



The Common at
Sinnott Farm

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Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

The Common at Sinnott Farm, Inc.
Executive Board Meeting
May 20, 2015
6:30 p.m.

MINUTES

In Attendance: Ann Hanks, President
Diane Prescod, Vice President
Penny Jackson, Treasurer
Maria Stonecipher, Secretary
Myron Stewart, Director
Joe Timbro, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:30pm.

Regular Session:

-Public Participation - None

-Agenda – Emailed to board before meeting.

-Minutes – A motion to approve the minutes of April 22, 2015 was made by Penny Jackson and seconded by Diane Prescod. The board voted to accept the minutes.

-Financial Reports – The financial reports for the month-end April 30, 2015 were reviewed.

Checking	\$ 27,121.49
Savings	\$ 37,094.33
CD	\$ 25,533.99
TOTAL	\$89,749.81

A motion was made by Penny Jackson to limit the amount of money in the checking account to \$18,000. Additional money should be put in the savings account. The motion was seconded by Maria Stonecipher. The motion passed.

Old Business:

A Road Crack Seal Project – The cracks in the lanes will be sealed on Thursday and Friday of this week (May 21-22). There should be minimal disruption. Homeowners do not need to be notified.

B. Irrigation System – The MDC needs to be called back to fix a problem with the valve on Timothy Lane. All other lanes are working properly. Timers have been set for three times a week. Sprinklers have not been turned on yet.

C. Russo's Contract – Contract ends on Oct. 31st. Myron will follow up with 4 or 5 different contractors. He will ask for estimates based on a list of job specifications as well as a map of the community.

D. Homeowner's Welcome Handout – Diane has volunteered to update this pamphlet. Other board members should contact her with suggestions.

New Business :

- A. **Ideas for Quarterly June Newsletter:** Suggestions included: Ask homeowners to check the bylaws and refer to the committee before doing any outside work on their property, review rules for tag sales, avoid littering and pick up after your dog. Any additional ideas should be forwarded to Joe before the middle of the month.
- B. **Correspondence Report** – No Comments or questions
- C. **Next Meeting** – The next meeting will be on June 17, 2015 at the home of Ann Hanks, 36 Arrowwood Lane at 6:30PM. .

Committee Reports:

- A. **Welcome Committee** – Jeff and Gwen are all set to take care of welcoming new homeowners.
- B. **Website** – No report.
- C. **Bylaws/Covenant** – No report

The meeting was adjourned to Executive Session at 7:13pm.
Adjourned from Executive Session at 7:30pm.

A motion was made by Penny Jackson to move forward with the fines and phone call discussed during executive session. The motion was seconded by Ann Hanks. The motion passed unanimously.

The meeting adjourned at 7:32.

Respectfully submitted,
Maria Stonecipher
Secretary