

FULL SERVICE OPERATIONS PACKAGE OUTLINE

We are your remote Director of Operations. We lead the way for your business to achieve its prime cost targets by managing budgets, processing AP, managing inventory, analyzing labor, and scrutinizing recipes. The Full-Service Operations (**FSO**) package allows you and your teams to gain real time, actionable reporting deep into the most finite details. We will help your team to understand your P-mix, gain insights on your theoretical inventory, dive into each individual time punch, and so much more. Full-Service Operations (**FSO**) is managed by our team of operations consultants, operations analysts, and restaurant accountants. Trust the insights you are given knowing the feedback is being presented by restaurant professionals - former directors, franchise consultants, multi-unit managers, and restaurant managers. We left our restaurants to learn this software so that you don't have to leave yours. Allow us to focus on the details while you do what you do best.

DAILY

Itemized AP approval

Item Database Maintenance (creating, editing, merging, correcting, mapping vendor items, Mapping GL, Categorizing)

UofM Database Maintenance (creating, editing, merging, mapping)

Recipe database maintenance (mapping, auditing, categorizing)

Reporting Subscriptions (insights from the previous days business, in your inbox daily)

WEEKLY

Actionable Reporting (P&L Snapshot at the end of each week, Menu analysis, Labor Auditing, Purchase Reporting. Expanded over time as your database grows)

P&L snapshot (against budgets)

Operations consultation meeting

Scheduling Support

Sales forecasting

Transfer audits

Waste log audit

MONTHLY

Inventory Review and approval (auditing item costs, counts, and adjustments)

Inventory Reporting

Inventory template editing (to reduce count times and increase accuracy)

Recipe Population (5+ menu items per month included in the service)

AS NEEDED

User maintenance

Key Item designation

Training calls

Inventory template creation

Scheduling department creation

Scheduling Responsibilities creation

Employee record maintenance

Concierge service

On demand projects/reporting

...and more.