



### Welcome to Let's Meet Up!

We are delighted to have you. To maintain a safe, comfortable, and harmonious environment for everyone we have established the following set of rules and amenities.

Please read and abide by these guidelines to ensure a positive experience for your guests!

#### GENERAL RULES

- 1. Occupancy Limits:** To maintain an event that is enjoyable and safe for all guests as well as our neighbors our events are limited to small, intimate events, of 25 or less. Some accommodation may be made based on the type of events and must be approved by Let's Meet Up. Failure to follow guest limits may result in your event being cancelled.
- 2. Noise Levels:** Keep noise levels reasonable, audio should not be projected outside.
- 3. Common Areas:** Do not dump liquids or ice on or around the property, including streets. Ice used in Let's Meet Up coolers will be disposed of by Let's Meet Up. If you have ice in personal coolers, please dispose of off-site.
- 4. Trash:** Do not use neighboring businesses or residential trash receptacles. All trash is hauled by Let's Meet Up for off-site disposal. Keep trash in receptacles inside Let's Meet Up. Additional trash bags are located on site if needed.
- 5. Parking:** It is prohibited to park in front of any neighboring businesses during their business hours. No parking is permitted directly in front of Kinetic Fitness at any time, this business operates by appointment and are in and out of their space at different times. Residential street parking is available on Earll Dr. There are two spaces directly in front of Let's Meet Up that can be used during your event. The North side of the Let's Meet Up and Kinetic Fitness building along Earll has a gravel area that guests are permitted to utilize.
- 6. Smoking:** Smoking is only permitted outside of the building. No smoking is permitted on the porch. All cigarette butts must be disposed of properly and not thrown on the ground. There are no cigarette receptacles on the premises, it is the renter's responsibility to provide a receptacle for smokers at their event.
- 7. Furniture:** Furniture may be moved to accommodate your event needs. Please use furniture movers located in the dresser on site. Do not drag furniture. All furniture shall be returned to the approximate location found at the beginning of your rental.
- 8. Decorations:** No confetti or glitter of any kind is permitted, including glitter on costumes or clothing. Please communicate with all guests prior to your event. An additional cleaning fee may be charged if confetti or glitter are present in the space after your event. Decorations are permitted. Tape on walls is permitted except for directly on our mural. Please tape around the mural. All decorations, balloons, and tape used must be taken down and disposed of in proper receptacles. Absolutely no open flames may be used at any time without the explicit permission of Let's Meet Up.
- 9. Interior:** Let's Meet Up space shall be left in the same condition at the end of your rental as it was found. Let's Meet Up will remove trash and complete general cleaning after your event.

10. **Prohibited Areas:** Access behind the coffee cart and use of any product located in the coffee corner is prohibited. Storage cabinets are locked and shall not be accessed during rentals.
11. **Prohibited Activities:** Engaging in illegal activities, vandalism, or any behavior that endangers others is strictly prohibited.

## AMENITIES

1. **Wi-Fi:** Let's Meet Up has WIFI for all guests to use. The password is posted in the space on the chalkboard.
2. **Music:** Let's Meet Up has a music streaming account for use during your event with one Bluetooth speaker in the main room and another located in the restroom. There is a tablet located in the space to control the music and volume levels of each speaker. You are permitted to bring in your own speakers to use if desired.
3. **Television:** There is a 50" Fire TV mounted in the main room. There is an HDMI cable attached to use with your laptop if desired to use during your event for display of presentations or videos.
4. **Games:** There are a variety of board games and other activities for use during your event. Please enjoy and return all pieces to their homes before leaving.
5. **Coolers:** There are two 48qt, or similar, ice chests available on site for use during your rental.
6. **Restroom:** There is one private restroom located inside. The restroom is stocked with toilet paper, soap, and paper towels for use during your event. There is a broom, mop, and other cleaning products available in the restroom for use if needed.
7. **Children:** Let's Meet Up is a family friendly establishment with several activities for children to enjoy while visiting. We LOVE to share our space with all ages. Children should be supervised at all times. Digging through plants, climbing on furniture, drawing on furniture and floors with chalk, and dumping water on the chalkboard wall/floor are examples of poor supervision.
8. **Other:** Let's Meet Up has two portable easels on site that can be utilized during your event. If desired, please request ahead of time so that they can be left out for you. Serving utensils, bottle opener, can opener, and other various items are on site to be used during your event.
9. **Cleaning/Damage Fee:** Let's Meet Up does not charge a standard cleaning fee. General cleaning and sanitizing of areas are completed by Let's Meet Up. It is the guest's responsibility to follow the general rules of Let's Meet Up to prevent a cleaning or damage fee charge. There is a \$75 deposit required for all rentals which is refunded within 48 hours after the end of your event. If the deposit is retained photos will be submitted showing the reason the deposit was not returned.

If there are any issues or needs, please communicate with Let's Meet Up. Wear and tear happen, we understand! We appreciate knowing if something is damaged or missing so that we can make it right for all future guests!

Thank you!