**Deshler Village Council**

**Monday, February 10, 2020**

**CALL TO ORDER**: Deshler Village Council met in regular session on Monday, February 10, 2020, with Mayor Stephen Gibson calling the meeting to order at 7:00 p.m.

**MEMBERS PRESENT**: Pam Abrams, Bob George, Teresa Lederer, Richard McCance, Jim Suber and Mike Woods

**ALSO PRESENT**: Village Superintendent Bradley Kitchen, Zoning Inspector Jan Seemann, and BPA Member Bernie George

**APPROVAL OF MINUTES:** Minutes of January 27, 2020, were presented to Council. It was moved by Suber and seconded by Abrams to approve the minutes as presented. Vote: all yes, motion carried.

**APPROVAL OF BILLS**: Bills were presented to Council. It was moved by Abrams and seconded by George to pay the bills and to draw warrants on the proper funds. Vote: all yes, motion carried.

January’s Bank Reconciliation, Fund Reports, Cash Summary Reports, and a Payment Listing were presented for Council’s review.

**Ordinance No. 20-09, “AN ORDINANCE FOR AN INTERFUND TRANSFER”** A motion was made by Abrams and seconded by Woods to suspend the rules governing the reading of ordinances on three separate days at three separate meetings. Vote: all yes, motion carried. It was moved by Abrams and seconded by George that Ordinance 20-09 is passed as read. Vote: all yes, motion carried.

**Ordinance No. 20-10, “AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING’S OHIO BASIC CODE, 2020 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF DESHLER, OHIO, AND DECLARING AN EMERGENCY”** A motion was made by Suber and seconded by Abrams to suspend the rules governing the reading of ordinances on three separate days at three separate meetings. Vote: all yes, motion carried. It was moved by Abrams and seconded by Suber that Ordinance 20-10 is passed as read. Vote: all yes, motion carried.

**PERSONNEL COMMITTEE:**

Bob George reported that the Personnel Committee met prior to the meeting to discuss the new Fiscal Officer position job description and salary. Ordinance 18-25 abolishes the elected Clerk-Treasurer’s position which allows the appointment of a Village Fiscal Officer. A motion was made by George and seconded by McCance to appoint Lisa Sugg as the Fiscal Officer for the Village of Deshler effective April 1, 2020, with a salary of $12,000.00 per year. Vote: all yes, motion carried.

**STREETS & SEWER:** Superintendent Bradley Kitchen reported:

-Demolition of the Lumber Company building is set to begin tomorrow.

-A large section of pavement was repaired on a Main Street alley recently.

-The deadline for engineering qualifications for the Pine Street Bridge project is March 2.

-Brad is currently viewing 12 two-hour seminars through ODOT to fulfill requirements for the Pine Street Bridge project. With the federal funding being received for project, the Village becomes a Local Public Agency (LPA) and requires a person to be educated about the process.

-A section of fence was recently repaired at the Green Space.

-Recently started working with Hamler for the wastewater/EPA requirements.

-Possible grant funding may be available next year for assistance with demolishing the old church. Council was asked if there were any concerns with starting this grant process. There were no objections. The Mayor suggested a Building/Zoning Committee meeting to discuss further.

**ZONING:** Jan Seemann reported:

-Finishing up 2019 zoning projects.

-Board of Appeals recently met regarding cell tower requirements.

**BPA:** Bernie George reported:

-The current meter reading software will no longer be supported by the end of this year. Kirk is working with the Ohio Plan on a Request for Proposals to purchase a new program.

-Village of Hamler has contacted the Water department requesting backup for their new operator.

-The Electric Department was contacted by Cygnet for an estimate for underground.

-Annual maintenance will soon be taking place at the Water Treatment Plant.

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**OTHER BUSINESS:**

-Clerk Sugg asked for approval to proceed with setting up direct deposit for employee pay. Council had no objections to starting the direct deposit process using the file upload method to the Corn City State Bank. A formal policy will need to be adopted at a later time.

-Sugg also reported on a system that would allow debit/credit card payments to be received from residents for income taxes. There would be no cost to the village, as the company charges a fee to the customer when utilizing. A resolution will be presented at the next meeting.

-There will be a Building/Zoning Committee on February 24th at 6:00 p.m.

-There will be a Police Committee meeting on February 24th at 6:30 p.m.

A motion was made by Suber and seconded by Abrams to adjourn. Vote: all yes, motion carried.

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Clerk-Treasurer Mayor