

Job Description for **Cook**



Immediate Supervisor: Lead Cook
Department/Team: Kitchen Team

*Last Updated 4/23/20
3:24:00 PM*

The Cook's job is to prepare high-quality meals in accordance with food health and safety regulations and company standards. The Cook's responsibilities include following instructions relating to the timely preparation of food orders, organizing workstations, and assisting other cooks as needed. Cooks must also ensure that the refrigerators and storerooms are kept clean and tidy.

To be successful as a Cook, you must use various cooking techniques and methods to prepare meals that meet our customers' expectations and handle multiple food orders without compromising on quality.

List of Essential Job Responsibilities:

- Preparing and assembling ingredients for menu items.
- Preparing high-quality meals and food items according to company recipes.
- Storing excess food at the correct temperature in order to avoid spoilage.
- Ensuring that food portions and food presentation meet company standards.
- Ensuring that cooking utensils are clean before each use.
- Cleaning and sterilizing food preparation areas.
- Assisting other cooks to ensure that food orders are completed in a timely manner.
- Efficiently resolving problems with customers' orders.
- Ensuring that food health and safety regulations are followed.

Education and Experience:

- High school diploma or GED.
- Sound knowledge of cooking methods and techniques.
- Proven experience working as a Cook.

Minimum Physical Requirements:

- The ability to stand for extended periods of time.
- The ability to work in a fast-paced and tight kitchen environment.
- The ability to lift up to 25 pounds.

Additional Requirements:

- ServSafe food handling certification is preferred.
- The ability to follow recipes.
- The ability to work in a team.
- Effective communication skills.

This job description is not designed to cover or contain all activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change or new ones may be assigned at any time based on the needs of the company with or without notice.

Employee Signature: _____

Date: _____