

**LEILANI ESTATES COMMUNITY ASSOCIATION
MONTHLY BOARD OF DIRECTOR'S MEETING
MINUTES
THURSDAY, JUNE 11, 2015**

1. **CALL TO ORDER:** 6:30 p.m. by Jay Bondesen, President
2. **ROLL CALL** (Quorum Established):

Board Members present: Jay Bondesen, President; Wymond Wilds, Vice President; Greg Armstrong, Treasurer; Rich Robbins, Maralyn Renken and Kurt Kaminski

Board Members absent: Vaunda Stenzel, Secretary

Others Present: Mark H. Hauanio, Heath A. Dalton, Richard Skidmore, Randi Russum, Jessica Wilkes, Ronnette Gonsalves, Donette Staudinger, Tracy Gonsalves and Alan Gonsalves

3. AGENDA ITEM: HAWAII COUNTY FOOD PANTRY

Speaker: Ronette Gonsalves, head of Nanawale Estates Food Distribution
Ms. Gonsalves spoke about the Food Distribution program. Nanawale serves as the hub for the program and other subdivisions come to pick up bags prepared for residents of their subdivisions to distribute. Registration forms are filled out by residents to sign up for the distribution. Kupuna, families and the disabled are encouraged to register. There are currently 30 people signed up from Leilani Estates. There is also a fresh produce program called "Da Box" open to anyone who wants to purchase fresh produce. It is once a week at Nanawale on Tuesdays. The produce boxes are 8-12 pounds of fresh produce from the Hamakua Coast. EBT is \$10.00 a box, non-EBT is \$16.00 a box. There is also the Kupuna produce program which starts June 23 and runs to October 1, 2015, for Kupuna 60 years of age and older. Kupuna can register at Nanawale or online at the Food Basket of Hawaii website.

Ms. Gonsalves also spoke about the Matson containers available from Hawaii County and Civil Defense. These containers are offered to store non-perishable food items, as well as emergency supplies in the event of another disaster. Nanawale has one container currently and is in the process of obtaining another.

DISCUSSION: Jay Bondesen stated the cause is worthwhile and appreciates the effort put in by Ms. Gonsalves and her group. Greg Armstrong mentioned that he, Roberta Van Goethem and Vaunda Stenzel are volunteering to help with the food distribution which is the last Wednesday of every month. Kurt Kaminski asked where the food comes from. Ms. Gonsalves explained that some food comes from USDA and the remainder comes from the 501C3 that Ms. Gonsalves

heads up. Wymond Wilds suggested that they contact the VFW Post 3830 to partner with them. Jay Bondesen stated that Leilani cannot have a container because it is against the covenants. Jay also stated that Leilani can possibly offer monetary support to the cause. Maralyn Renken agreed it is a good thing and Leilani should support it.

ACTION: This will be discussed more at a future Board meeting.

4. **MEMBER COMMENTS:** Mr. Haunanio stated that his daughter wants to have her baby's first birthday luau at the Pavilion in October. He also stated that the Sustainability Expo is usually at the same time. Rene Siracusa usually heads the Expo and Mr. Hauanio will call her to see when it is scheduled for this year.
5. **APPROVAL OF MINUTES:** The May 14, 2015 Minutes were reviewed.

DISCUSSION: Jay Bondesen wanted to discuss the content of the Minutes. He stated that Robert's Rules govern all meetings. Rules about Minutes state that the time and place, what kind of meeting, Board members present, motions and dispositions of motions made are required. He stated that Vaunda Stenzel as Secretary, has started doing the Board Meeting minutes and now the Minutes have more detail. Jay Bondesen asked the Board members whether they wanted more or less detail in the Board meeting minutes. It was the consensus of the Board to provide more detail.

ACTION: Greg Armstrong moved to accept the May 14, 2015 Minutes, the motion was seconded. Motion carried unanimously to approve the Minutes as submitted.

6. **COMMITTEE REPORTS:**

- a. **NEIGHBORHOOD WATCH:** Greg Armstrong reported he did not have the crime statistics from our CPO from last month. He reported that it has been fairly quiet, a few dogs and a couple of suspicious vehicles and people. There is only a few spots left open on the Driver Schedule. Three new drivers still need training and that is in the process of being scheduled.
- b. **CERT:** Russ Schultz reported no new CERT activities. He looked into Red Cross shelter training so that everyone who wants to participate can get trained, talked to Civil Defense about CPR training and whether could get the Leilani Board members and Office Staff trained.

c. **TREASURER REPORT:** Greg Armstrong reported the following:

BOH Checking Account as of May 31, 2015:	\$ 87,875.83
LCA Cell Tower Fund	\$ 12,603.30
LCA Rec Fund	\$ 25,640.47
LCA Road Fund	\$205,093.11
LCA Savings	\$100,637.57
Petty Cash	\$ 29.43
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Total	\$431,879.71

The Balance Sheet and Profit and Loss Statement were reviewed.

DISCUSSION: Rich Robbins had questions on the Profit and Loss. He asked what the \$609.00 for May accounting fees were for. Greg Armstrong stated that was three to four months audit that was billed. Mr. Robbins also asked about a \$2,000 small indebtedness write off. Mr. Armstrong stated this comes from association member payment plans. When someone owes the Association a lot of money for a long period of time and they finally pay, the accrued interest and penalties are written off. Mr. Armstrong stated that 100 accounts have been turned over to a new collection person. The collection person has been very successful in getting people to pay.

ACTION: Wymond Wilds made a motion to accept the Treasurer’s Report as submitted, the motion was seconded. The Motion to accept the Treasurer’s Report as submitted unaudited carried unanimously.

d. **RECREATION REPORT:** Greg Armstrong stated that re-roofing project is ahead of schedule. Everyone agreed they are doing a great job. The front door has been ordered and delivery should be within 4-6 weeks. When it is delivered, Tim Martin will install. Mr. Armstrong stated that one of the outside bathrooms has been repainted with latex paint.

e. **CC&R’s:** Rich Robbins stated he has been busy figuring out the new maps. He realized they use TMK numbers instead of parcel numbers. Mr. Robbins stated they have done 10 letters to residents: seven of them are driveway aprons; two are chicken violations, most of which came from complaining neighbors; and one letter about the leash law. Mr. Robbins stated there is one individual who has 10 adult dogs and puppies and they continually get out of their yard. There has been an incident where the dogs attacked a neighbor’s cat and caused damage. Mr. Robbins stated he has written a letter to this person reminding them about keeping their animals in their property, making visual contact with those animals at all

times and making sure they do not get out. Mr. Bondesen commented that the Leash Law has a certain format that has to be followed: pictures, a form that gets sent to the property owner and a specific fine. He said the procedures need to be followed. Mr. Robbins stated his letter is simply to remind the person about dog ownership responsibilities. Mr. Wilds stated that County Code 25 states that if you have more than four dogs, you must have a kennel license, and that the dogs must be kept at least 100 feet away from any property lines, and that you are required to have at least five acres.

Mr. Robbins said he has received some phone calls about plans and has been trying to reach some people about approval of their plans. No new plans have been submitted. There have been new driveway aprons installed so the letters are working. Mr. Robbins stated that the word is out that Leilani is enforcing covenants again.

- f. **LCA Security Action Committee:** Maralyn Renken stated that nothing has been formulated regarding the proposed policy and they are still working on it.

7. OLD BUSINESS:

- a. **Status report on Kupono and Hookupu properties:** Jay Bondesen stated that the attorneys continue to work on these two cases. Regarding the Kupono address, Mr. Bondesen spoke to one of the two property owners. They have requested sixty more days to get the person off the property (family member). There is a time limit and we will take appropriate action after that date, if the problem has not been resolved. The Hookupu property has been turned over to the attorney. The Corporate attorney does not do much litigation but has turned it over to someone who is familiar with this type of litigation.
- b. **AT&T status:** Mr. Bondesen stated it is a mess. He stated that while LCA was doing negotiations for the contract AT&T was going through a merger with Cingular and a lot of things were left up in the air. LCA was negotiating with a contract management company in California and all work was going through them. As it turns out, the contract management company is no longer employed. Everybody there is upset because it has all fallen through the cracks. The management people say there is a good chance that something will work out, possibly in the last quarter of this year.

8. NEW BUSINESS:

- a. **New Leilani Estates Community website:** Greg Armstrong discussed in Ms. Stenzel's absence about whether the new website should be

“official” or “unofficial”. Mr. Armstrong explained that a lot of people have talked about it and Ms. Stenzel thought it should be clarified. Ms. Stenzel owns the domain www.leilaniestates.org and does the website with no reimbursement from LCA. After discussion, it was determined that it should stay that way in order to keep the Association from controlling what information is put on the website.

- b. Newsletter:** Greg Armstrong is getting everything ready for the newsletter and needs everyone to turn in their articles in two weeks in order to get it to the printer. The newsletters will be mailed as not everyone has internet access.
- c. Invasive Species Committee:** Mark Hauanio said the workshop on June 6th went very well. There was a lot of interest on how to deal with the Albizia problem. There was a demonstration and then they went in the field and treated some non-hazard Albizia with a hatchet and Milestone herbicide. After the demonstration, went back on a lot on Nohea and did some more. Mr. Hauanio wants to get a group together. Currently there are only 3 to 4 people.

DISCUSSION: Mr. Hauanio said three property owners have given permission to treat trees on their property. The Association has purchased two quarts of Milestone already. Mr. Bondesen stated that if the Association is doing it, there definitely needs to be a process in place. He stated we need to target bad areas and the Association can help with the form letters to the property owners, especially those off-island. Mr. Armstrong asked if the group is the only ones using the Milestone or if we are going to sign out Milestone to property owners. Mr. Hauanio will be meeting with Bill Butler and Franny Brewer to discuss.

There being no further business, the meeting was adjourned at 8:05 p.m. by Jay Bondesen, President.

The next LCA Monthly Board meeting will be on Thursday, July 9, 2015 at 6:30 p.m. in the Leilani Community Association Building.

Respectfully submitted,

Vaunda Stenzel, Secretary