

Tennessee Skyward Users Group Conference

May 27 – 28, 2026



The Park Vista - Gatlinburg
705 Cherokee Orchard Road
Gatlinburg, TN 37738

NOTES:

The Wi-Fi is Hilton Honors; the password in the sessions area is PV27.

TN Skyward User Conference Reception

**Wednesday, May 27th, 4:30 pm to 5:30 pm, a Reception in the beautiful
Outdoor Pavilion at The Park Vista.**

There will be music, corn hole, Jenga, snacks, hot and cold hors d'oeuvres, and a cash bar. Each reception attendee will receive a ticket for a free drink.

Food will be served from 4:30 pm to 5:30 pm

This is a wonderful opportunity to relax and chat with fellow Skyward users.

We have a Photo Circle set up for everyone. Photo Circle is a free app for your phone. We would be honored if you downloaded the app, joined the TNSUG 2026 Conference Photo Circle, and uploaded pictures to the app. On the app, the event name is TNSUG 2026. To join, just scan the QR code below with your camera. After the conference, we will post the pictures on the website.



TNSUG2026
Join my circle by scanning
the QR Code above

About the Tennessee Skyward Users Group

TNSUG is an independent, non-profit user group established for the benefit of members of Skyward, Inc.'s software. The purpose of this group is to:

- Provide an annual conference to educate members.
- Be a resource for other Skyward users by communicating best practices and providing networking resources.
- Provide input and guidance to Skyward for enhancements of its products and services.

The steering committee is a group of unpaid members from Skyward districts. The steering committee acts as a liaison to Skyward, Inc. about the following:

- Software support
- Hardware support
- Suggestions for software improvements
- Provide networking events for sharing knowledge and experiences among users.

Tennessee Skyward Users Group Steering Committee 2025-2026

Officers

Susan Dean, President	Wilson County Schools
Gayle Jones, Vice President	Oak Ridge City Schools
Cheryl Collins, Secretary	Sumner County Schools
Jenifer Van Dyke, Treasurer	Oak Ridge City Schools

Committee Members

Will Beasley	Tipton County Schools
Debbie Bennett	Wilson County Schools
Jeff Edmonds	Oak Ridge City Schools
Brooke Johannsen	Monroe County Schools
Randall Robinson	Manchester City Schools

2026 Tennessee Skyward Users Group Conference

Agenda

Day 1: WEDNESDAY - May 27, 2026

7:00 am - 8:30 am

7:00 am - 8:30 am

Registration

Breakfast Buffet in the Park Vista Restaurant

[breakfast ticket required; distributed at Conference check-in.]

8:45 am - 11:40 am

8:45 am - 9:35 am

9:45 am - 10:35 am

10:35 am - 10:50 am

10:50 am - 11:40 am

Morning Sessions

Session #1

Session #2

Beverage & Snack Break - Ballroom 3&4

Session #3

11:45 am - 12:45 pm

Lunch / Welcome & Introductions - Ballroom 3&4

12:55 pm - 4:00 pm

12:55 pm - 1:45 pm

1:55 pm - 2:45 pm

2:45 pm - 3:00 pm

3:00 pm - 3:50 pm

Afternoon Sessions

Session #4

Session #5

Beverage & Snack Break - Ballroom 3&4

Session #6

4:30 PM

COMPLIMENTARY RECEPTION

located at the outdoor Pavilion at The Park Vista

(with music, snacks, hot and cold hors d'oeuvres, Jenga, and corn hole)

Day 1: WEDNESDAY - MAY 27, 2026

Session #1

8:45 – 9:35 am

Accounts Payable Reporting

Financial Management

Presenter: Jamie Mayfield

Room: Mountainview B

Find the right report for you by attending this A/P Reporting session. We will cover a variety of reports available in Skyward that can help you gain the clearest picture of your financial data.

Employee Mid-Year Changes - Assignment/Payroll

Human Resources

Presenter: Eric Kurzawa

Room: Mountainview C

Learn about adding, ending, and updating assignments mid-year, as well as a walk-through of the Assignment Export/Payroll Import process.

HR Year-End Processing 1 - Subtracking, Time Off, Payroll

Human Resources

Presenter: Ann Nollinger

Room: Mountainview D

Learn about the processing requirements for HR modules not associated with Employee Management, namely Subtracking, Time Off, and Payroll.

****New Users/Refresher Boot Camp I**

Student Management

Presenter: Becky Thomason

Room: Ballroom 1

This session covers the essentials of using Skyward and is designed for new users. Our goal is to provide you with a solid foundation for navigating and using the system, allowing you to make the most of your Skyward software.

Entry/Withdrawal, Editing Families, Basic Attendance Entry

Comparison - S2Q Payroll Process

SMS to Qmlativ Business

Presenter: Cody Dyb

Room: Gardenview B

Let's take a look at what your everyday SMS processes will look like when you use Qmlativ!

Discipline Overview

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

In this session, we will discuss entering Discipline records for students, Auto email options, what families can see in Family Access, and giving teachers access to enter Discipline records

Qmlativ Student GPA/Grading - Preparing for Migration

Qmlativ Student

Presenter: Arther Summer

Room: Gardenview D

GPA Cleanup will consist of isolating GPA Sets and Methods that cause duplication during migration to Qmlativ, consolidating records into the most current and applicable GPA fields, and mitigating any unwanted setup.

Features you need to know

Student Management

Presenter: Heather Brant

Room: Ballroom 2

Tips and Tricks for New Users and Seasoned Users – Find features that are in the system that are shortcuts to streamline your workload – fun features that can help you navigate the system quicker – change color schemes – exporting to Excel – just to name a few of those hidden gems that will make your work easier and more fun!

Help Desk F/HR

Kathryn Smerz

Room: Mountainview A

Help Desk SM

Liz Kelley-Vang

Room: Gardenview A

Comparison SMS to Qmlativ Business – State Reporting

Qmlativ Finance/State Reporting

Presenter: Emily Cisewski/Kathryn Smerz

Room: Mountainview B

Let's look at what your everyday SMS processes will be like with Qmlativ!

Budgetary: Accounts Payable - ACH

Financial Management

Presenter: Jami Mayfield

Room: Mountainview C

If you are new to the ACH game, get your bearings with the basic setup and processing involved in paying your vendors via an ACH file through Skyward.

HR Year-End Processing 2 – Employee Management

Human Resources

Presenter: Ann Nollinger

Room: Mountainview D

Review the tasks involved in setting up your HR systems for the new school year.

****New Users/Refresher Boot Camp II**

Student Management

Presenters: Becky Thomason

Room: Ballroom 1

Continuation of Part 1, this session will cover Fun with Filters, Tips and Tricks for Navigating the system, Underutilized Features, and a Question/Answer Session.

Elementary /Middle School Scheduling

Student Management

Presenter: Heather Brant

Room: Gardenview B

Student Teams, Student Groups, Mass Adding Students to a Course, Mass Copy Students from one course to another – all tools available to make your Elementary/Middle School Scheduling easier.

Gradebook Setup Administration – Preparing for the New Year

Student Management

Presenter: Arthur Summer

Room: Gardenview C

Preparing for the New Year - This session will cover basic gradebook setup for users new to the Skyward gradebook and provide insights on making sure your Gradebooks are ready to go for the new school year.

Comparison to Qmlativ Student – GPA/Grading

Qmlativ Student

Presenter: Courtney Adkins

Room: Gardenview D

Let's look at what your everyday SMS processes will be like with Qmlativ!

Understanding ADM and Ed-Fi

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Ballroom 2

Since the data used to calculate ADM is reported differently in Ed-Fi, we will go over how it fits together to enable the calculation.

Help Desk F/HR

Brent Siebring

Room: Mountainview A

Help Desk SM

Joe McBrayer

Room Gardenview A

10:35 am to 10:50 am**Beverage & Snack Break****Ballroom 3&4**

Business Tips and Tricks

Finance/Human Resources

Presenter: Jami Mayfield

Room: Mountainview B

This session will also include tips for working in Finance, which may be new to you.

Comparison SMS to Qmlativ Finance - Overview

SMS to Qmlativ Business

Presenter: Kathryn Smerz

Room: Mountainview C

Let's look at what your everyday SMS processes will be like with Qmlativ!

Task Manager for HR/Payroll Tasks

Human Resources

Presenter: Cody Dyb

Room: Mountainview D

Learn the basics of setting up Task Manager and how to use it to automate the individual tasks required to complete processes, such as adding a new employee to the system.

Fiscal Year End

Finance

Presenter: Brent Siebring

Room: Ballroom 1

How smooth was your year-end rollover last year? Attend this session and learn how to close out the year quickly, accurately, and with fewer headaches.

API

Student Management

Presenter: Liz Kelley-Vang

Room: Gardenview B

Join the discussion on some of the uses of the LMS and OneRoster APIs, how to go about setting them up in your database, and what resources are available to assist in troubleshooting them.

Top Ten Reports for Office Personnel / Administration

Student Management/State Reporting

Presenter: Joe McBrayer

Room: Gardenview C

This session will introduce common reports for administrators and office staff from different modules, including demographics, attendance, scheduling, and grading. Schedule reports to run automatically. Use the browse screens as reports and sharing filters.

Pre-Migration & Data Clean-Up of Student Records

SMS to Qmlativ Student

Presenter: Becky Thomason

Room: Gardenview D

S2Q Preparation to clean up data such as students, families, addresses, etc.

Schedules and Grading in Ed-Fi

Student Management

Presenters: Brandi McBrayer

Room: Ballroom 2

In this session, we will go over the setup for grade calculations, test score imports, and Quality Points.

Help Desk F/HR

Ann Nollinger

Room: Mountainview A

Help Desk SM

Heather Brant

Room: Gardenview A

Help Desk Qmlativ

Courtney Adkins

Room: Gardenview A

Session #4

12:55 - 1:45 pm

Comparison SMS to Q Req to Check

Qmlativ Financial Management

Presenter: Cody Dyb

Room: Mountainview B

Let's look at what the everyday processes that you do in SMS will look like when you do them in Qmlativ!

Beginning Employee Data Mining

State Reporting/Human Resources/Payroll

Presenter: Eric Kurzawa

Room: Mountainview C

Learn about processing and reporting to the state for Payroll and HR functions, including TN Compass and 401K/457 processing.

State Reporting – Payroll / HR Round

Human Resources

Presenter: Emily Cisewski/Kathryn Smerz

Room: Mountainview D

Bring your questions, and feel free to share successes that you have had with resolving State Reporting issues.

Comparison SMS to Qmlativ Student – Editing Students/Families

Qmlativ Student

Presenter: Courtney Adkins

Room: Ballroom 1

Correctly and completely entering a student and/or Family the first time will prevent future problems for your district and for the state. Learn the best practice for these entries.

Online Enrollment - Students returning

Student Management

Presenter: Becky Thomason

Room: Gardenview B

This session will cover the concept, setup, and processing of the On-Line Registration process for students returning to your school. We will step through all options available.

Successfully Changing to Qmlativ

Qmlativ/Student /Business

Presenter: Becca Borre

Room: Gardenview C

In this session, you'll hear about the importance of building awareness and desire for the move to Qmlativ in your organization. You'll also gain a better understanding of how important your district's sponsors are in this change, and how you can significantly increase your level of success.

Key Attendance Reports – Entity and District Level

Student Management

Presenter: Heather Brant

Room: Gardenview D

Entity and District Level - This session will cover the top ways to report and access the data after it has been entered. Poor Attendance, Perfect Attendance, Day Summary reports, and more.

Future Scheduling Start to Finish - Overview

Student Management

Presenter: Liz Kelley-Vang

Room: Ballroom 2

Overview of the Future Scheduling process that will take you from cloning to getting the process started to the finished product.

Help Desk F/HR

Jamie Mayfield

Room: Mountainview A

Help Desk SM

Arthur Summer

Room: Gardenview A

Session #5

1:55 - 2:45 pm

Advanced Employee Data Mining

Financial Management

Presenter: Eric Kurzawa

Room: Mountainview B

Learn more about how to better use the Employee Data Miner to pull data in creative ways in a variety of formats.

Newer Users and Refresher - FIN/HR

Financial Management/HR

Presenter: Jamie Mayfield

Room: Mountainview C

This session is for anyone who is new to Skyward or just feels like they need a refresher. Get a concise overview of the core functions performed in the Financial portion of the Business suite.

W2s and 1099's

State Reporting/HR/Financial

Presenter: Ann Nollinger

Room: Mountainview D

A refresher course on how to process your W-2s, and tips for correcting exceptions that are reported. Will also be similarly demonstrating 1099 processing.

Student State Reporting Year End & Year Start

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Gardenview D

This session will provide an overview of the steps to be completed at year-end and year-start.

Guidance Counselor Boot Camp

Student Management

Presenter: Heather Brant

Room: Gardenview B

Discover how to track/read/analyze graduation requirements – how to use Educational Milestones for graduation – check out Career Plans and see what a great help this is in planning your student's future.

Qmlativ Student – New Features/Roadmap

Qmlativ Student

Presenter: Product Team

Room: Gardenview C

Join the Skywards Product Management team as they showcase the newest features added to the Qmlativ Student product and provide a look ahead at the product roadmap and plans for future development.

Skyward Game Show

Student Management

Presenter: Arthur Summer

Room: Gardenview D

Test your knowledge of Skyward – join a team – answer questions to compete for prizes! Fun break that will still have you learning new things!

Future Scheduling Request Processing

Student Management

Presenter: Liz Kelley-Vang

Room: Ballroom 2

This session will cover the various methods for entering Student Course Requests in Skyward, including Online Course Requests and the Mass Add/Change/Delete Student Requests Utility. You will also learn different ways to review and verify the Course Requests once they are added.

Help Desk F/HR

Brent Siebring

Room: Mountainview A

Help Desk SM

Joe McBrayer

Room: Gardenview A

Help Desk QMLATIV

Courtney Adkins

Room: Gardenview A

2:45 – 3:00 pm

Beverage & Snack Break

Ballroom 3&4

Session #6

3:00 - 3:50 pm

True Time Rulegroup Options

Human Resources

Presenter: Ann Nollinger

Room: Mountainview B

Have you had True Time set up for a while now, but are wondering if there are other options you could use or use better? This session will explore how the options work for tracking time entered across various scenarios.

Advanced Budgetary Data Mining

Financial

Presenter: Brent Siebring

Room: Mountainview C

This session will provide advanced instructions on creating custom finance data-mining reports. Maximize your data mining reports by learning how to utilize features you may not have known existed in the reporting setup.

Employee Contract Letters and Posting to Online Forms

Human Resources

Presenter: Aaron Messier

Room: Mountainview D

This feature allows the user to produce letters or documents with embedded employee-related information, without needing a mail merge! You can save templates for reuse and include fields created in Custom Forms.

State Reporting Updates / Best Practice

Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

Overview of changes for the 2025-26 school year and some suggestions for best practices.

Qmlativ Business - Payroll Clean Up - Preparing for Migration

SMS to Qmlativ Business

Presenter: Cody Dyb

Room: Gardenview B

Getting everything in order to migrate can seem like a tall task but early preparation can help lessen that load. Even if you are not actively looking to migrate to Qmlativ, this session will help you better understand what cleanup work can be done now to support a future conversion. From EM Plan setup to code cleanup to data standardization, we will have something for you!

Student Data Mining Beginning

Student Management

Presenter: Joe McBrayer

Room: Ballroom 1

This session will include an overview of Data Mining and tips and tricks to make it work for you, including options that will speed up and simplify your work.

Qmlativ Student - Curriculum Clean Up - Preparing for Migration

Qmlativ Student

Presenter: Rachel Kubacki

Room: Gardenview C

Curriculum cleanup will address courses that are either not assigned to Curriculum records or are assigned at the entity level. In Qmlativ, all Curriculum records are housed at the district level; as such, the cleanup of these records in SMS needs to reflect this for a successful migration.

Future Scheduling Interactive Master Builder/Scheduling Board

Student Management

Presenter: Liz Kelley-Vang

Room: Ballroom 2

This session will focus on how to use the master builder and/or the Interactive Scheduling Board in conjunction with the auto scheduler. Best practices and tips & tricks will be discussed.

Qmlativ Migration Round Table

Qmlativ

Presenters: Product Team

Room: Mountainview A

This session will be a roundtable discussion geared toward users helping users understand procedures in Qmlativ and offering suggestions on how to do things or how someone else might do a task.

Help Desk F/HR

Kathryn Smerz

Room: Gardenview A

Help Desk SM

Heather Brant

Room: Gardenview A

Help Desk QMLATIV

Courtney Adkins

Room: Gardenview A

4:30 PM COMPLIMENTARY RECEPTION

(with games, music, snacks, hot and cold hors d'oeuvres, Jenga, and corn hole)

2026 Tennessee Skyward Users Group Conference Agenda

DAY 2: THURSDAY – May 28, 2026

7:00 am - 8:00 am

Registration

7:00 am – 8:00 am

Breakfast Buffet in the Park Vista Restaurant

[breakfast ticket required; distributed at Conference check-in]

8:15 am – 12:10 pm

Morning Sessions

8:15 am - 9:05 am

Session #7

9:15 am - 10:05 am

Session #8

10:05 am - 10:20 am

Beverage & Snack Break – Ballroom 3&4

10:20 am - 11:10 am

Session #9

11:20 am – 12:10 pm

Session #10

12:15 – 12:40 pm

Closing Remarks and PRIZE DRAWINGS!!!!

Ballroom 3&4

(You must be present to win)

DAY 2: THURSDAY – May 28, 2026

Session #7

8:15 – 9:05 AM

HR Custom Forms

Financial Management

Presenter: Eric Kurzawa

Room: Mountainview B

This session will cover how to create custom forms in HR. Explore single forms vs. multiple forms per student, setting up data types, field type choices, Skyward fields, and custom fields.

SBAA – Making Corrections and Reporting

Financial

Presenter: Kathryn Smerz

Room: Mountainview C

Making Corrections and Reporting – How to correct errors, handle voids and re-issues, checks that never clear, vendor changes, etc.

Comparison – SMS to Qmlativ Subtracking

Qmlativ Financial /Human Resources

Presenter: Brent Siebring

Room: Mountainview D

Let's look at what your everyday SMS processes will be like with Qmlativ!

Ed-Fi and EIS – Let's Compare

Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

Comparing how things are reported in EIS vs Ed-Fi

Qmlativ Security Set Up - Student Records

Qmlativ Student

Presenter: Courtney Adkins

Room: Gardenview B

In this session, we will review Qmlativ Security best practices, reports, and utilities to support verification and maintenance.

Student Management Year-End/School Level

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

This session will cover preparations for the year-end process, checklists and fixes after the year-end process, and what to expect during the Year-End Wizard run.

Qmlativ Student Overview

Qmlativ Student

Presenter: Russ Conger

Room: Gardenview D

What does Change look like to you? Let's learn from each other and make this transition exciting, not overwhelming.

When Was This Changed? Who Changed This?

Student Management

Presenter: Arthur Summer

Room: Ballroom 2

Changes to Grades, Attendance, Discipline, and Student Information? Find out how to track who/what/where, and when these changes were made.

Help Desk F/HR

Jami Mayfield

Room: Gardenview A

Help Desk SM

Becky Thomason

Room: Gardenview A

Help Desk QMLATIV

Cody Dyb

Room: Gardenview A

Calendars, Calendars, Calendars!*Human Resources*

Presenter: Ann Nollinger

Room: Mountainview B

Join us for talks about Calendars and their usage, their intricacies, and tips and tricks for maximizing them.

State Reporting – TCRS

State Reporting/Human Resources/Payroll

Presenter: Emily Cisewski/Kathryn Smerz

Room: Mountainview C

Representatives from TCRS and Empower will be presenting various aspects and processes of state retirement reporting.

Credit Card Processing

Financial Management

Presenter: Jami Mayfield

Room: Mountainview D

This session will demonstrate the credit card process in Skyward. Users will learn how to set up Credit Card Processing and use the check-in/out feature, import transactions, and build invoices.

State Reporting Ed-Fi – Set Up to Understanding Errors

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

Best Practices for setting up Ed-Fi to alleviate errors and - if errors persist - learn what they mean and what needs to be done to correct.

Student Data Mining Advanced

Student Management

Presenter: Joe McBrayer

Room: Gardenview B

During this session, you will learn how to create Data Mining Reports using more advanced tools, such as Processing Lists, Ranges, Sorts, Formatting, Sharing Templates, Creating Letters, and Mail Merge, etc.

S2Q Migration - Data Clean-up for Finance

S2Q Student

Presenter: Cody Dyb

Room: Gardenview C

In this session, we will share tips & tricks for day-to-day operations.

GPA Calculation\Honor Roll\Class Rank\Transcripts – Set Up

Student Management

Presenter: Arthur Summer

Room: Ballroom 2

This session will cover how the GPA calculation setup is used to determine results for Honor Rolls, Class Rank, Transcripts, and Transcript Labels. You will see suggestions for the setup to create Honor Rolls, Options for Class Rank, and an overview of setting up Transcripts

Creating and Maintaining Calendars

Student Management

Presenter: Liz Kelley-Vang

Room: Ballroom 2

Calendars are used in many areas of Skyward. Learn how to determine what calendars need to be set up, how to manage calendar changes mid-year, and how to move calendars from year-to-year using event codes.

Qmlativ Student Round Table

Qmlativ Student

Presenters: Product Team

Room: Mountainview A

This session will be a roundtable discussion geared toward users helping users understand procedures in Qmlativ and giving suggestions on how to do things, or to find out how someone else might do a task

Help Desk SM

Becky Thomason

Room: Gardenview A

Help Desk Qmlativ

Courtney Adkins

Room: Gardenview A

10:05 - 10:20 am***Beverage & Snack Break******Ballroom 3&4***

Payroll: Voids, Refunds, Returned ACH Deposits, & Lost Check (SMS BUS)

Human Resources

Presenter: Eric Kurzawa

Room: Mountainview B

This session will cover various payroll reports and the options for running them.

Qmlativ Business HR Differences and Redesign – Preparing for Migration

S2Q Business

Presenter: Cody Dyb

Room: Mountainview C

Qmlativ is the buzz of the conference, and we are here to talk about it! This session aims to discuss the major differences between SMS 2.0 and Qmlativ through side-by-side comparisons, with a focus on finance and HR. Whether you just want a peek at Qmlativ or are actively looking to migrate, this session is for you!

Salary Negotiations and Budgeting

Human Resources

Presenter: Ann Nollinger

Room: Mountainview C

They say 80% of a district's budget goes toward salaries and benefits. Join this session to learn how to prepare your budget by using Salary Negotiations. Explore setting up budgets for non-salary accounts and learn how to import, mass-change, and set budget limits.

State Reporting Q/A

Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

This session is offered to answer any questions you may have from previous sessions, and any other Ed-Fi or general state reporting questions.

Comparison SMS to Qmlativ Student – Current Scheduling

Qmlativ Student Management

Presenter: Courtney Adkins

Room: Gardenview B

Let's look at what your everyday SMS processes will be like with Qmlativ!

SMS Student Management - Roundtable

Student Management

Presenter: Heather Brant

Room: Gardenview C

Been with Skyward for a while? Have that nagging question about a procedure that you just can't get the hang of, or need a report that you are sure everyone uses, but you just can't find? Or do you have some amazing tips and tricks you would like to share with everyone? This session will be a roundtable discussion geared toward users helping users and giving suggestions on how you do things, or to find out how someone else might do a task

Secondary Gradebook Overview

State Reporting/Student Management

Presenter: Arthur Summer

Room: Gardenview D

This session will provide a general overview of the Skyward Gradebook Secondary program, covering the basic setup and procedures for setting up assignments and posting grades.

Student Custom Forms: Making Them Work for You

Student Management

Presenter: Liz Kelley-Vang

Room: Ballroom 2

This session will cover how to create custom forms in Student Management. Explore single forms vs. multiple forms per student, setting up data types, field type choices, Skyward fields, and custom fields.

Help Desk F/HR

Brent Siebring

Room: Gardenview A

Help Desk Qmlativ

Becky Thomason

Room: Gardenview A

Qmlativ Security Set Business

SMS to Qmlativ Business

Presenter: Cody Dyb

Room: Mountainview B

In this session, we will review Qmlativ Security best practices, reports, and utilities to support verification and maintenance.

True Time Troubleshooting

Financial

Presenter: Ann Nollinger

Room: Mountainview D

Find out how to address issues that occur when processing True Time. Review the options available when the process does not follow the normal payroll cycle flow.

Zooming in – Top Reports for Business Teams

Finance

Presenter: Jami Mayfield

Room: Mountainview D

See how to run 10 of the most requested reports for School Business departments.

Comparison SMS to Qmlativ Business – True Time/Time Tracking

Qmlativ Finance

Presenter: Kathryn Smerz

Room: Ballroom 1

Explore basic navigation and discover the different areas of the system you can use to assist with your day-to-day needs for staying in contact with staff, students, and families, including Message Center, Skylert, and Automated emails, to name a few. Find reports and modules that will help you keep track of everything that is going on in your Entity/District.

Comparison SMS to Qmlativ Student - Attendance

Qmlativ Student Management

Presenter: Courtney Adkins

Room: Gardenview B

In this session, review the similarities between attendance-taking in SMS 2.0 and Qmlativ.

Advanced Features

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

Have you ever wondered how the options under the Advanced Features tab can help make your life easier? If so, this session is the one for you. Automated emails – student Indicators – demographic distribution, to name a few.

Skybuild

Student Management

Presenter: Liz Kelley-Vang

Room: Gardenview D

Learn some of the basics to building a Skybuild import/export interface. This tool can be used to update existing records or create new records. This session will not cover all types of imports/exports, but will highlight the most important steps and features.

Test Score Setup and Import

Student Management

Presenter: Heather Brant

Room: Ballroom 2

Learn how to configure your District to utilize test scores - Building a test, importing information, Test Score Analysis, and Reporting

District Pulse

Qmlativ

Presenter: Russ Conger

Room: Mountainview A

Are you a Qmlativ Student or Business user ready to turn your data into decisions? From accounting and employment to attendance, enrollment, discipline, and grades—you already have a wealth of information at your fingertips. Now it's time to elevate how you use it. Join us to discover how District Pulse empowers your team with secure, cloud-based analytics and dynamic dashboards. Learn how to visualize trends, uncover insights, and make data-driven decisions with confidence. Whether you're looking to streamline operations or tell a compelling story with your data, this session will show you what's possible.

Help Desk F/HR

Eric Kurzawa

Room: Gardenview A

Help Desk SM

Arthur Summer

Room: Gardenview A

12:15 - 12:40 pm**Closing Remarks and PRIZE DRAWINGS****Ballroom 3&4**

[\(You must be present to win\)](#)

The Park Vista Meeting Rooms Map

Wi-Fi
Password
is PV27

2026 DAY 1 MAY 27

UPPER LEVEL

MOUNTAINVIEW

MVB SESSIONS

- F:** AP Reporting
- F/SR:** Comparison SMS to Qmlativ Business – State Reporting
- F/HR:** Business Tips & Tricks
- S2Q B:** Comparison SMS to Q Req to Check
- HR:** Advanced Employee Data Mining
- HR:** True Time Rule group Options

MVC SESSIONS

- HR:** Employee Mid-Year Changes-Assignment/ Payroll
- F:** Budgetary: Accounts Payable - ACH
- S2Q B:** Compare SMS to Qmlativ Finance Overview
- F/HR:** Beginners Employee Data Mining
- F/HR:** Newer Users and Refresher – Finance/HR
- F:** Advanced Budgetary Data Mining

MVD SESSIONS

- HR:** Year End Processing 1
- HR:** Year End Processing 2
- HR:** Task Manager for HR/Payroll Tasks
- SR/HR:** State Reporting/Payroll
- SR/HR/F:** W2's and 1099's
- HR:** Employee Contract Letters and Posting to Online Forms

MVA

HELP DESK

Finance/HR
Qmlativ
Session 6:
Q: Qmlativ Migration Round Table

LOWER LEVEL

GARDENVIEW

GVB SESSIONS

- S2Q B:** Comparison S2Q-Payroll Process
- SM:** Elementary/Middle School Scheduling
- SM:** API
- SM:** Online Enrollment – Students Returning
- SM:** Guidance Counselor Bootcamp
- B/Q:** Qmlativ Business-Payroll Cleanup - Preparing for Migration

GVC SESSIONS

- SM:** Discipline Overview
- SM:** Gradebook Setup Admin Preparing for the New Year
- SM:** Top Ten Reports for Office Personnel/Administration
- SM:** Key Attendance Report – Entity and District Level
- SM/Q:** Qmlativ New Features/ Roadmap
- SM/Q:** Qmlativ Student-Curriculum Clean-Up –Preparing for Migration

GVD/E SESSIONS

- S2Q S:** Qmlativ Student – GPA Grading – Preparing for Migration
- S2Q S:** Comparison Qmlativ Student – GPA/Grading
- S2Q S:** Pre-Migration & Data Clean Up/Misc. Student Records
- SM:** Key Attendance Reports – Entity & District
- SM:** Skyward Game Show
- SM:** Student Data Mining Beginning

GVA

HELP DESK

Student
Session 6 also
Finance/HR
Qmlativ

BALLROOM 1 – **LOWER LEVEL** SESSIONS

- SM:** New Users/Refresher Boot Camp I
- SM:** New Users/Refresher Boot Camp II
- F:** Fiscal Year-End
- S2Q S:** Comparison SMS to Qmlativ Student - Editing
- SM:** State Reporting Year End & Year Start
- SM:** State Reporting Updates/Best

BALLROOM 2 – **LOWER LEVEL** SESSIONS

- SM:** Features You Need to Know
- SM/SR:** Understanding ADM and Ed-Fi
- SM/SR:** Schedules and Grading in Ed-Fi
- SM:** Future Scheduling Start to Finish - Overview
- SM:** Future Scheduling Request Processing
- SM:** Future Scheduling Interactive Master Builder/Scheduling Board

2026 DAY 2 MAY 28

UPPER LEVEL

MOUNTAINVIEW

MVB SESSIONS

- HR:** Custom Forms
- HR:** Calendars, Calendars, Calendars
- HR:** Payroll: Voids, Refunds, Returned ACH Deposits, & Lost Check (SMS BUS)
- S2Q B:** Qmlativ Security Setup Business

MVC SESSIONS

- F:** SBAA-Making Corrections and Reporting
- SR/HR:** State Reporting - TCRS
- S2Q B:** Qmlativ Business HR Differences & Redesign-Preparing for Migration
- HR:** True Time: Troubleshooting Through HR

MVD SESSIONS

- S2Q B:** Comparison-SMS to Qmlativ Subtracking
- F:** Credit Card Processing
- F/HR:** Salary Negotiations and Budgeting
- F:** Zooming in-Top Reports for Business Teams

MVA

Session 8
Q/S: Qmlativ Student Round Table

Session 10
Q: District Pulse

GVB SESSIONS

- Q/S:** Qmlativ Security Setup – Student Records
- SM:** Student Data Mining Advanced
- S2Q S:** Comparison SMS to Qmlativ Student - Current Scheduling
- S2Q S:** Comparison SMS to Qmlativ Student - Attendance

GVC SESSIONS

- SM:** Student Management Year End/School/Level
- S2Q B:** S2Q Migration - Data Clean-Up for Finance
- SM:** SMS Student Management Roundtable
- SM:** Advanced Features

GVD/E SESSIONS

- S2Q S:** Qmlativ Student Overview
- SM:** GPA Calculation\Honor Roll\Class Rank\ Transcripts – Set up
- SM:** Secondary Gradebook Overview
- SM:** Skybuild

LOWER LEVEL

GARDENVIEW

GVA

HELP DESK

Student
Finance/HR
Qmlativ

BALLROOM 1 – **LOWER LEVEL** SESSIONS

- SR/SM:** Ed-Fi and EIS – Let's Compare
- SR/SM:** State Reporting-Ed-Fi Set up to Understanding Errors
- SR/SM:** State Reporting Q/A
- S2Q B:** Compare SMS to Qmlativ Business-True Time/Time Tracking

BALLROOM 2 – **LOWER LEVEL** SESSIONS

- SM:** When was this changed? Who Changed This?
- SM:** Creating and Maintaining Calendars
- SM:** Student Custom Forms Making Them Work for You
- SM:** Test Score Setup and Import

2026 Tennessee Skyward Users Group Conference Sponsors



Red Rover
www.redroverk12.com
(717) 897-6837
Representative: Gil Colon

A promotional graphic for Red Rover. It features the Red Rover logo and tagline "ABSENCE MANAGEMENT, SIMPLIFIED." at the top left. The main headline reads "Eliminate the chaos of absence management." Below this, a paragraph states: "Red Rover makes it easier than ever for districts, ESDs, and staffing agencies to fill absences with highly qualified subs." A bulleted list of features includes: "Instantly fill absences using your own database of substitutes", "Flexible, predictable, and affordable pricing", "Integrates with all your essential K12 tools", and "Best-in-class customer support". A call to action says "READY TO COME OVER TO RED ROVER? GET IN TOUCH." and provides contact information for Ben Allston: "benallston@redroverk12.com (610) 420-3510". On the right, a hand holds a smartphone displaying the Red Rover app interface for "Tue, Jun 9", showing a table with columns for "UNFILED DATA", "FILED (9:45)", and "NO SIGN IN YES", and a list of "Unfiled assignments" for "Bob Smithson" and "Jamie Canvas". The background is a large red circle with various colored speech bubbles and icons.



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Online Survey

We hope you had a great time at the conference!

Now that you have participated, we have a few questions we would like you to answer online. With your help, we can make the Tennessee Skyward Users Group Conference 2027 even better!

Please take a few minutes to complete the survey at the link below for a chance to win a \$25 Amazon Card.

[TNSUG 2026 Survey Monkey](#)