

**THE COMMON AT SINNOTT FARM INC**  
**October 16, 2025**  
**5:30 PM**

**AGENDA**

- I. Call to Order and Meeting Norms
- II. Approval of Meeting Minutes – (July 2025)
- III. Financial Report
- IV. Committee Reports
  - A. Beautification
  - B. Bylaws/Covenants
  - C. Welcome
  - D. Website
- V. Unfinished Business
  - A. Spring Hill Road Repair – Update
  - B. Tree Work
  - C. Deerfield Bushes
- VI. New Business
  - A. Responses to RFP for Landscaping and Snow Removal
  - B. Board Notification of Emails Sent to Westford via Website
  - C. Budget for 2026
  - D. Changes at Westford
- VII. Administrative Items
  - A. Management Report
  - B. Correspondence
  - C. Resale Report
  - D. Annual Calendar
- VIII. Owner’s Forum
- IX. Executive Session
- X. Adjournment