



Ecorse Public Library

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Ecorse Public Library Board of Trustees Regular Meeting

Monday, July 14 @ 6:00pm

Ecorse Public Library

4184 W Jefferson

Ecorse, MI 48229

1. Call to order: 6:06 p.m.
2. Roll call: Alexander X Brooks X Holmes-Hill X Morgan 6:35p Reddick X
3. Approval of agenda:
 1. Motion: Alexander/Support: Holmes Hill
 2. Yes: Alexnder, Brooks, Holmes-Hill, Reddick
 3. No: None
 4. Absent: Morgan
4. Approval of minutes June 10, 2025:
 1. Motion contingent on revisions to add Reddick on all approved matters voted on during June 2025 meeting to be re-submitted by July 15, 2025.:
Alexander/Support: Holmes-Hill to Haddox
 2. Yes: Alexnder, Brooks, Holmes-Hill, Reddick
 3. No: None
 4. Absent: Morgan
5. Consent Agenda- N/A
6. Financial Report – 2025-2026 Budget information received, budget cuts will be required. No financial report received for June 2025.
7. Public comment - None
8. Director's report – See attached
9. Old business

- 1) Library card design – Two new samples presented for new Library cards issued one child version and one adult version.
 - 2) Exterior lighting
 - i) Motion to return exterior ground light fixtures to Haddix Electric minus the twenty-five percent restocking fee: Alexander/Support: Reddick
 - ii) Yes: Alexander, Brooks, Reddick
 - iii) No: Holmes Hill, Morgan
 - 3) New program room - Completed
10. New business
- 1) 2025-2026 Budget
 - i) Motion to accept Human Resource proposal B presented by Library Director to be effective August 26, 2025: Alexander/Support: Reddick
 - ii) Yes: Alexander, Brooks, Holmes-Hill, Morgan, Reddick
 - iii) No: None
 - 2) Policy updates
 - (a) Motion to table discussion until September 2025 EPLB meeting: Morgan/Support: Holmes-Hill
 - (b) Yes: Alexander, Brooks, Holmes-Hill, Morgan, Reddick
 - (c) No: None
 - 3) Office update quote – Not applicable
11. Announcement or comments from Board Members.
- 1) Human resources to be consulted on the use of the TLN library staffing pool for temporary staffing needs.
12. Adjournment: 7:22p.m.
- a) Motion: Brooks/Support: Holmes-Hill
 - b) Yes: Alexander, Brooks, Holmes-Hill, Morgan, Reddick
 - c) No: None

The next general meeting will be at 6:00 pm on Monday, September 8, 2025 at the Ecorse Public Library.

Completed by Kimberly Alexander 7/15/2025

Library Statistics

		January	February	March	April	May	June
Total Circulation		33	226	259	182	368	500
Library of Things		0	10	4	12	9	15
Door Count		0	1223	1658	1664	1908	3121*
Library Card Registrations		2	28	23	34	60	59
Library Card Totals		814	839	864	898	644	762
Materials added		386	164	33	100	281	119
Collection Totals		18193	18337	17849	16819	17514	16319
Programs							
Adult		0	2	14	11	20	10
Children		0	6	13	3	18	10
Outreach Programs		0	0	0	1	1	1
MAP checkouts		0	0	0	1	3	2
Overdrive		179	131	145	121	160	163
OD Digital Magazines		13	14	18	21	14	19
Gannet Media		0	0	3	11	-	
Public Computer Sessions		0	212	190	152	205	218
							*inaccurate due to art project by door

Programs and Outreach

Summer Reading is off to a wonderful start. The library participated in the community wide garage sale and Car Cruise. The most common phrase heard was, “We didn’t know you were open!” To combat this the library has changed the marquis out front and purchased lawn signs for library patrons to place in their yards.

The library card contest is over and new cards have been ordered.

Staff t-shirts have arrived.

Library Operations

The meeting room is completed.

A proposal for renovating the back work area of the library is attached. This plan would add two workstations and shelves to store library supplies.

Staffing

Jacob Zilinski left the library on June 25. We wish him the best, we will not be filling the position at this time.

Finance

HK Lighting will take the return of outdoor lights at a 25% restock fee. We have until July 15 to accept this offer.

EPL is eligible to join Michigan CLASS which is a government investment pool that other libraries are finding a 4% return on their investment. The funds have immediate liquidity. We may want to join to invest library fund balances in a safe fashion. More information can be found at <https://www.michiganclass.org/>