

Guardian - Contractor Observations

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Documenting observations properly for prime contractors, subcontractors, 2nd-tier subcontractors, etc. is an essential part of our Contractor Oversight program. We need to ensure that we are documenting observations consistently across all five regions for trend analysis, historical data and so the automated reports are distributed to the appropriate contractor management.

1. Prime Contractor

Observations with the “**prime contractor**” need documented on the “**prime contractor**”.

The screenshot shows the Guardian web application interface. At the top, the logo 'GUARDIAN' is on the left, and user information 'Justin AEP' and a language dropdown set to 'English' are on the right. The main content area is titled 'Observation' and includes a breadcrumb 'Observation List > View Observation'. Below this, it shows the template used: 'From Template: Energy Delivery Contractor Oversight Safety Observation [From Template Category: TD-Common]'. An 'Add Action Item' button is visible. The form fields are as follows:

Observation Name *	Description
Energy Delivery Contractor Oversight Safety Observation	Drilling Crew
Date	Observer
3/5/2025, 10:04 AM	Rushing, Justin (justinrushing@safetymanagementgroup.com)
Time Zone	Contractor *
(GMT-6:00) America/Chicago	Kiewit Power Constructors Co.
Project *	
Pittsburg - Sunnyside 345kV	

2. Subcontractor

Observations with “**subcontractors**” need documented on the “**prime contractor**”. The prime is ultimately responsible for managing their subcontractors.

The screenshot shows the 'General Information' section of the observation form. It includes the following fields:

- Review With:** Foreman
- General Comments:** (empty text area)
- Jobsite Supervisor:** Foreman
- Sub-Contractor:** BJ's Oilfield Construction

3. Subcontractor (Approved Prime)

Observations with “**approved prime subcontractors**” need documented on the “**prime contractor**”. The prime is ultimately responsible for managing their subcontractors.

Energy Delivery Contractor Oversight Safety Observation	Workforce	PPE - Workforce	03/03/25 14:00	Safe	Crew was wearing the AEP required PPE. [AEP Required (Standard)]	Bison Electric, Inc. [Gregg St]	Turner Construction	Foreman	534424	Scott, Jason (jasonscott@safetymangementgroup.com)
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4. EPC Contractor (Prime)

Observations with the “**EPC Contractor**” need documented on the “**EPC Contractor**”.

Energy Delivery Contractor Oversight Safety Observation	Workforce	PPE - Workforce	03/03/25 13:01	At-Risk	Crew was working to round up all tools, and equipment, because the winds were blowing too hard for aerial work. Crew member had removed some extra clothing, and returned to the work site, forgetting to put his hard hat back on. As I observed this, I asked him to put his hard hat back on. [AEP Required (Standard), Chainsaw Chaps, Employees wearing gloves appropriate for the hazard (e.g., cut resistant, dielectric, etc.), Face shields, Other - PPE Workforce]	PAR Electrical Contractors, Inc. [Sooner - Wekiwa 345kV]		Crew, and crew leader	534629	Clary, Harold (hclary@aep.com)
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5. EPC Contractor (Sub)

Observations with “**EPC subcontractors**” need documented on the “**EPC Contractor (Prime)**”. The prime is ultimately responsible for managing their subcontractors.

Energy Delivery Contractor Oversight Safety Observation	Gravity	Personal Fall Arrest System	03/05/25 10:04	Safe	Concrete Dead Man being used as Anchor Point. [Tie off points engineered and/or capable of supporting 5000 pounds]	Kiewit Power Constructors Co. [Pittsburg - Sunnyside 345kV]	Greene Crane & Rigging	Safety	535323	Rushing, Justin (justinrushing@safetymangementgroup.com)
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Note: Contractor qualifications (i.e. “prime” and “subcontractor”) can be verified through verodms.com.