

Orange County Democratic Committee

Call to Caucus

Our Biennial Reorganization & Election of Officers

Saturday, December 13, 2025

The Democratic Party of Virginia (DPVA) requires that all county committees, like OCDC, hold a reorganization in December of the odd numbered years. This means that our membership is dissolved, and individuals must complete a membership form to renew their membership, or to join for the first time. The caucus is held to “elect” members to our committee. Then we adjourn and open our regular meeting and the membership then elects the officers for the following 2-year period.

We invite all Democrats who are registered to vote in Orange County to attend the caucus on Saturday, December 13, 2025. The official “Call to Caucus” document is attached. Doors will open at 9am to sign in to the caucus and the caucus will start at 10am. The “Rules” of the caucus are attached and will govern the caucus.

We invite you to renew your OCDC membership - or join for the first time! Please complete the membership form linked here. By completing the form prior to or on December 13th, your name will be included in the “election” of members to the committee.* We hope you will plan to attend and be part of our reorganization.

We expect that the caucus will be a very short meeting that will be followed immediately by the election of officers. Once the business is concluded, we’ll celebrate the holiday season and the election of our new leadership.

The deadline to put your name in nomination for an officer position is November 30. The filing form is linked here.

In conjunction with this meeting, OCDC will be collecting non-perishable food for “Good Samaritan,” a local 501c3 non-profit organization dedicated to providing food and clothing to those in need in the community. The office will be open for donations from 9am-12noon on Saturday, December 13th.

Questions? Please email us at ocvadems@gmail.com.

*Note: Of course, membership is open to new members and renewals all year round after this reorganization meeting, provided the person meets the requirements for membership and completes a membership form.

CALL TO CAUCUS TO REORGANIZE THE ORANGE COUNTY DEMOCRATIC COMMITTEE

The Orange County Democratic Committee, herein referred to as OCDC, will hold an assembled caucus on **December 13, 2025** at 10am at the OCDC office located at 111 Chapman Street, Orange, VA 22960, for the purpose of electing the new membership of OCDC pursuant to the Democratic Party of Virginia Party Plan.

I. Filing:

Each person seeking to become a member of OCDC shall complete and return the OCDC Membership Filing Form to the OCDC email address, by [using the form linked here](#), or by mail sent to OCDC, PO Box 463, Orange, VA 22960, which must be delivered no later than 5:00pm on December 12th. Membership forms may also be completed in person between 9am-10am on Saturday, December 13th in advance of the caucus.

There shall be no filing fee to participate in the caucus.

II. Qualification of Candidates:

The caucus participation form, which all candidates for membership must sign, will include the following written declaration:

I declare myself to be a candidate for membership on the Orange County Democratic Committee. I also declare that I believe in the principles of the Democratic Party and that I will not support any candidate opposed to any Democratic nominee as long as I am a member of the Committee.

III. Notice:

OCDC shall provide notice of this caucus by placement of a general notice of the filing deadline and the caucus, including noticing the caucus date, time, and location, along with the Call to Caucus, on the Democratic Party of Virginia website, on the Orange County Democratic Committee website and social media platforms; by email notification to Democrats who reside in Orange County, and through other reasonable means that will disseminate information about the caucus to registered voters in Orange County. In addition, reasonable actions will be taken to promote participation in the caucus in accordance with the Affirmative Action provisions of the Party Plan of the DPVA.

V. Membership Allocation

OCDC does not restrict the number of individuals who can seek membership.

VI. Participation

Every Democrat who is a registered voter in Orange County is urged to attend and participate. If an individual does not appear on the Registered Voter List, they will not be allowed to participate. Participants will also be required to sign a Caucus Participation Form stating that they:

- A. Are a Democrat;
- B. Are a registered voter within Orange County;
- C. Believe in the principles of the Democratic Party; and
- D. Do not intend to support any candidates opposed to a Democratic nominee in the next ensuing election.

VII. Conduct of the Caucus

The doors to the caucus will open at 9:00am and close at 10:00am. Upon the closing of the doors, only those participants who have registered or are in line to register at 10am will be permitted to participate.

VIII. Determination of Winners

Given that there is no restriction on the number of individuals who may join the committee, all those deemed qualified will be elected as members.

VIII. Affirmative Action

It shall be the duty and goal of all members of the Orange County Democratic Committee to seek out and encourage the broadest possible participation within the committee, and in its membership, of all duly qualified citizens without regard to race, sex, age, religion, national origin, sexual orientation, gender identity, ethnic identity, disability, or economic status.

IX. Officer Elections

Immediately following the adjournment of the assembled caucus, the newly formed OCDC membership will meet for the purpose of electing the officers of the committee.



**CAUCUS RULES FOR THE REORGANIZATION OF THE
ORANGE COUNTY DEMOCRATIC COMMITTEE**

December 13, 2025

1. The doors to the caucus shall open, and the check-in process shall begin, at 9:00am.
2. The official clock shall be kept by the Chair.
3. The doors to the caucus room shall be closed promptly at 10am (one hour after opening). Persons standing in line to complete a Caucus Participation Form/Membership Form at the time the doors close will be allowed to complete their forms and participate in the caucus.
4. The Chair shall oversee the entire process and delegate responsibilities as they see fit. These responsibilities shall include checking in caucus participants and confirming their eligibility.
5. The caucus will be called to order by the Chair. The current Committee Chair/Co-Chair will serve as the Chair of the caucus.
6. The Chair shall appoint a Secretary of the caucus.
7. The first order of business will be to adopt these rules as permanent.
8. The Chair shall announce the total number of credentialed participants and their names will be read aloud.
9. Given that OCDC has no restrictions on the number of members, the Chair may opt to entertain a motion to elect all credentialed participants by acclamation.
10. Upon the election of the new OCDC membership, the caucus will be adjourned.
11. Immediately following the adjournment of the caucus, a meeting of the membership will be called to elect new officers and conduct other committee business.



CAUCUS DECLARATION FORM

I, the undersigned, hereby state that I am a Democrat; a registered voter in Orange County; believe in the principles of the Democratic Party; and do not intend to support any candidate who is opposed to a Democratic nominee in the next election.

PLEASE PRINT:

NAME _____

RESIDENCE ADDRESS _____

CITY _____ ZIP _____

MAILING ADDRESS (if different) _____

PHONE (H) _____ (O) _____

EMAIL _____ (FAX) _____

CONGRESSIONAL DISTRICT _____ 7th _____

COUNTY/CITY _____ Orange _____

YOUR VOTING PRECINCT _____

☐

Mark here if you wish to join OCDC as a member for 2026-2027.

Signature _____ Date _____

Authorized by the Orange County Virginia Democratic Committee



Officer Filing Form for 2026-2027 Term

First Name: _____ Last Name: _____

Email Address: _____

Cell Phone Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Officer Position Sought: (Circle One)

Co-Chair/Chair Vice Chair Treasurer Secretary Precinct Ops Chair

Your Signature: _____

Date: _____

Please send your completed form to OCDC at ocvadems@gmail.com
by November 30, 2025.