



The Common at
Sinnott Farm

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Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

The Common at Sinnott Farm, Inc.

Executive Board Meeting

Dec. 10, 2014

6:30 p.m.

MINUTES

In Attendance: Ann Hanks, President
Diane Prescod, Vice President
Penny Jackson, Treasurer
Maria Stonecipher, Secretary
Myron Stewart, Director (absent)
Joe Timbro, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:35pm.

Regular Session:

-Public Participation - None

-Agenda – Emailed to Board members before meeting

-Minutes – A motion to approve the minutes of the October 15, 2014 meeting was made by Penny Jackson and seconded by Ann Hanks. The board voted to accept the minutes.

-Financial Reports – The financial reports for the month-end Nov. 30, 2014 were not reviewed. Financials will be up to date and reported next month.

Old Business:

- A. Community Crack Sealing-Update** - Constantine Paving was unable to seal the cracks on the Sinnott Farm's roads. The project has been postponed until the spring when the weather conditions will be more favorable. The cost of the paving will remain the same.

New Business:

- A. Correspondence Report** – No report.
- B. Russo Landscaping** – The “slippery road” signs were put up by Russo for liability protection. The board should be consulted before any signs are put up in the community. This has been communicated to Russo for future planning.
- C. Lanes** – (under town management) –This is not a board-sanctioned activity at this time.
- D. Topics for First Quarter Mailing 2015** – Suggestions included: Removal of holiday decorations, visible house numbers, snow removal around mailboxes, rescheduling of crack sealing and abiding by speed limit.

E. **Next Meeting** – The next meeting will be at 6:30pm on January 28th at the home of Diane Prescod, 54 Arrowwood Lane.

Committee Reports:

- A. **Welcome Committee** –No new members
- B. **Irrigation and Property Maintenance** – No report.
- C. **Website** – No report.
- D. **Bylaws/Covenant** – Next meeting will be held on Dec. 13th at 10:30am at the home of Leslie Woods.

The meeting was adjourned to Executive Session at 7:40pm.
The meeting adjourned from Executive Session at 7:50pm.

A motion was made by Penny Jackson to turn over the account of a resident to our attorney for collections. The resident has not paid their dues, late fees and acceleration fees in a timely manner according to the Association's collection policy. The motion was seconded by Diane Prescod.

The meeting was adjourned with a motion made by Penny Jackson, seconded by Maria Stonecipher, and passed unanimously at 7:55 pm.

Respectfully submitted,
Maria Stonecipher
Secretary