



Ecorse Public Library

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Ecorse Public Library Agenda

Ecorse Public Library Board of Trustees Regular Meeting

Monday, May 11, 2026 @ 6:00pm

Ecorse Public Library

4184 W Jefferson

Ecorse, MI 48229

1. Call to order
2. Roll call: Alexander____ Brooks____ Holmes-Hill____ Morgan _____ Reddick _____
3. Approval of agenda
4. Approval of minutes
 - a. April 13, 2026 meeting
5. Financial Report
 - a. Draft April 2026 Trial Balance
6. Public comment
7. Director's report
8. Old business
9. New business
 - a. Updated Meeting Room Policy and Patron Behavior Policy
 - b. Board meeting schedule for FY26-27
10. Announcement or comments from Board Members
11. Adjournment

The next general meeting will be at 6:00 pm on Monday, June 8, 2026, at the Ecorse Public Library.

Date: 5-6-26

To: Ecorse Public Library Board of Trustees

From: Kaila Graham, Director

Re: Director's Report for May 11, 2026 Board meeting

Programs and Outreach highlights:

On May 5, 2026, five art reproductions were installed at the Ecorse Public Library and throughout the City of Ecorse as part of the DIA Inside|Out program. Staff are planning special programming throughout the summer and fall to continue to highlight this exciting project.

Our Summer Reading Kickoff is scheduled for June 13th and we are planning to celebrate the end of Summer Reading on August 15th. River Rouge is planning an end of summer celebration that day, and we are in conversations with the River Rouge Library to come together and be a part of that celebration as well.

Staff are working on draft survey questions to share with the public in advancement of the strategic planning work. More will be shared with the board when available.

Facilities & Technology:

We have reactivated our Instagram account as another way to connect with patrons and share the programming that we have planned at the library.

Following the April board meeting, staff have connected with Nile regarding work on installing a mini-split heating and cooling system to the meeting room. We are still waiting to hear back to confirm details and develop a timeline for work. Additionally, there has been no update regarding the timeline for scheduled work in the staff back room.

Finance:

The City has shared a draft trial balance for April. There is more to come regarding the Trial Balances. I will share updated figures and more trial balances once I receive more information and guidance from the City.

In the April board meeting, we discussed updating the cost for faxing. Staff have confirmed the cost that the library pays per page faxed, but are awaiting follow up from legal counsel regarding language for the updated policy.

Shout-Outs:

We have been fortunate to receive a lot of food donations lately. Staff are working to develop a policy or procedure to manage food donations to ensure that we are taking what we can reasonably store and distribute.

Several groups have reached out to us to express interest in collaborating for their programs. We are developing a summer program for June that would be a collaboration with the Ecorse Police Department, we are hoping to participate in the Unity Riverside Dream Cruise again this year on June 20th, and we are planning special programming to coincide with the walk down Jefferson planned for June 13th.

Staffing & Training:

- On April 20, 2026, Celeste Moutos attended the [Gather 'Round the Table with Teens](#) one-day training/workshop at the Jackson District Library through the Library of Michigan. The workshop provided hands-on training and practical information for doing food-based programming for teens and young adults at public libraries. We look forward to incorporating what she learned at the training.

New Business:

- Updated Meeting Room Policy and Patron Behavior Policy
 - Staff have reached out to local law enforcement for additional guidance on developing an ICE policy for the library.
- The posted schedule of board meetings only goes through June. Normally, there is no board meeting in August, but the board should establish and list the meeting schedule for the coming fiscal year.