151.80	43.15					
271-790-752.000	OFFICE SUPPLIES	5,400.00	240.10	5,400.00	5,159.90	4.45					
271-790-757.000	SUPPLIES & EQUIPMENT	25,000.00	25,000.00	19,692.12	5,307.88	78.77					
271-790-775.000	OTHER MEDIA	1,620.00	1,620.00	(396.54)	2,016.54	(24.48)					
271-790-791.000	SUBSCRIPTIONS AND PUBLICATIONS	1,080.00	2,900.00	2,900.00	0.00	100.00					
271-790-792.000	BOOKS & PERIODICALS	27,000.00	27,000.00	23,926.98	3,073.02	88.62					
271-790-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	7,500.00	9,812.00	9,811.49	0.51	99.99					
271-790-851.000	MAIL OR POSTAGE	0.00	801.00	831.54	(30.54)	103.81					
271-790-870.000	TRAINING	1,620.00	1,620.00	1,162.20	457.80	71.74					
271-790-881.000	PROGRAMMING	12,000.00	12,000.00	803.50	11,196.50	6.70					
271-790-915.000	MEMBERSHIPS	1,080.00	1,080.00	0.00	1,080.00	0.00					
271-790-921.000	BUILDING ELECTRIC & NATURAL GAS	5,562.00	5,562.00	4,410.97	1,151.03	79.31					
271-790-929.000	UTILITIES	890.00	890.00	217.04	672.96	24.39					
271-790-930.000	LAND AND BUILDING REPAIRS	2,160.00	20,000.00	13,894.99	6,105.01	69.47					
271-790-933.000	SOFTWARE MAINTENANCE AGREEMENTS	216.00	216.00	63.57	152.43	29.43					
271-790-942.000	COMPUTER EXPENSES	2,160.00	2,160.00	255.00	1,905.00	11.81					
271-790-943.000	EQUIPMENT RENTAL	3,182.00	3,182.00	2,713.53	468.47	85.28					
271-790-946.000	ENGINEERING SERVICES	10,000.00	10,000.00	6,666.84	3,333.16	66.67					
271-790-952.000	TELECOMMUNICATIONS	44,496.00	44,496.00	27,555.50	16,940.50	61.93					
271-790-954.000	TIN DELIVERY	1,512.00	1,512.00	1,398.00	114.00	92.46					
271-790-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	0.00	69,472.00	69,472.00	0.00	100.00					
271-790-975.000	BUILDINGS, BUILDING ADDITIONS AND IMPR	76,697.00	125,500.00	19,225.00	106,275.00	15.32					
271-790-980.000	OFFICE EQUIPMENT AND FURNITURE	0.00	13,185.00	13,185.00	0.00	100.00					
Total Dept 790 - LIBRARY OPERATIONS		498,272.00	653,660.00	360,869.44	292,790.56	55.21					
TOTAL EXPENDITURES		498,272.00	653,660.00	360,869.44	292,790.56	55.21					
Total Fund 271 - LIBRARY											
TOTAL ASSETS											
BEG. FUND BALANCE											
+ NET OF REVENUES & EXPENDITURES											
- ENDING FUND BALANCE											
LIABILITIES											
TOTAL LIABILITIES AND FUND BALANCE											
				631,104.73							

Library Statistics

	January	February	March
Total Circulation	33	226	259
Kits	0	0	5
Mobile Hotspots	0	0	0
Library of Things	0	10	4
Door Count	0	1223	1658
Library Card Registrations	2	28	23
Library Card Totals	814	839	864
Materials added	386	164	33
Collection Totals	18193	18337	17849
Programs			
Adult	0	2	14
Children	0	6	13
Outreach Programs	0	0	0
MAP checkouts	0	0	0
Overdrive	179	131	145
OD Digital Magazines	13	14	18
Gannet Media	0	0	3
Public Computer Sessions	0	212	190

The library collection decreased in size by 521 items last month, this was because we found several hundred books listed in the catalog as being on the shelf behind the service desk. These items had already been physically removed from the collection but were not removed from the library database. Finding issues like this and correcting them will happen occasionally as time goes on.

Staffing

Celeste Moutos joined the library on March 19, she brings enormous experience and expertise with her. Staff has enjoyed getting to know her!

Fatemeh Lagizian started as adult librarian on March 31, she has already begun creating a friendlier user experience for our community! We look forward to working with her!

Programs and Outreach

Crazy Craig performed for a group of 13 on 3/25 and our adult computer class learned about Artificial Intelligence on 3/20.

Library Operations

Electrical work is continuing. The new lights are all installed inside, the exterior lights will be complete before the end of the month. The new electrical panel is almost ready to be installed, installing the panel requires power to the library to be turned off completely. We are doing our best to schedule these times during normal closed hours.

The Library will be closed in observance of Good Friday on April 18.

An estimate to create a meeting room in the library is attached to this packet.

Funding news

Joint Statement on IMLS from Michigan Libraries, Museums, and Archives.

On March 14, 2025, President Trump issued an Executive Order (EO) that adversely affects the only federal agency that provides resources to our nation's libraries, museums, and archives. The EO "Continuing the Reduction of the Federal Bureaucracy" directs the Institute of Museum and Library Services (IMLS) to eliminate non-statutory programs and reduce its functions and personnel to the minimum required by law. For IMLS, this would mean a dramatic reduction in its scope and capacity to support our nation's cultural institutions. Libraries and museums across the country will feel the effects of these cuts, particularly in areas reliant on discretionary funding and special initiatives.

Michigan receives modest federal funding from IMLS, but our 397 public library systems, 87 academic libraries, nearly 3,000 school libraries, 650 museums, and hundreds of historical organizations pride themselves on using these resources efficiently and innovatively to deliver outstanding programs and services. The changes to IMLS ordered in the EO would be devastating to the cultural and literary landscape enjoyed by all Michigan residents.

What is at stake if IMLS reduces its workforce and dismantles programming, funding, and services to our libraries, museums, and archives?

Close to \$2.25 million/year in individual grants to our libraries, and an additional \$1.77 million/year for our museums and archives could be affected.

In addition, the Library of Michigan may be adversely affected if the \$4.78 million Grants to States were to cease including:

the Michigan Electronic Library (MeL and MeLCat) – a centralized catalog and resource-sharing service (inter-library loan) created to lend and share materials among all types of libraries in Michigan

MeL databases that are used extensively by our academic and school libraries

travel stipends for library staff to attend professional development opportunities to stay current with trends that affect the profession

funding for cohorts on financial sustainability, digital literacy, artificial intelligence, and public library management

excellent training and educational opportunities for all library workers through participation in Niche Academy offerings

We strongly support continued funding and staffing and implore President Trump to rescind this Executive Order. Our goal is to ensure that the IMLS continues to fund worthy and essential library, museum, and archival programs that benefit Michigan communities well into the future.

In Fiscal Year 2024, the government spent \$6.75 trillion, exceeding its revenue and resulting in a deficit. While the stated purpose of the EO is to reduce bureaucracy and waste, it is unreasonable to target the federal funding allocated to libraries and museums that represents just a tiny fraction – approximately 0.0043% in FY 2024 – of the federal budget. This minimal investment supports institutions that are vital to education, cultural preservation, and community enrichment.

While funding for the remainder of Fiscal Year 2025 (ending Sept. 2025) has been appropriated to the IMLS in the newly approved Continuing Resolution, we have no guarantees of funding for IMLS in the Fiscal Year 2026 budget.

It is time to take a stand and speak up today by calling, writing, emailing, visiting, or sending a letter to your federal elected officials. We encourage you to use one of the links below that have been set up by various national organizations.

Contact your legislators and tell them to continue fully funding IMLS – both discretionary programs and those explicitly mandated by law. Don't forget that your communication will be stronger by adding your own words, and how this will affect you, your cultural institution, and your community.

American Library Association:

<https://app.oneclickpolitics.com/campaign-page?cid=9CyapZUB9sorxFLO4J0c&lang=en>

EveryLibrary: <https://action.everylibrary.org/saveimls2025>

American Association for State and Local History:

<https://www.congressweb.com/aam/94/>

American Alliance of Museums: <https://www.congressweb.com/aam/95/>

Collectively, we the undersigned, stand together and call on all Michiganders who value reading, learning, history, and enrichment to take a stand in support of our libraries, museums, and archives. We urge President Trump to rescind the EO targeting IMLS and implore Congress to continue fully funding IMLS at levels that protect both discretionary and statutory programs.

Sincerely,
Deborah E. Mikula
Executive Director, Michigan Library Association
Steven Bowers
President, Library Cooperatives of Michigan
Christine Beachler
President, Michigan Association of School Librarians
Mies Martin
President, Michigan Academic Library Association
Lisa Craig Brisson
Executive Director, Michigan Museums Association
Elizabeth Nicholson Green
President, Michigan Archival Association
Larry J. Wagenaar
Executive Director and CEO, Historical Society of Michigan