

Job Description for Security Specialist

Immediate Supervisor: Operations Manager
Department/Team: Security Team

Last Updated 4/2020



The job of the security specialist in this bar entails ensuring that patrons are safe when they are within the bar premises. Bar security personnel and the security specialist are also in charge of enforcing the liquor and bar entry laws of the establishment.

List of Essential Job Responsibilities:

- Maintain a safe and secure environment for customers and employees by patrolling and monitoring premises and personnel.
- Prevent losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers with the least amount of force.
- Maintain an environment by monitoring the building.
- Communication: When working the door you must talk to people, ask for ID. In addition, you will need to talk to unruly patrons and possibly communicate with police if an altercation happens.
- Decision Making: You will need to determine what to do quickly before a situation gets out of control.
- Observation: You will need to be on the lookout for trouble, be able to see false identification, and generally be aware of surroundings.

Education and Experience:

- High school diploma or GED
- Prior experience as a bouncer or in security preferred

Minimum Physical Requirements:

- Ability to deal with unruly patrons
- Ability to stand for long periods of time
- Ability to manage physical altercations and break up fights
- Ability to physically eject patrons from the bar if necessary and to restrain such patrons until the police can arrive

Additional Requirements:

- Surveillance Skills
- Maintain up-to-date PLCB's RAMP certification.
- Deals with Uncertainty Well
- Ability to preserve orderliness within a crowd
- Good Judgment
- Dependability
- Integrity
- Safety Management Skills
- Professionalism
- Reporting Skills

This job description is not designed to cover or contain all activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change or new ones may be assigned at any time based on the needs of the company with or without notice.

Employee Signature: _____

Date: _____