



Leilani Community Association

13-3441 MOKU STREET - PAHOA, HAWAII 96778

TELEPHONE & FAX (808) 965-9555

WWW.LEILANIESTATES.ORG

Leilani Community Association Board of Directors Meeting Thursday, February 13, 2020 • 6:30 PM

Agenda

Call to Order – Andy Andrews / President

Roll Call of Board – Alice Lindahl / Secretary

Opening LCA Member Questions

- Requested guidelines for member questions - **Addendum 1**
- Questions of BOD only – member statements at conclusion of meeting
- Please respect others by limiting yourself to 3 minutes
- Any LCA-related topic

Opening Remarks by President Andy Andrews

Update : 2020 LCA Board of Directors Election – Patti Hatzistavrakis

- LCA has hired the Big Island League of Women Voters (LWV) to oversee election procedures, ballot count and candidate forum.
- LWV has sent updated informational email to all candidates. **(ADDENDUM 2)**
- Candidate statements are posted on LCA website / will not be on ballot as per LWV
- Candidate Forum, Saturday February 22, 11 AM – 1 PM in LCA Pavilion
- Annual Meeting and election • Saturday March 21st at 1:00 PM in pavilion

Reports of the Committees:

- Robert Golden - VP - Governance. History and Context of the Board
- Cheryl Kaupp - Treasurer – Finances & SBA loan update
- Alice Lindahl - Secretary Motion to amend By-Law Article III Section 1 regarding date of Annual Meeting. See **Addendum 3**
- Andy Andrews: Maintenance position redefinition
- Andy Andrews / Jay Turkovsky (Chair Roads Task Force): Updates on road repair projects
- Alice Lindahl: Squatter Elimination and Crime Reduction (SECR) committee report.
- Darryl Singleton: New procedures in CC&R enforcement. Policy vote. Comment on progress getting rid of the bus on Moku Street.
- Alice Lindahl: Secretary report. Letters to the BOD which involve the LCA membership.

LCA Member Agenda Request

- Isolated homes at end of Kahukai Street - John McKenzie

Closing LCA Member comments and questions

- Requested guidelines for member comments and questions - **Addendum 2**
- Please respect others by limiting yourself to 3 minutes
- Any LCA-related topic
- Board responses when and if appropriate.

Adjourn

ADDENDUM 1 – Requested Guidelines for Comments and Questions

- Please respect others present by limiting yourself to approximately 3 minutes. Try not to repeat the same information more than once. Minutes are being recorded by the Secretary for accuracy and retention.
- Please stand if possible when addressing the meeting so as to be better heard and facilitate video recording of your statements.
- No interruptions by other attendees while a member is speaking.
- No speaker will be permitted a second question or comment until all who wish to speak have done so once.
- If your question or comment is virtually identical to one already introduced please reference previous question or comment.
 - **If you have handouts please bring eight copies for distribution to BOD or come early and request that copies be run prior to the start of the meeting. (maximum 8 copies will be made).**

ADDENDUM 2 Informational email from the League of Women Voters

Aloha Board Candidates,

This iMessage is from Susan Irvine of the League of Women Voters of Hawaii County. I am coordinating LCA's Candidate Forum and Election. I am sending this note with a cc to the 11 candidates for Board as well as to your lawyer, Lincoln Ashida. LWV cannot use a candidate as the chief contact with an organization contracting us for election assistance. Since all your board members, but one, are on the ballot, Lincoln Ashida will be the chief contact with LWV, but I will include you all in correspondence as Lincoln indicated.

LWV has agreed to moderate a Candidate Forum on Saturday, February 22 from 11:00 a.m. to 1:00 p.m. at the Leilani Community Center. League protocol for forums will allow each candidate equal time to speak. We understand that each candidate has had the opportunity to place a bio and personal statement on the website. We will have a table available for copies of those statements at the forum so our moderator will not introduce candidates. You will be allowed 1.5 minutes for an opening statement after which you will be asked to answer a few written questions from the audience. I say "a few written questions" because, with 11 possible answers to each question, a limited number of questions will be used. LWV will be solely

responsible for which questions are asked. Our time keeper will make agreed upon time limits for candidate responses very clear.

Per LWV guidelines, we will not be using any Leilani residents to help with this election process. At this time, LWV has no members from Leilani. All those working will be vetted by the LWV for impartiality.

We'll hope for cooperation and civility from all. Candidates please acknowledge receipt of this email as my Mac software will not give me an automatic response. I need to know:

1) that you received this message

2) whether you will/will not attend the Forum on Saturday the 22nd.

Please send any questions or concerns about this Forum/Election process to me as LWV is responsible for this process, a service we have been offering since the 1980's.

Mahalo nut for your prompt responses, Susan Irvine, LWV of Hawaii County

ADDENDUM 3 - Proposed By-law amendment

2. Amendment of LCA By-Laws to conform to the traditional date for elections to the LCA Board of Directors.

By-Law as Written

ARTICLE III MEETINGS SECTION 1. Annual Meeting. The annual meeting of the members of the corporation shall be on the **fourth Monday of January** of each year. At the annual meeting the President, Treasurer and Standing Committee Chairmen shall make their annual reports to the members, the members shall elect the members of the board of directors, may transact any general business which may be brought before the meeting and may take any corporate action.

Proposed By-Law revision

ARTICLE III MEETINGS SECTION 1. Annual Meeting. The annual meeting of the members of the corporation shall be on the **third Saturday of March** of each year. At the annual meeting the President, Treasurer and Standing Committee Chairmen shall make their annual reports to the members, the members shall elect the members of the board of directors, may transact any general business which may be brought before the meeting and may take any corporate action.

Regarding amending By-Laws

ARTICLE XVI

AMENDMENTS TO BY-LAWS SECTION 1. Procedure. These By-Laws may be altered, amended, added to or repealed by an affirmative vote of not less than the majority of the board of directors (except as to a change in the number of directors) present at any meeting duly called and held if notice of the proposed amendments shall have been given in the call for such meeting and subject to the right of the members to alter, amend, add to, or repeal these By-Laws as hereinafter referred to or by an affirmative vote of the members holding the majority of the votes of all the members of the corporation present at any meeting duly called and held if notice of the proposed amendments shall have been in the call for such meeting.

