



Leilani Community Association

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Minutes of Board of Directors of LCA Meeting for April 16, 2019

Present: Kris Burmeister, Heath Dalton, Robert Golden, Mark Hauanio, Kaonohi Jeremiah, and Jay Turkovsky

- Report of meeting with Lincoln Ashida
 - Robert: Summary of meeting with Lincoln Ashida, 4/15/2019
 - Motion to retain Lincoln Ashida as legal counsel. 5-0
- Next steps:
 - Filling vacancy on BOD: Board will go forward with its previously decided plan to interview candidates who want to apply.
 - Some of the residents who were present objected to this process. They urged the Board to select the candidate who received the next highest vote total.
 - Formation of new BOD committees.
 - It was agreed that a charter for each proposed committee will be drafted to be discussed at the next committee. The following directors will draft the charter:
 - Robert: Tourism
 - Kris: Bylaws
 - Kaonohi: CC&R
 - ?: Gate
 - Discussion of current CC&R violations
 - Heath outlined current protocol 30-30-30
 - The first letter gives the property owner 30 days to respond. Not necessarily correct the issue but to respond. We document the response and time line to rectify the situation and move forward.
 - If there is no response, or the situation has not been rectified in the given timeline, then we send the 2nd letter and give them an additional 30 days to respond. We document the response and timeline to rectify the situation and move forward.
 - If there is no response, or the situation has not been rectified in the given timeline, then we send the 3rd and final letter and give them an additional 30 days to respond. We document the response and time line to rectify the situation and move forward.
 - If there is no response, or the situation has not been rectified in the given timeline, we then turn it over to our attorney to follow up.

- Board will follow this protocol regarding Ross Standyk's complaint regarding Jay Turkovsky.
 - Heath will investigate if the person on the property where there are only temporary structures, the owner?, renter?, squatter?
- Speed-bumps for Maile
 - If residents of Maile want to have speed bumps, LCA will pay for them. Motion passed 5-0.
- Kaonohi: introduced Debra Preston who seeks to improve the office operations of the BOD. She proposed implementing:
 - AS9100—quality standards
 - Internal audit of how office works
 - Paperwork flow
 - What can we improve on?
 - Reorganize office
 - Need a budget
 - Financial audit
 - Assess viability of old sign posts

Next Meeting: Tuesday, April 23rd, 7-8:30pm

- Old Business
 - Review of draft of committee charters
 - Implementation of quality control (Debra Preston)
 - Speed bumps on Maile?
 - Set interview date for meeting candidates for BOD vacancy
- New Business
 - Role of Lincoln Ashida as legal counsel

Respectfully submitted,

Robert Golden