

**LEILANI ESTATES COMMUNITY ASSOCIATION  
MONTHLY BOARD OF DIRECTOR'S MEETING  
MINUTES  
THURSDAY, SEPTEMBER 10, 2015**

**CALL TO ORDER:** Jay Bondesen, President, called the meeting to order at 6:30 p.m.

**ROLL CALL (Quorum Established):** by Vaunda Stenzel, Secretary

Board Members present:

Jay Bondesen, President	Vaunda Stenzel, Secretary	Maralyn Renken
Greg Armstrong, Treasurer	Rich Robbins	Kurt Kaminski
Board Member absent: Wymond Wilds, Vice President		

Others Present: Mike Stenzel, Jay Turkovsky,

I. **MEMBER COMMENTS:** Mr. Turkovsky reported to the Board that there is pavement damage on Malama Street from a D-6 Bulldozer that started to clear a lot. The Board told Mr. Turkovsky that a letter has already been sent about the damage.

III. **MINUTES:** Mr. Bondesen asked everyone to review the minutes of August 13, 2015.

**Mr. Robbins made a motion to accept the August 13, 2015 Minutes. Motion seconded. The Motion passed, and the Minutes were approved as submitted.**

IV. **COMMITTEE REPORTS:**

A. **TREASURER REPORT:** Mr. Armstrong, Treasurer, discussed the financial report.

Total checking and savings as of August 31, 2015:	\$391,645.98
Total receivables:	\$164,418.66
Total Fixed Assets and Receivables:	\$1,182,284.67

Mr. Armstrong also mentioned the CPA Audit letter that is included with the Treasurer Report. Pursuant to the letter, no mistakes or abnormalities were found in the LCA Accounting Records for the period ending March 31, 2015.

**Ms. Stenzel made a motion to accept the Treasurer Report as submitted. Motion seconded, the Motion passed to accept the Treasurer's Report as submitted.**

B. **ROADS/MAINTENANCE REPORT:** Mr. Wilds was absent. The issue of clearing the corners along Leilani Ave. was discussed. Mr. Bondesen said our maintenance people are not to do any type of work on Leilani Ave. He said that if someone calls the County Road Department, they will come out and do the work. Mr. Bondesen said he has talked to the Maintenance employees about keeping up with the mowing better, especially in the lower part of the subdivision.

C. **CC&R's:** Mr. Robbins reported there were no new plans submitted. He reported five new driveway aprons were installed and 10 letters were sent out for various CC&R violations.

Abandoned vehicles were discussed. Mr. Armstrong stated that a 24-hour notice will be put on the vehicle by Neighborhood Watch patrol drivers and a copy will also be put on the Neighborhood Watch patrol log. If the vehicle has not been removed after 24 hours, the Office will be notified and the Police called.

**V. OLD BUSINESS:**

1. Mr. Bondesen presented a letter from American Tower. They are offering to purchase the existing LCA cell tower lease. He asked the Board to review the letter and the issue will be discussed at the next Board meeting. Mr. Armstrong will have the CPA review the letter for possible tax implications.
2. Mr. Bondesen presented a Status Report from the Association attorney's office. Mr. Armstrong will ask the attorney's office to clarify some of the issues listed on the report. This item will be tabled until clarification has been received from the attorney's office.
3. Mr. Bondesen discussed the Hookupu and Kupono property issues. Both homeowners have been served with papers from the attorney.
4. Mr. Armstrong stated that he has sent out copies of the CC&R's and Bylaws to the CC&R and Bylaw Committee members and they will meet soon to discuss them.
5. Mr. Armstrong stated a Disaster Preparedness Committee has been formed to develop an Emergency Operation Plan for Leilani Estates. The first meeting will be on September 23rd to meet with Civil Defense on how to create a plan.

**VI. NEW BUSINESS:** There was no new business.

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m. by Jay Bondesen, President.

The next LCA Monthly Board meeting will be on Thursday, October 8, 2015 at 6:30 p.m. in the Leilani Community Association Building.

Respectfully submitted,

*Vaunda Stenzel*

Vaunda Stenzel, Secretary