



Neighborhood Watch Patrol Guidelines

Scope of Power and Duties of the Watch Patroller

- A patroller does not possess Police powers.
- You cannot make an arrest. Do not confront, attempt to apprehend, or arrest anyone.
- You cannot carry firearms, nightsticks, mace or any type of weapon.
- You are not above the law. You must obey the law.
- A Watch Patroller's duty is to be a passive crime fighter:
 - The eyes and ears of the Police.
 - A high-visibility mobile crime deterrent.
 - A vigilant observer.
 - A good witness.
 - A thorough and accurate report writer.
 - A helpful friend to the local law enforcement.
 - A person who sends a clear message that you don't tolerate crime in Leilani Estates and that you are not afraid to report suspicious activity.

Suggested Items for Patrol

- Flashlight.
- Pocket notebook and pen.
- Cell phone, if possible.
- Neighborhood Watch Tee-shirt and Driver's License.
- Appropriate dress for the weather.

Starting Patrol

- Patrol in random fashion at staggered times whenever possible.
- Team up with another patroller whenever possible.
- Notify someone that you are going on patrol and expected time of return.

Patrol Safety

- NEVER put yourself in danger.
- Watch for slippery conditions and trip hazards.
- Do not go onto private property.
- Do not confront anyone or attempt to make an arrest yourself.
- Patrol in pairs, if possible.
- Dress to be seen. The Watch Patrol is designed to be a crime deterrent as a result of the high visibility of patrollers. For your own safety, do not dress darkly or operate by stealth.



Neighborhood Watch Patrol Guidelines

Patrol Observation

- Be observant and vigilant.
- Look and listen for the unusual and suspicious, such as:
 - Open doors, garages and gates that are usually closed.
 - Suspicious persons and vehicles that don't belong in the neighborhood.
 - Sounds such as screaming, gunshots, and broken glass.
 - Anyone or anything out of the ordinary for your neighborhood.
 - A suspicious vehicle parked on the street near homes. Log the license number, time, location and take a photo.
- You know your neighborhood. If it doesn't seem right – it probably isn't.

Suspicious Activities that Should Be Reported

- Anyone who is looking into parked vehicles or windows.
- Anyone sitting in a parked vehicle – in front of a home or vacant lot, especially at an unusual hour.
- Anyone removing parts or license plates from a vehicle.
- Anyone going door-to-door without an apparent reason.
- Anyone loitering around the neighborhood, or at the Community Center.
- A stranger going into a backyard.
- A stranger going into an unoccupied or abandoned house.
- A stranger loitering around children.
- Vehicles cruising slowly back and forth on a street.
- Suspected drug activity of any kind.
- The smell of acetone in the air is an indicator of drugs being cooked somewhere.
- Sounds of gunshots, screaming, someone in distress, broken glass, etc.
- Evidence of forced entry into houses, vehicles or property (gates, for example).
- Any obvious crime in progress.

Notify the Hawaii County Police and File a Report on these Crimes / Conditions

- Suspected drug trafficking.
- Teens – underage drinking and drugs / drunken and underage driving.
- Child, handicapped, or senior neglect, endangerment and abuse.
- Theft, burglary and trespassing.
- Person brandishing or using a firearm or other weapon.
- Vandalism and graffiti.
- Domestic violence.



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- Harassment, menacing and threatening behavior.
- Disorderly conduct and public nuisance.
- Public intoxication of a hostile or aggressive nature.
- Assault of any degree.
- Racial and hate crimes.
- Sexual, molestation and lewdness crimes of any type.
- Motor vehicle and pedestrian accidents.
- Any unsafe or endangering condition that poses an immediate threat.
- Theft of identity / fraud / forgery.
- Violent or malicious gang activity.
- Scam activity.
- Road rage.
- Reckless endangerment.
- Nuisance properties such as drug houses and frequent crime houses.

CALLS TO THE POLICE – EMERGENCY AND NON-EMERGENCY

- Use discretion before you call.
- Is the incident or condition:
 - An emergency?
 - A non-emergency?
 - A criminal or civil incident?
- Does the incident or condition require:
 - An immediate emergency call?
 - A non-emergency call?
 - An Incident Report only?
- Be professional, patient and as cooperative as you can. The dispatcher needs a certain amount of information to determine the coding, disposition and priority of your call.
Follow these Guidelines:
 - Call 9-1-1 for crimes in progress and emergency situations.
 - Call (808) 935-3311 for non-emergency incidents.
 - Identify yourself as a member of Leilani Estates Neighborhood Watch.
 - Stay on the line and give all information requested by the dispatcher.
 - Be patient – the Police will respond as soon as possible. Police response depends on the patrol area they respond from and the priority of the call.
 - Upon arrival of officers, immediately identify yourself to avoid confusion.
 - Do not interfere with the Police investigation but be available for questions.



Neighborhood Watch Patrol Guidelines

INCIDENT REPORT AND FOLLOW-UP

- Retain your notes for future reference and further incident investigation.
- As soon as practical, fill out an Incident Report while the facts are still fresh in your mind.
- Write legibly and be as accurate as you can. Describe:
 - What happened? (Give an accurate and detailed account of the events)
 - Where? (Give exact locations like street address or street name and power pole number)
 - When? (Be accurate in your time line of events)
 - Who? (Detailed description of persons involved and names, if known)
 - Why? (The circumstance, incitement or cause of the incident)
 - How? (Method of operation in the suspected crime)
- Give the Incident Report to your Block Captain, Neighborhood Watch Coordinator or turn it in to the LCA Office.
- Be a willing witness to Police, giving written statements and testimony if required.