

# SVT Property Management

Short Term Rental Service Agreement

Phone: 802-952-0870 • Email: SVTPropertyManagement@gmail.com

## 1. Introduction

This Service Agreement (“Agreement”) is entered into by and between SVT Property Management (“Service Provider”) and the undersigned client (“Client”), effective on the date signed below.

## 2. Monthly Service Plan

Contract Type (select one):

Year-Long Contract

Seasonal Contract (November 1st – April 1st)

Monthly Fee: \$125 per month, due on the 1st of each month.

This fee includes:

- Up to two (2) supply deliveries per month to the Client’s address (Client will deliver to their property).
- One (1) cancellation fee waiver per month for cancellations made with less than 48 hours’ notice.
- One (1) emergency visit between 8:00 AM – 6:00 PM per month (up to two hours).

## 3. Service Fees

Service Type	Rate
Standard House Cleaning (Mon–Sat, excluding federal holidays)	\$50/hour per person
House Cleaning (Sundays & Federal Holidays)	\$60/hour per person
Trash Removal (up to 2 kitchen-sized bags)	\$65 flat rate + \$25 per extra bag
Cancellation (less than 48 hours’ notice)	\$75
Emergency Calls (after 6:00 PM)	\$75/hour
VIP Client Gift Setup & Delivery	\$50 + cost of gifts
Laundry Service (wash, dry & fold)	\$55/load

#### **4. Booking & Scheduling**

- Please allow a minimum of 24 hours between bookings.
- Same-day turnovers must be approved by Renata at least 7 days in advance.
- No cleanings will be performed on Thanksgiving Day or Christmas Day.

#### **5. Payment Terms**

- The monthly fee is due on the 1st of each month.
- Service fees are due upon completion of work.
- Late payments may result in delayed service or suspension until the account is current.

#### **6. Cancellations & Emergencies**

- Client receives one (1) waived cancellation fee per month under the monthly plan.
- Additional cancellations made with less than 48 hours' notice will incur a \$75 fee.
- Emergency visits beyond the included visit will be billed at the applicable hourly rate.

#### **7. General Terms**

- SVT Property Management is not responsible for pre-existing damage or wear on surfaces, fixtures, or fabrics.
- Client agrees to provide safe and reasonable access to the property during scheduled service times.
- Either party may terminate this agreement with 14 days' written notice.

#### **8. Client Acknowledgment**

**I have read and agree to the terms and conditions of this Service Agreement.**

**Client Name:**

**Property Address:**

**Client Signature:**

**Date:**