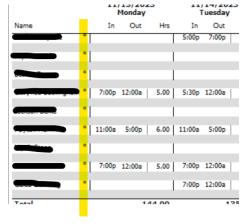
## Why the Asterisk on the RTI schedule?

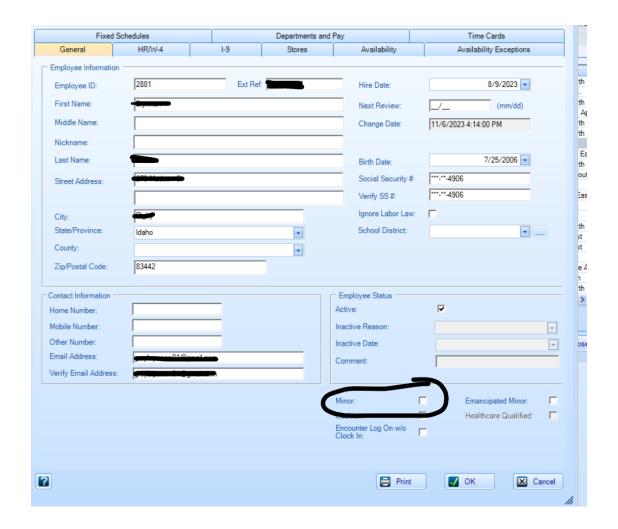
Asterisks appear in RTI schedule on each new hire so the GM can verify if the new hire is subject

to the child labor laws.



If the employee is 15, leave the check mark in the Minor box in the Employee Profile in RTI. These employees must follow the labor laws for minors. See attached.

If the employee is 16 or older remove the check mark and they will be alphabetized on the schedule



## Labor Laws for 15-Year-Old Workers

## When public school is in session:

- No working during school hours
- A maximum of three hours total on school days
- Not earlier than 7am or later than 7pm
- No more than 18 hours per week

## When public school is not in session:

- A maximum of eight hours per day
- No more than 40 hours per week
- No earlier than 7am or later than 9pm between June 1<sup>st</sup> and September 3. (Labor Day)