



## *Leilani Community Association*

13-3441 MOKU STREET - PAHOA, HAWAII 96778  
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WWW.LEILANIESTATES.ORG

### **Leilani Community Association Board of Directors ONLINE Meeting Thursday April 9, 2020 • 6:30 PM AGENDA**

Note to members: Due to COVID-19 requirements for social isolation, this will be a virtual meeting held online. The BOD and LCA members will log on to Google Zoom. To participate in this meeting, please follow these instructions:

Time: Apr 9, 2020 6:30 PM HST Join Zoom Meeting at - <https://zoom.us/j/944965405>  
Meeting ID: 944 965 405 Password - 96778

Please click on the link at least one day before the meeting to download the Zoom software and see if it is working correctly. You should be able to "enter" the meeting room. If you have technical problems, please call Robert Golden, 808-965-9270, for support.

If you don't have a computer, then you can dial-in using any of the telephone numbers listed below 669-900-6833 • 346-248-7799 • 301-715-8592 • 312-626-6799 Meeting ID: 944 965 405 OR use "One tap mobile" +16699006833,,944965405# • +13462487799,,944965405#

You will be able to both see and hear the Board and other LCA members speaking. You will be given an opportunity to comment or ask questions at the beginning of the meeting. For this Q & A portion, you will have audio and video of those asking questions as well as the answers to questions. During the other portion of the meeting that involves reports from the BOD, you will see and hear the discussion, but you will be muted. This entire meeting will be recorded and then posted on the LCA website - [leilaniestates.org](http://leilaniestates.org).

## **AGENDA**

**Call to Order – Andy Andrews / President**

**Introduction of New Board Member / Philip Denney**

**Roll Call of Board**

Opening Remarks: Andy Andrews

- Protocol to run Zoom Board Meetings
- How have the challenges of COVID-19 have affected LCA operations
- Options for postponed Annual Meeting

**Reports of working groups of BOD members (2-3 BoD members each)**

**LCA Oversight, & Administration** - Andy Andrews (Robert Golden, Philip Denney)

- Community involvement in LCA / Previous (80's & 90's) BODs had more committees
- Addressing the virus—who needs help?
- Schedule and procedures for other teams
- Renewal of LCA BoD Agreement to Serve

**Governance and Road Restoration** - Robert Golden (Alice Lindahl)

- Road repairs to Moku Street, Kupono Street, Malama Street and others
- Recent developments regarding Kahukai Street isolated properties access  
By-Laws rewrite into “plain speak”

**Finances & Accounting** Cheryl Kaupp (Andy Andrews, Patti Hatzistavrakis)

- Status of 2020 dues payments
- SBA Loan discussion
- Debt Collections, lien policies and foreclosure discussions
- Quickbooks upgrade and training
- Banking procedures and account consolidations

**Communications** Alice Lindahl (Philip Denney, Cheryl Kaupp)

- Instigate LCA member Helping Hand/information line outreach to members during and after CORVID-19 ordeal – the ways members can help our community during this time
- Assign a single person to answer and direct member questions
- Improve office communications with LCA members
- Email and website improvements

**CC&R Administration and Enforcement** - Patti Hatzistavrakis (Alice Lindahl,)

- Establishment of new fine schedule for individual CC&R violations
- Create CC&R member committee
- Removal of long-term junk yard sites
- Establish new policy for properties that have been abandoned and neglected

**Infrastructure Maintenance, Reserve Study** - Philip Denney (Cheryl Kaupp, Andy Andrews) Infrastructure maintenance

- 1. Zero turn Mower replacement
- 2. Recent Community center repairs 3. Tree cutting and fencing contracts

- Reserve Fund
- 1. Need to establish and fund for future "big ticket" items, i.e. road replacement.
- 2. Professional Studies very expensive.
- 3. Further discussion needed.

## **Reports of Other Committees**

**SECR** - (Squatter Elimination and Crime Reduction) Committee • Alice Lindahl / Chair

- Recent crime report, increase in break-ins when COVID-19 restrictions were announced
- Derelict car dumps progress and lack of progress
- New police action regarding littering and illegal trespass of resident criminal groups