



Lesson Policy Statement

Updated 11/2021

Accepting new students beginning Jan.2022

Lessons:

- Individual Lessons - \$125.00/month includes four 30 minute sessions
- Hour Lessons - \$225/month includes four 60 minute sessions

Payment & Fees:

- **Registration Fee** - New students pay a \$25 registration fee. Call or use the online contact form to register. Fee due at your 1st lesson
- **Payments** - Payment in full will be required the 1st lesson of each month. Cash, check, or credit/debit cards are accepted. An online processing fee is added when swiping a credit/debit card or paying online (PayPal/Square fees vary and are taken into account on Pope's PAY page).
- **Late Fee** - Your payment is late if not received by the "late payment deadline" emailed each month (usually the end of the 1st week of the month). All accounts not paid in full by the monthly deadline will be automatically charged a \$20 late fee. Each week thereafter that payment continues to be late adds another \$20 late fee to the balance due. Lessons are temporarily halted until the balance is paid in full.
- **Returned Checks** - An additional \$30.00 fee will be charged for any returned checks

Make-up lessons:

Lessons missed for only the following reasons may be made up within the payment month:

- Family sickness
- Instructor has to cancel/reschedule

Closings:

Listed below are the holidays and special events that the school will be closed and are included in the monthly fee:

- Spring Break (coincides with public school holiday)
- Memorial Day (Last Monday in May)
- 4th of July
- Labor Day (The first Monday in September)
- Fall Break (coincides with public school holiday)
- Thanksgiving (Wednesday, Thursday and Friday)
- Winter Break (coincides with public school holiday)

Discontinuing Lessons

- 14 day notice is required when discontinuing lessons
- If lessons are discontinued once the month has begun, there is no refund for the month
- If lessons are discontinued for any period of time (a month, the summer, etc.) and the same student re-enrolls later, the student will re-enroll as a new student (registration fee, choice of currently available time slots)

Thank you for giving me the opportunity to share my love and knowledge of music. I look forward to working with each and every one of you. Your support and cooperation are truly appreciated. If you have any questions, please contact Marcus Pope at (256) 651-1790.