



LONE WORKER



Purpose

The purpose of this program is to outline how Validus Energy employees and supervisors manage situations when an employee is working alone.

Scope

This policy applies to all Validus Energy worksites and Employees.

Process

Employees conducting permitted or other high hazard activities may not attempt to do that activity alone. (Examples: Hot Work, Confined Space Assessment, Fall protection use)

During periods of severe weather, the employees shall provide their supervisor with a positive response when they have completed their activities and are home.

Supervisors will begin to attempt to make contact with an employee when they are 10 minutes late from an assigned check-in time.

Responsibilities

Leadership	Commit to, follow, and reinforce the requirements set forth in this program. Provide sufficient resources for implementation.
Supervisors	Ensure Validus employees have the knowledge and skills to follow this program. Verify employee contact information is current.
EHS	Provide assistance and guidance for implementation. Monitor compliance with this program through an audit process.
Validus Employees	Complete training and adhere to the requirements set forth in this program. Ensure prompt communication as defined in the program.

Policies

Validus Energy employees are required to provide the company with a cell phone number and must respond when working or on-call.

Supervisors will designate days in which this policy is in effect.



Non-contact actions

If the employee fails to respond at the scheduled contact time repeated contact efforts will be made for 1 hour, then every 10 minutes until the employee is located.

If contact has not been made within 30 minutes of the agreed upon contact time, the Operations Superintendent and EHS Leadership will be notified by the supervisor.

If contact has not been made within 1 hour of the agreed upon contact time, a search effort will be undertaken.

Specific Activity Limitations

The following activities may not be done by a Validus Energy employee working alone.

- Confined Space Reclassification
- Hot Work
- Heavy equipment operation
- Excavation of greater than 18 inches (unless a hazard assessment has been conducted)
- Elevated work requiring personal fall protection
- Electrical work over 480V

Training

All Validus Energy field employees will be trained in this procedure upon initial assignment and at a minimum every 3 years thereafter.

Review

The Lone Worker Program must be reviewed at least every three years or if conditions change that warrants a more frequent review.

