



Lessons Policy Statement

Updated 10/2014

Lessons:

- Individual Lessons - \$100.00/month includes four 30 minute sessions.
- Hour Lessons - \$200/month

Payment & Fees:

- **Registration Fee** - New students will pay a \$25 registration fee.
- **Payments** - Payment in full will be required the 1st lesson of each month. Cash, check, or credit/debit cards are accepted. Add \$2.50 to amount when swiping a credit/debit card.
- **Late Fee** - Your payment is late if not received by the "late payment deadline" emailed each month (usually the end of the 1st week of the month). All accounts not paid in full by the monthly deadline will be automatically charged a \$20 late fee. Each week thereafter that payment continues to be late adds another \$20 late fee to the balance due. Lessons are temporarily halted until the balance is paid in full.
- **Returned Checks** - An additional \$30.00 fee will be charged for any returned checks.

Make-up lessons:

Lessons missed for only the following reasons may be made up within the payment month:

- Family sickness
- Instructor has to cancel/reschedule

Closings:

Listed below are the holidays and special events that the school will be closed and are included in the monthly fee:

- Spring Break (1 Week)
- Memorial Day (Last Monday in May)
- 4th of July
- Labor Day (The first Monday in September)
- Fall Break (coincides with public school holiday)
- Thanksgiving (Wednesday, Thursday and Friday)
- Winter Break (coincides with public school holiday)

Discontinuing Lessons

- 14 day notice is required when discontinuing lessons.
- If lessons are discontinued once the month has begun, there is no refund for the month.
- If lessons are discontinued for any period of time (a month, the summer, etc.) and the same student reenrolls later, the student will reenroll as a new student (registration fee, choice of currently available time slots)

Thank you for giving me the opportunity to share my love and knowledge of music. I look forward to working with each and every one of you. Your support and cooperation are truly appreciated. If you have any questions, please contact Marcus Pope at (256) 651-1790.