



Two Rivers Elementary School PTA Board Meeting Minutes

November 10, 2025 | 6:00 pm

Virtual via Google Meet

Attendees

Abigail McCarthy	Alicia Pitts	Ashley Powers	Ayanna John
Beth Posocco	Bibi Oluleye	Brianna Sexton	Brittney Howard
Calandra Dixon Layne	Dana Hargrove	Ebony Hairston	Faiza Hartnett
Heather Mascetti Lozupone	Janine Lee	Jennifer Grass	Kamille Ogunwolu
Leslie Butler	Lisette Jean-Jacques	Marcia Hancock	Michelle Romanishan-Rice
Rachel Jenkins	Sara Ingersoll	Sharonda Scott	Tamekia Jones
Taryn Matthews			

- I. Call to Order: Meeting called to order by Abigail McCarthy at 6:03pm. A quorum was established.
- II. President's Update given by Abigail McCarthy
 - Compliance: MD Charity Registration Deadline 12/31
- III. Vice President Update given by Brianna Sexton
 - Volunteers of the Month were recognized
 - October – Michelle Romanishan-Rice
 - November – Shaleena (Goldy) Butler
- IV. Treasurer Update given by Beth Posocco
 - Current account balance: \$60,032.96 (Full Treasurer's Report is attached).
 - APEX Teacher 10% Disbursement:
 - The Membership reviewed the proposed revised 2025-2026 budget
- V. Communications Committee Update given by Janine Lee
 - Fingerprinting Night was held on October 28 – the PTA plans to schedule annually
- VI. Events Committee Update given by Brittany Howard
 - 11/19 – School Assembly – Is it Magic or is it Science? (two 45-min sessions before lunch)
 - 11/21 – Movie Night (sold out, but waitlist available)
 - 12/11 – Family Night during the Scholastic Book Fair week
- VII. Fundraising Committee Update given by Dana Hargrove
 - APEX Fundraiser was a success!
 - 12/8-12 – Scholastic Book Fair (12/11 Family Night)
 - 2/20/26 – Skate Zone Fundraiser

- VIII. Hospitality Committee Update given by Brianna Sexton
- Teacher's lounge restocks
 - October – Frank Lozupone with Bowman Jarashow Law, LLC
 - November – Saurabh Vasudeva with Shepherd Homes Group
 - 11/3-7 – School Psychology Awareness Week
 - 11/13 – World Kindness Day – giveaways for each class, and Kindness poster
 - 11/19 – National Education Support Professionals Day
 - 11/20 – Parent Involvement Day – donuts at drop-off
- IX. Membership Committee Update given by Abigail McCarthy
- Current member count = 151
 - Membership perks – Free book fair book for PTA teachers/staff and members get first chance to sign up for activities
- X. Spirit Wear Committee Update given by Jennifer Grass
- Winter Spirit Wear store is open 11/10-21, and orders will be delivered to the school for students to take home
- XI. Yearbook Committee Update given by Mandi Hyslop
- Yearbooks are now on sale with \$4 discount
 - Photos can be uploaded throughout the school year for Yearbook consideration
- XII. Motion to:
- Approve September 2025 General Membership meeting minutes – Seconded and APPROVED
 - Approve amended 2025/2026 Budget – ADOPTED
- XIII. General Comments and Open Floor
- Next General Membership Meeting is scheduled for Monday, January 12 at 6pm
- XIV. Meeting adjourned at 6:58 pm.

**Two Rivers Elementary PTA
Treasurer's Report 11/10/2025**

Balance as of: 9/15/2025 \$7,503.16
 Receipts/Income: \$55,845.46
 Disbursements/Expenses: \$3,315.66
 Balance as of: 11/10/2025 \$60,032.96

	<u>Reporting Period</u>	<u>Total To Date</u>	<u>Budgeted</u>	<u>Variance</u>
Balance from Previous Year			\$ 8,795.18	
<u>RECEIPTS:</u>				
1. Membership Dues	\$ 424.00	\$ 1,274.00	\$ 2,000.00	(726.00)
2. Donations	504.39	556.44	500.00	56.44
3. Fundraising				
a. Special Events			1,500.00	
b. Book Fair			5,000.00	
c. Apex Fun Run	53,228.49	53,228.49	20,000.00	33,228.49
d. School Dance			1,500.00	
e. Yearbook			1,000.00	
f. Spirit Wear	1,452.00	1,452.00	2,500.00	(1,048.00)
4. Prior Year Income	25.00	25.00	25.00	0.00
Refunds (45. Teacher Lounge Restock)	<u>211.58</u>			
TOTAL RECEIPTS	\$55,845.46	\$56,535.93	\$34,025.00	
<u>DISBURSEMENTS</u>				
Organizational Expenses:				
10. State & National Dues	\$ 350.50	\$ 879.47	\$ 1,100.00	220.53
11. Insurance			226.00	
12. AACCPA Dues	<u>105.10</u>	<u>105.10</u>	<u>100.00</u>	<u>(5.10)</u>
Total Organizational Expenses:	455.60	984.57	1,426.00	
Operating Expenses:				
20. Supplies			<u>\$ 200.00</u>	
Total Operating Expenses			200.00	
Committees:				
30. Communications			\$ 500.00	
31. Events			1,000.00	
32. Fundraising			1,000.00	
33. Hospitality		\$ 33.50	1,000.00	966.50
34. Membership		135.28	500.00	364.72
35. Spirit Wear			500.00	
36. Yearbook			<u>1,000.00</u>	
Total Committees Expenses		168.78	5,500.00	
Program Services				
40. School Donations	\$ 303.80	\$ 303.80	500.00	196.20
41. Teacher Appreciation			6,000.00	
42. Student Events and Activities	757.62	1,795.77	10,000.00	8,312.03
43. Parent Programs			1,500.00	
44. Hospitality Activities	216.93	782.90	2,000.00	1,217.10
45. Teacher Lounge Restock	946.38	734.80	2,000.00	1,265.20

46. Teacher Funds			<u>2,000.00</u>	
Total PTA Program Services	2,224.73	3,617.27	24,000.00	
Fundraising Expenses:				
50. Special Events			500.00	
51. Book Fair			<u>2,000.00</u>	
52. Apex Fun Run	108.02	\$ 108.02	200.00	91.98
53. School Dance			<u>4,600.00</u>	
Total Fundraising Expenses	108.02	108.02	7,300.00	
Prior Year Expenses	527.31	527.31	527.31	0.00
Carryover			3,400.00	
TOTAL DISBURSEMENTS	\$3,315.66	\$5,405.95	\$42,353.31	

Treasurer: Beth Pozzard Date: 11/10/2025