

Two Forty Place Association HOA January 2021 Monthly Board Member Meeting | MINUTES

January 31, 2021 | 3:30 pm | Two Forty Place Townhomes

Meeting called by	Talitha Falconer - President	Talitha Falconer - President
Type of meeting	Monthly Board Meeting	Alex Cecrle– Vice President
Facilitator	Talitha Falconer - President	Chet Whitnah – Secretary and Treasurer
Note taker	Talitha Falconer - President	Rachel Green – Assistant Secretary
Timekeeper	Chet Whitnah - Treasurer	Mike Petro – Committee Chairman

Meeting was recorded via Zoom for homeowners to view anytime.

Rachel Green absent from meeting. All board members including Rachel were sent an email on January 30th at 6:17pm for the notice of the meeting.

Alex Cecrle notified the board that he was out of town and not with computer access but would be willing to view the meeting recording and enter his votes later.

After December 12th meeting, the 2021 budget and reserve study have been put on website under documents tab then other HOA documents button.

Nomination forms will be sent this week to all homeowners. This will allow the month of February for homeowners to respond if they are interested in running for a board position in May.

Motion to accept December meeting minutes made by Talitha Falconer – second Chet Whitnah – all approved.

Motion to accept December financials made by Talitha Falconer – second Mike Petro – all approved.

Emergency maintenance on chimneys in the community. Masters Services gave an estimate of \$11,515 with at least 10 units that have leaks. Motion to accept Masters Services estimate made by Talitha Falconer – second Chet Whitnah – all approved.

Motion to adjourn @ 3:35 pm was made by Talitha Falconer - second Mike Petro – all approved.

Board Member Alex Cecrle viewed the Zoom meeting in its entirety. His votes are entered here for the record.

December meeting minutes and financials – approve.

Masters Services chimney repair estimate – approve.