



The Common at
Sinnott Farm

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Homeowner's Association for:

Quail Run | Spice Bush | Arrowwood | Spring Hill | Timothy Lanes

**The Common at Sinnott Farm, Inc.
Executive Board Meeting
September 22, 2014
6:30 p.m.**

MINUTES

In Attendance: Ann Hanks, President
Penny Jackson, Treasurer
Myron Stewart, Director
Joe Timbro, APM

Absent: Diane Prescod, Vice President
Maria Stonecipher, Secretary

Call to Order: The meeting was called to order by President, Ann Hanks at 6:35 p.m.

Regular Session:

-Public Participation - None

-Agenda – Emailed to board before meeting.

-Minutes – A motion to approve the minutes of the August 20, 2014 meeting was made by Penny, seconded by Myron – motion carried.

-Financial Reports – The financial reports for the month-end August 30, 2014 were reviewed.

Checking \$ 28,778.33

Savings \$ 32,169.15

CD \$ 25,301.95

TOTAL \$ 88,249.43

Penny will compile budget information for annual meeting. She will present a new 5 year reserve plan to include how to cover the costs of road repaving.

Old Business: - Quotes from contractors for crack sealing on Spring Hill and Arrowwood Lanes discussed – M&S and Constantine. M&S is higher than Constantine but two quotes were submitted and we would like Constantine to honor the first one. Ann provided Joe with the number of a company to contact to obtain information on “micro-sealing” which is similar to what was done on Terry Plains and Duncaster.

New Business :

- A. Tree Removal/Flower Bed Repair** – A dead tree on Ryefield Hollow Drive North needs to be removed. Digging up the flower bed at the corner of Quail Run Lane was also discussed.
- B. Attorney Silver** – We are questioning costs from the Spring Hill Lane foreclosure. Additional information is needed.
- C. London and London** – We have elected to use London and London as our new collections agents.
- D. Annual Meeting** – The room for the Annual Meeting has been reserved at Sacred Heart Church. Diane will prepare the Power Point for the meeting. Homeowners will receive, via mail, a packet with necessary information (date, time, location, proxy, etc.)
- E. Task List** – Joe was asked to please review task list and have old and/or completed items removed.
- F. Next Meeting** – The next meeting will be at the home of Penny Jackson, 85 Arrowwood Lane, on October 15th at 6:30 p.m. All Board members must attend as we will plan for Annual Meeting in November.

Committee Reports:

- A. Welcome Committee** – Gwen and Jeff Olmstead visited our new neighbor on Arrowwood Lane.
- B. Irrigation and Property Maintenance – Sprinklers:** It is time to turn off the sprinklers in the cul-de-sacs. Myron will contact Bobby to turn off the water. Joe will contact the MDC regarding turning off the water and Russo regarding flushing the lines.
- C. Website** -No new information.
- D. Bylaws/Covenant** – Diane Prescod has joined this committee. The fall walk-about will take place on November 8th.

The meeting was adjourned to Executive Session at p.m.
Adjourned from Executive Session at p.m.

There were no motions from Executive Session.

A motion was made to adjourn the meeting by Penny at p.m. and seconded by Ann.

Respectfully submitted,
Myron Stewart
Director
and
Dane Prescod
Vice President