

## LCA Board of Directors Leilani Avenue Gate Committee Charter

### Purpose:

- To explore whether the Leilani Community Association (LCA) can obtain permission from the County to install a gate on Leilani Avenue at the beginning of the LCA subdivision and to make a recommendation to the Board of Directors as to whether or not a gate should be installed if permission can be obtained. If the recommendation is to proceed with gate installation, the committee should also specify what type of gate to install. As a first step, the committee will be required to interview former board members Jay Turkovsky and Mark Hauanio to understand what steps they have already taken in their attempts to obtain the required County permission.

### Type of committee:

- This will be a special committee and will cease to exist once it has accomplished its purpose.

### Membership

- Membership should be drawn from the Leilani Community Association members.
- Membership should include people who hold a variety of opinions regarding the gating of Leilani Avenue.
- All members of the committee must be approved by the LCA Board of Directors.
- The committee should aim to have 6 – 8 members.
- LCA members interested in participating in the Gate Committee should submit their request via email to the Board of Directors at [bod@leilaniestates.org](mailto:bod@leilaniestates.org) . Please include name, address, phone number, and which committee(s) are of interest.

### Chairperson

- The chair and co-chair will be nominated by the committee and approved by the LCA Board of Directors. A process of consensus minus one will be used for both nominations (if two or more people object to the nominations the nomination fails.)
- The chair and co-chair will have a one-year term and may be re-elected for no more than one successive term.

### Delegation of Authority & Committee Procedures

- The committee is empowered to do the necessary work in order to accomplish its purpose.
- It may go outside the committee to find answers to its questions, including hiring consultants.
- All proposed expenses of the committee must be pre-approved by the LCA Board of Directors.

- It is the responsibility of the committee to present to the LCA Board of Directors a proposed course of action that the Board of Directors must approve prior to implementation.
- The LCA Board of Directors expects the committee to arrive at an initial answer of whether or not the LCA has received or can obtain legal permission to install a gate within three months. If the committee decides in the affirmative, and the LCA Board of Directors concurs, then the committee has a period of six months to develop and implement a Board of Directors' approved plan.
- All final plans must be approved by the LCA Board of Directors.
- It is the responsibility of the committee to monitor the implementation and execution of the plan and provide monthly progress reports from a member of the committee.
- The frequency and duration of meetings of the committee will be determined by the committee. Minutes will be taken and published.
- All decisions within the committee will be made on the basis of consensus minus one.

Final version approved 7/11/19 BoD meeting