



## **Ecorse Public Library**

4189 W. Jefferson Ave., Ecorse, MI 48229

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### **Ecorse Public Library**

Ecorse Public Library Board of Trustees Regular Meeting

Monday, June 9 @ 6:00pm

Ecorse Public Library

4184 W Jefferson

Ecorse, MI 48229

1. Call to order
2. Roll call: Alexander\_\_\_\_ Brooks\_\_\_\_ Holmes-Hill\_\_\_\_ Morgan \_\_\_\_\_ Reddick \_\_\_\_\_
3. Approval of agenda
4. Approval of minutes May 9, 2025
5. Consent Agenda- N/A
6. Financial Report
7. Public comment
8. Director's report
9. Old business
  - a. Library card design
  - b. Exterior lighting
  - c. New program room
10. New business
  - a. Holiday Closings
11. Announcement or comments from Board Members.
12. Adjournment

The next general meeting will be at 6:00 pm on Monday, June 9, 2025 at the Ecorse Public Library.



05/29/2025 11:18 AM  
User: TSADOWSKI  
DB: Ecorse

TRIAL BALANCE REPORT FOR CITY OF ECORSE  
PERIOD ENDING 05/31/2025

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GL NUMBER	DESCRIPTION	2024-25	2024-25		END BALANCE	AVAILABLE	% BDC
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2025	BALANCE	USED	
Fund 271 - LIBRARY							
Expenditures							
Dept 790 - LIBRARY OPERATIONS							
271-790-702.000	WAGES - FULL TIME EMPLOYEES	114,480.00	114,480.00	114,476.53	3.47	100.00	
271-790-704.000	PART TIME SALARIES	75,500.00	75,500.00	21,619.63	53,880.37	28.64	
271-790-705.000	VACATION PAY	11,124.00	11,124.00	8,377.69	2,746.31	75.31	
271-790-706.000	HOLIDAY PAY	7,119.00	7,119.00	4,652.88	2,466.12	65.36	
271-790-709.000	FICA	13,000.00	13,000.00	9,639.54	3,360.46	74.15	
271-790-711.000	MEDICARE	3,100.00	3,100.00	2,254.39	845.61	72.72	
271-790-712.000	CASH IN LIEU OF BENEFITS	2,700.00	2,700.00	2,500.00	200.00	92.59	
271-790-713.000	OVERTIME SALARIES	5,562.00	5,562.00	2,755.24	2,806.76	49.54	
271-790-714.000	LONGEVITY PAY	281.00	300.00	300.00	0.00	100.00	
271-790-716.000	DEFINED CONTRIBUTION PENSION PLAN	12,690.00	12,690.00	12,407.39	282.61	97.77	
271-790-718.000	HEALTH INSURANCE	22,410.00	22,410.00	31,233.68	(8,823.68)	139.37	
271-790-721.000	CLOTHING ALLOWANCE	864.00	2,000.00	2,800.00	(800.00)	140.00	
271-790-727.000	LIFE INSURANCE	267.00	267.00	723.41	(456.41)	270.94	
271-790-752.000	OFFICE SUPPLIES	5,400.00	5,400.00	240.10	5,159.90	4.45	
271-790-757.000	SUPPLIES & EQUIPMENT	25,000.00	25,000.00	23,067.27	1,932.73	92.27	
271-790-775.000	OTHER MEDIA	1,620.00	1,620.00	908.59	711.41	56.09	
271-790-791.000	SUBSCRIPTIONS AND PUBLICATIONS	1,080.00	2,900.00	4,137.01	(1,237.01)	142.66	
271-790-792.000	BOOKS & PERIODICALS	27,000.00	27,000.00	26,517.64	482.36	98.21	
271-790-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	7,500.00	9,812.00	10,249.49	(437.49)	104.46	
271-790-851.000	MAIL OR POSTAGE	0.00	801.00	831.54	(30.54)	103.81	
271-790-870.000	TRAINING	1,620.00	1,620.00	1,162.20	457.80	71.74	
271-790-881.000	PROGRAMMING	12,000.00	12,000.00	1,428.50	10,571.50	11.90	
271-790-915.000	MEMBERSHIPS	1,080.00	1,080.00	0.00	1,080.00	0.00	
271-790-921.000	BUILDING ELECTRIC & NATURAL GAS	5,562.00	5,562.00	5,228.92	333.08	94.01	
271-790-929.000	UTILITIES	890.00	890.00	372.84	517.16	41.89	
271-790-930.000	LAND AND BUILDING REPAIRS	2,160.00	20,000.00	13,894.99	6,105.01	69.47	
271-790-933.000	SOFTWARE MAINTENANCE AGREEMENTS	216.00	216.00	63.57	152.43	29.43	
271-790-942.000	COMPUTER EXPENSES	2,160.00	2,160.00	255.00	1,905.00	11.81	
271-790-943.000	EQUIPMENT RENTAL	3,182.00	3,182.00	3,325.96	(143.96)	104.52	
271-790-946.000	ENGINEERING SERVICES	10,000.00	10,000.00	6,866.34	3,133.66	68.66	
271-790-952.000	TELECOMMUNICATIONS	44,496.00	44,496.00	29,215.30	15,280.70	65.66	
271-790-954.000	TIN DELIVERY	1,512.00	1,512.00	1,399.00	114.00	92.46	
271-790-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	0.00	69,472.00	69,472.00	0.00	100.00	
271-790-975.000	BUILDINGS, BUILDING ADDITIONS AND IMPR	76,697.00	125,500.00	94,108.00	31,392.00	74.99	
271-790-980.000	OFFICE EQUIPMENT AND FURNITURE	0.00	13,185.00	13,185.00	0.00	100.00	
Total Dept 790 - LIBRARY OPERATIONS							
		498,272.00	653,660.00	519,668.64	133,991.36	79.50	
TOTAL EXPENDITURES							
		498,272.00	653,660.00	519,668.64	133,991.36	79.50	
Total Fund 271 - LIBRARY							
TOTAL ASSETS							
				609,849.70			
BEG. FUND BALANCE							
				723,916.56			
+ NET OF REVENUES & EXPENDITURES							
			(167,417.00)	(107,866.60)	(59,550.40)	64.43	
= ENDING FUND BALANCE							
				616,049.96			
+ LIABILITIES							
				(6,200.26)			
TOTAL LIABILITIES AND FUND BALANCE							
				609,849.70			

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TRIAL BALANCE REPORT FOR CITY OF ECORSE  
PERIOD ENDING 04/30/2025

CL NUMBER	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	END BALANCE 04/30/2025	AVAILABLE BALANCE	% BGT USED
Fund 271 - LIBRARY						
Assets						
Dept 000						
271-000-001.000	GENERAL CASH			557,010.16		
271-000-001.116	CASH - FRIENDS OF ECORSE PUBLIC LIBRARY			13,418.74		
271-000-001.700	CASH ON HAND @ U.S. BANK			21.15		
271-000-072.000	DUE FROM WAYNE COUNTY			133.79		
Total Dept 000				570,583.84		
TOTAL ASSETS						
				570,583.84		
Liabilities						
Dept 000						
271-000-202.000	ACCOUNTS PAYABLE			79,169.63		
271-000-229.000	EMPLOYER FICA			(1,594.68)		
Total Dept 000				77,574.95		
TOTAL LIABILITIES						
				77,574.95		
Fund Equity						
Dept 000						
271-000-390.000	FUND BALANCE			723,916.56		
Total Dept 000				723,916.56		
TOTAL FUND EQUITY						
				723,916.56		
Revenues						
Dept 000						
271-000-402.000	CURRENT REAL PROPERTY TAXES	125,145.00	100,305.00	100,304.78	0.22	100.00
271-000-410.000	CURRENT PERSONAL PROPERTY TAXES	19,901.00	18,954.00	18,953.17	0.83	100.00
271-000-411.000	DELINQUENT REAL PROPERTY TAXES	0.00	22,654.00	0.00	22,654.00	0.00
271-000-415.000	ALLOWANCE FOR CHARGEBACKS	0.00	1,645.00	2,466.50	(821.50)	149.94
271-000-437.000	INDUSTRIAL FACILITY TAX	437.00	437.00	432.06	4.94	98.87
271-000-445.000	PENALTIES AND INTEREST ON TAXES	229.00	362.00	361.78	0.22	99.94
271-000-540.000	LIBRARY STATE AID	9,289.00	9,289.00	9,801.62	(512.62)	105.52
271-000-541.000	PENAL FINES	22,000.00	22,000.00	(18,504.64)	40,504.64	(84.11)
271-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	106,533.00	97,118.00	97,117.26	0.74	100.00
271-000-573.100	LOCAL COMMUNITY STABILIZATION SHARE OVPT	174,238.00	174,238.00	0.00	174,238.00	0.00
271-000-629.000	SERVICES RENDERED	0.00	417.00	787.24	(370.24)	188.79
271-000-665.000	INTEREST INCOME	40,500.00	40,500.00	29,356.36	11,143.64	72.48
Total Dept 000		498,272.00	487,919.00	241,076.13	246,842.87	49.41
TOTAL REVENUES						
		498,272.00	487,919.00	241,076.13	246,842.87	49.41

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TRIAL BALANCE REPORT FOR CITY OF Ecourse  
PERIOD ENDING 04/30/2025

Page: 2/2

CL NUMBER	DESCRIPTION	2024-25		2024-25		END BALANCE		AVAILABLE	% BDT
		ORIGINAL	BUDGET	AMENDED BUDGET		04/30/2025		BALANCE	USED

Fund 271 - LIBRARY									
Expenditures									
Dept 790 - LIBRARY OPERATIONS									
271-790-702.000	WAGES - FULL TIME EMPLOYEES	114,480.00	114,480.00	86,466.04	28,013.96	75.53			
271-790-704.000	PART TIME SALARIES	75,500.00	75,500.00	19,450.62	56,049.38	25.76			
271-790-705.000	VACATION PAY	11,124.00	11,124.00	7,159.99	3,964.01	64.37			
271-790-706.000	HOLIDAY PAY	7,119.00	7,119.00	3,635.68	3,483.32	51.07			
271-790-709.000	FICA	13,000.00	13,000.00	7,713.60	5,286.40	59.34			
271-790-711.000	MEDICARE	3,100.00	3,100.00	1,803.98	1,296.02	58.19			
271-790-712.000	CASH IN LIEU OF BENEFITS	2,700.00	2,700.00	2,500.00	200.00	92.59			
271-790-713.000	OVERTIME SALARIES	5,562.00	5,562.00	2,290.17	3,271.83	41.18			
271-790-714.000	LONGEVITY PAY	281.00	300.00	0.00	0.00	100.00			
271-790-716.000	DEFINED CONTRIBUTION PENSION PLAN	12,690.00	12,690.00	9,525.90	3,164.10	75.07			
271-790-718.000	HEALTH INSURANCE	22,410.00	22,410.00	26,275.45	(3,865.45)	117.25			
271-790-721.000	CLOTHING ALLOWANCE	864.00	2,000.00	2,800.00	(800.00)	140.00			
271-790-727.000	LIFE INSURANCE	267.00	267.00	264.49	2.51	99.06			
271-790-752.000	OFFICE SUPPLIES	5,400.00	5,400.00	240.10	5,159.90	4.45			
271-790-757.000	SUPPLIES & EQUIPMENT	25,000.00	25,000.00	22,451.33	2,548.67	89.81			
271-790-775.000	OTHER MEDIA	1,620.00	1,620.00	908.59	711.41	56.09			
271-790-791.000	SUBSCRIPTIONS AND PUBLICATIONS	1,080.00	2,900.00	2,900.00	0.00	100.00			
271-790-792.000	BOOKS & PERIODICALS	27,000.00	27,000.00	25,349.56	1,650.44	93.89			
271-790-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	7,500.00	9,812.00	9,949.49	(137.49)	101.40			
271-790-851.000	MAIL OR POSTAGE	0.00	801.00	831.54	(30.54)	103.81			
271-790-870.000	TRAINING	1,620.00	1,620.00	1,162.20	457.80	71.74			
271-790-881.000	PROGRAMMING	12,000.00	12,000.00	1,178.50	10,821.50	9.82			
271-790-915.000	MEMBERSHIPS	1,080.00	1,080.00	0.00	1,080.00	0.00			
271-790-921.000	BUILDING ELECTRIC & NATURAL GAS	5,562.00	5,562.00	4,825.37	736.63	86.76			
271-790-929.000	UTILITIES	890.00	890.00	217.04	672.96	24.39			
271-790-930.000	LAND AND BUILDING REPAIRS	2,160.00	20,000.00	13,894.99	6,105.01	69.47			
271-790-933.000	SOFTWARE MAINTENANCE AGREEMENTS	216.00	216.00	63.57	152.43	29.43			
271-790-942.000	COMPUTER EXPENSES	3,182.00	3,182.00	255.00	1,905.00	11.81			
271-790-943.000	EQUIPMENT RENTALS	10,000.00	10,000.00	3,325.96	(143.96)	104.52			
271-790-946.000	ENGINEERING SERVICES	44,496.00	44,496.00	6,866.34	3,113.66	68.66			
271-790-952.000	TELECOMMUNICATIONS	1,512.00	1,512.00	29,215.30	15,280.70	65.66			
271-790-954.000	TLN DELIVERY	0.00	69,472.00	0.00	114.00	92.46			
271-790-974.000	CAPITAL OUTLAY - LAND IMPROVEMENTS	76,697.00	125,500.00	94,108.00	31,392.00	74.99			
271-790-975.000	BUILDINGS, BUILDING ADDITIONS AND IMPR	0.00	13,185.00	0.00	0.00	100.00			
271-790-980.000	OFFICE EQUIPMENT AND FURNITURE								

Total Dept 790 - LIBRARY OPERATIONS 498,272.00 653,660.00 471,983.80 181,676.20 72.21

TOTAL EXPENDITURES 498,272.00 653,660.00 471,983.80 181,676.20 72.21

Total Fund 271 - LIBRARY  
TOTAL ASSETS 570,583.84  
REG. FUND BALANCE 723,916.56  
+ NET OF REVENUES & EXPENDITURES (230,907.67)  
= ENDING FUND BALANCE 483,008.89  
+ LIABILITIES 77,574.95  
= TOTAL LIABILITIES AND FUND BALANCE 570,583.84

## Library Statistics

	January	February	March	April	May
Total Circulation	33	226	259	182	368
Library of Things	0	10	4	12	9
Door Count	0	1223	1658	1664	1908
Library Card Registrations	2	28	23	34	60
Library Card Totals	814	839	864	898	
Materials added	386	164	33	100	281
Collection Totals	18193	18337	17849	16819	17514
<b>Programs</b>					
Adult	0	2	14	11	20
Children	0	6	13	3	18
Outreach Programs	0	0	0	1	1
MAP checkouts	0	0	0	1	3
Overdrive	179	131	145	121	160
OD Digital Magazines	13	14	18	21	14
Gannet Media	0	0	3	11	-
Public Computer Sessions	0	212	190	152	205

## Programs and Outreach

Celeste and Ashley attended the EHS registration event on May 28, they signed 20 people up for new library cards and spoke with individuals about what EPL has to offer.

Summer programming is scheduled and looking amazing!

Postcard for summer programs mailed. Newsletter will resume in Fall.

Library Card Contest complete, designs are at the printer for tweaking.

## Library Operations

Electrical work is finished. The final bill has been submitted.

Our new website has launched at [ecorselibrary.org](http://ecorselibrary.org) The old url redirects to the new site.



# Ecorse Public Library Event Calendar

## JUNE

## 2025

SUN	MON	TUE	WED	THU	FRI	SAT
<p>1 Call or email to schedule One-on-one Tech Tutoring</p>	<p>2 New Puzzle at the library</p>	<p>3 New Puzzle at the library</p>	<p>4 10:30 am Storytime</p>	<p>5 10:30 am Storytime</p>	<p>6 10 am Coffee and Conversation at Senior Center</p>	<p>7 10 am to Noon Garage Sale 11 am Book Club "Take My Hand" 1 pm Arts &amp; Crafts for kids with 4H</p>
<p>8 6:00 pm Library Board Meeting</p>	<p>9 Summer Reading Begins Today!</p>	<p>10 Summer Reading</p>	<p>11 10:30 am Senior Summer Wellness Wednesday: MSU Extension 5:30 Love Wins Craft</p>	<p>12 10:30 am Storytime</p>	<p>13 11 am Storytime at Dingell Park</p>	<p>14 Unity Riverside Dream Cruise</p>
<p>15 Sticker art project in the library this week!</p>	<p>16 Sticker art project in the library this week!</p>	<p>17 Sticker art project in the library this week!</p>	<p>18 10:30 am Storytime 1 pm Senior Computing Class - registration req.</p>	<p>19 10:30 am Storytime 1 pm Senior Computing Class - registration req.</p>	<p>20 11 am Storytime at Pepper Park</p>	<p>Unity Riverside Dream Cruise</p>
<p>22 5:30 All Ages Origami Craft</p>	<p>23 5:30 All Ages Origami Craft</p>	<p>24 5:30 All Ages Origami Craft</p>	<p>25 5:30 All Ages Origami Craft</p>	<p>26 10:30 am Storytime 11 am Brain Building Activities 1pm Computer Class</p>	<p>27 11 am Gratitude Steel Drum Band 3:30 Yoga and Wellness</p>	<p>28 1 pm Arts &amp; Crafts for Kids with 4H</p>
<p>29 30</p>	<p>30</p>	<p>31</p>				

**HOURS**  
T: 10-6  
W: 10-7  
TH: 10-6  
F: 10-5  
S: 10-5

**4184 W. JEFFERSON AVE**  
**ECORSE, MI 48229**  
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