

Ecorse Public Library Meeting Room Policy

Our meeting rooms are here to support community connection, learning, and creativity. We welcome groups and individuals who share our commitment to respectful, inclusive use of shared space.

The Library has one meeting room, which has a capacity of 10 people. The Library will not discriminate in making its premises available for use on the basis of race, national origin, religion, sex, sexual orientation, gender, age, political affiliation, physical or mental disability, or any other protected class. Use of a meeting room does not constitute sponsorship or endorsement by the library. Priority for use of the meeting rooms is given to Library-sponsored programs or meetings.

Availability

- Meeting room is available during regular library hours.
- Reservations are required and may be made up to 30 days in advance.
- Rooms must be vacated 15 minutes before closing time.

Who Can Reserve

- Ecorse residents, community groups, nonprofits, and educational organizations have priority.
- Private individuals may reserve rooms for non-commercial purposes.

Use Guidelines

- Room must be left clean and furniture returned to original layout.
- All library policies must be followed.

What's Not Allowed

- Sales, fundraising, or private parties.
- Activities that interfere with library operations.
- Use of the library's name to imply sponsorship without permission.
- Food or drink. (Water is permitted.)

After Your Meeting

- Please tidy up and check out at the front desk.
- Report any damage.