



The Common at
Sinnott Farm

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Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

**The Common at Sinnott Farm, Inc.
 Executive Board Meeting
 September 25 2013
 6:30 p.m.**

MINUTES

In Attendance: Ann Hanks, President
 Diane Prescod, Vice President
 Penny Jackson, Treasurer
 Maria Stonecipher, Secretary
 Bobby Woods, Director
 Pat Williams, APM

Call to Order: The meeting was called to order by President, Ann Hanks at 6:30 p.m.

Regular Session:

-Public Participation None

-Agenda – Emailed to board before meeting.

-Minutes – A motion to approve the minutes for August 21,2013 was made by Ann Hanks and seconded by Penny Jackson. The motion was approved.

-Financial Reports – The financial reports for the month-ending September 30, 2013 were reviewed.

Checking	\$ 21,975.52
Savings / Reserve	\$ 27,491.78
CD	\$ 25,301.95

TOTAL \$ 74,769.25

Penny Jackson was able to negotiate a better CD rate at Webster Bank and the money from the matured CD will be placed in this new account. The board agreed with Penny that the withdrawal of any money from the Sinnott Farm accounts should require two board signatures. Maria Stonecipher agreed to be the second signature.

Old Business –

- A. – Fines will begin starting Oct. 1st if the residents at 16 Quail Run do not take action to reseed their front lawn, complete their wall and clean up excess trash in yard.
- B. –Pat will get back in touch with CL&P to see if they have replaced the light bulb at the entrance with a brighter bulb.

-New Business –

A. D&O Policy Renewal – A motion was made by Maria Stonecipher to approve the renewal of the D&O policy. The motion was seconded by Penny Jackson. The motion passed.

B. Projects for Next Fiscal Year -Projects for the next fiscal year were discussed. The board suggested that filling in serious cracks in the community and adding trees/scrubs to improve landscaping should be our focus.

C. Annual Meeting Preparation- The annual meeting will be held on the third Wednesday in November, November 20, 2013, in Room 4 of Sacred Heart Church. The logistics of the meeting have been set up. The room is reserved and the powerpoint will be set up by Bobby Woods. It was decided by the board to have some handouts available for the community members to follow along.

D. Correspondence Report- No questions or comments.

E. Next Meeting Date –The next meeting will be at the home of Bobby Woods, 22Arrowwood Lane, on October 23rd at 6:30 p.m.

Committee Reports

Covenant Committee / Bylaws Committee– There was a motion by Ann Hanks to combine these two committees and seconded by Maria Stonecipher. The motion passed. The job of the committee is to rewrite bylaws so that they are clear, concise and relevant. The community will be given notice of changes and be able to comment. All changes in the bylaws are decided by the committee and approved by the board. There are two new members joining Leslie Woods on this committee. They are Jeff Olmstead and Aija Zigmunds. New members are welcome. The next meeting will be held at Leslie Wood’s house on Saturday, October 12th at 10:30 a.m.

Website – Bobby will update the website to include a link to Bloomfield’s Plan of Conservation and Development.

Irrigation and Property Maintenance – Pat will make arrangements for sprinklers to be shut off a.s.a.p.–

Welcoming Committee – nothing to report.

The meeting was adjourned to Executive Session at 7:34 p.m.

Adjourned from Executive Session at 8:08 p.m.

The meeting was adjourned with a motion made by Bobby Woods, seconded by Diane Prescod, and passed unanimously at 8:10 p.m.

Respectfully submitted,
Maria Stonecipher
Secretary

